



**STATE OF NEW HAMPSHIRE  
BOARD OF MENTAL HEALTH PRACTICE**

**Friday, October 19, 2018 @ 9:00 AM**

**Public Minutes**

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:00 A.M. Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min, LPP, Deborah Kennedy, MA, Public Member, Paul F. Barry, Public Member, and Jill Perlow, Esq. Board Counsel. Absent was: Nancy Dyer, LICSW, MLADC, and Janet Stevens, Public Board Member.

The meeting was called to order at 9:45 a.m. by Diane Vaccarello, Board Chair.

**I. MINUTES**

- A. Approval/disapproval/correction of the Public Minutes of the Board meeting held on September 21, 2018. Board Action: 10/19/2018 – On motion of Dr. Goodnough, seconded by Ms. Kennedy, approved. Unanimous.

**II. TABLED**

- A. ASWB Exam Use Policy – Candidates wishing to take ASWB Clinical Exam must have 2 years of Clinical Experience. Submitted by Nancy Dyer. **Board Action: 7/20/18** – Tabled **Board Action: 9/21/18** – On motion of Dr. Hufford, seconded by Ms. Kennedy, Ms. Dyer to write a letter to Lynne Stanley and AWSB regarding current procedure. Unanimous. **Board Action: 10/19/18** - TABLED
- B. Clinical supervision via HIPAA Compliant video conference. How would HIPAA Compliance be managed and maintained by supervisor and supervisee? **Board Action: 7/20/18** – Tabled. **Board Action: 9/21/18** – On motion of Ms. Vaccarello, seconded by Dr. Hufford, Dr. Goodnough to review and research. Unanimous. **Board Action: 10/19/18** - TABLED

- C. AAMFTRB revisions to Telehealth, submitted by Diane Vaccarello. **Board Action: 9/21/18** – Tabled. Gary to review all profession’s guidelines regarding Telehealth. **Board Action: 10/19/2018** - TABLED
- D. Question from Professional Conduct Committee: how many CEU’s can be earned by a PCI Add for work completed on a Report of Investigation per renewal cycle? Submitted by Dayl Hufford. **Board Action: 9/21/18** – Tabled. **Board Action: 10/19/18** - TABLED
- E. 2018 BOMH Budget Request, from Board Chair, Diane Vaccarello to Peter Danles, Executive Director at OPLC. **Board Action: 10/19/18** - TABLED
- F. Hearing for Deborah Carney, MA, regarding Order of Denial of Application, specifically Mhp 302.02(b)(1). Attorney Alysia Cassotis, to submit Findings of Fact and Rulings of Law, by October 9, 2018. \_\_\_\_\_ Facts and Findings submitted by Attorney Cassotis. **Board Action: 10/19/2018** – On motion of Ms. Vaccarello, seconded by Ms. Kennedy, denial upheld. Unanimous. Dr. Hufford recused.

### III. HEARINGS/MEETINGS

- A. Jade Martin, MA 10:00 AM (Start at 10:08 am)  
 Re: Order of Denial of Application  
 Specifically Mhp 305.02(a)(9).  
 Mhp 305.02 Courses Required for Mental Health Counselors  
 (a) The 60 semester hour degree in mental health counseling shall include coursework consisting of at least 33 semester hours from the following 11 areas:  
 (9) Testing and assessment  
  
**Board Action: 10/19/18** - On motion of Dr. Hufford, seconded by Ms. Kennedy, denial upheld. Unanimous.

### IV. NEW BUSINESS

- A. NH SB 487 – Draft of FAQ for website, submitted by Ms. Kennedy. On motion of Dr. Hufford, seconded by Ms. Vaccarello, approved.
- B. Draft of “Fast Track” application, submitted by Dr. Goodnough. **Board Action: 10/19/18** – On Motion of Dr. Goodnough, seconded by

Dr. Hufford, Ms. Martin to do a rough draft of fast track application, based off of Dr. Goodnough draft. – TABLED.

- C. Draft of “On-line Clinical, submitted by Dr. Goodnough.
- D. Charles Bussion – review of required CEU’s per Settlement Agreement. No Action.
- E. NH SB 334-FN – Passed/Signed by the Governor **Board Action: 10/19/18 – TABLED.**
- F. Dayl Hufford – Discussion of letter submitted on behalf of LPP’s (needs to speak with Tom regarding this issue for (3-34:49) Board Action: 10/19/18 – TABLED.
- G. Federal Trade Commission’s Economic Liberty Task Force Summary Report on Occupational Licensing Portability, submitted by Nancy Dyer. **Board Action: 10/19/18 – TABLED.**
- H. ASWB – Mobility Readiness Evaluation from Cara Sanner, of the ASWB. Possibly for Board discussion. Present to Nancy and see what she says.

## V. NON-PUBLIC SESSION

### **Motion to Commence Non-Public Session:**

On motion of Dr. Hufford, seconded by Ms. Kennedy, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present. Unanimous.

## **VI. NON-PUBLIC SESSION**

[Minutes kept separately]

### **Motion to keep minutes of non-public session confidential:**

Upon the motion of Ms. Kennedy and seconded by Dr. Goodnough, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

**ACTIONS AUTHORIZED DURING NON-PUBLIC SESSION:**

**I. APPLICATIONS AND LICENSURE. Board Action: 10/19/18** – On motion of Ms. Hufford, seconded by Dr. Goodnough, approve the following licenses and supervisory agreements. Unanimous.

**MENTAL HEALTH**

**1. APPLICATIONS FOR LICENSURE**

- A. Doyle, Julie, MS
- B. Dullen, Mary, MA
- C. Kenney, Adam, MA
- D. Omerbegovic, Azra, MS
- E. Schmertzler, Melaney, MS
- F. Stewart, Patricia, M.Ed
- G. Wilkinson, Kristen, MS

**2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS**

- A. Iandolo-Webster, Deanna, MS
- B. Miller, Jack, M.Ed

**3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS**

- A. Care, Lucille, MA
- B. Sanborn, Jaime, MA

**SOCIAL WORKERS**

**1. APPLICATIONS FOR LICENSURE**

- A. Elliot, Adriana Troxel, MSW
- B. Lucier, Kristen, MSW
- C. Metcalfe, Willard, MSW
- D. Romero, Carin, LICSW
- E. Sansom, Brenda, MSW
- F. Souza, Carley, MSW
- G. Theberge, Alison, MSW

**2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS**

- A. Cleveland, Sara MSW
- B. Craig, Meghan, MSW
- C. Ekdahl, Britta, MSW

- D. Pigeon, Nichola, MSW
- E. Reed, Adriana, MSW
- F. Riendeau, Jillian, MSW

**MARRIAGE AND FAMILY THERAPISTS**

**1. APPLICATIONS FOR LICENSURE**

- A. Hachey, Grace, MFT

**PASTORAL PSYCHOTHERAPISTS**

**1. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS**

- A. MacLeod, Rhonda