



**STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE**

Friday, February 15, 2019 @ 9:00 AM

Public Minutes

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:12 A.M. Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min, LPP, Nancy Dyer, LICSW, MLADC, Deborah Kennedy, MA, Public Member, Janet Stevens, Public Board Member, Paul F. Barry, Public Member, and Jill Perlow, Esq. Board Counsel. Absent was: none

The meeting was called to order at 9:12 a.m. by Diane Vaccarello, Board Chair.

I. MINUTES

- A. Approval/disapproval/correction of the Public Minutes of the Board meeting held on January 18, 2019.

Board Action: 2/15/19 – Upon motion by Dr. Hufford, with a seconded by Dr. Goodnough, the Board voted to approve the January 18, 2019 minutes as amended. **~Motion Approved**

- B. Approval/disapproval/correction of the Public Minutes of the Board meeting held on December 21, 2018.

Board Action: 2/15/19 – Upon motion of Dr. Hufford, with a seconded by Dr. Goodnough, the Board voted to approve the December 21, 2018, minutes as amended. **~Motion Approved**

II. TABLED

- A. House Bill 113: “relative to qualifications for and exceptions from licensure for mental health practice.”

Board Action: 1/18/19 (Review)

Board Action: 2/15/19 – No further action.

- B. House Bill 239: “relative to license requirements for certain mental health and drug counselors.”

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- C. **Board Action: 1/18/19** – The Board of Mental Health Practice may wave up to 500 hours of the required 3000 of supervised clinical experience.
Board Action: 2/15/19 – Tabled. On motion of Dr. Hufford, seconded by Ms. Dyer, the Board asks that Dr. Goodnough and Ms. Dyer to follow up with their professions regarding HB 239, and Ms. Vaccarello to follow up with Representative Flanagan. Unanimous.
- D. House Bill 131: “commission on mental health education programs.”
Board Action: 1/18/19 – For Board information.
Board Action: 2/15/19 – Upon motion by Dr. Hufford, with a seconded by Mr. Barry, the Board voted to compose communication from the Board to extend the Board’s support and to offer assistance on the Commission, also to copy the Governor’s Office. ~**Motion Approved**
- E. House Bill 333: “relative to mental health professionals in private custody proceedings.”
Board Action: 1/18/19 – Pending Mr. Barry’s follow up.
Board Action: 2/15/19 – Mr. Barry to continue follow up with representative and to communicate the Board supports that the parent has the right to support the provider, and that if HB 333 was to be reinstated could they make an amendment to the language to add “licensed and qualified Mental Health Practitioner.”
- F. Dr. Goodnough having researched to collect additional information, and consideration of Associate License Process. Email from Ms. Vaccarello dated 2/14/19 – to Dr. Goodnough regarding Supervision Agreements being approved, while having a deficiency. No action needed.

III. HEARINGS/MEETINGS

N/A

IV. NEW BUSINESS

- A. Letter dated January 17, 2019, from Eva Kjellberg-Goldstein, LCSW, asking if she will be required to take the clinical level exam distributed by the Association of Social Work Boards.
Board Action: 2/15/19 – Upon motion by Dr. Goodnough, with a seconded by Ms. Dyer, the Board voted to issue a letter notifying Ms. Kjellberg-Goldstein that the Board cannot approve a waiver without reviewing the application. Also, include that at the time of submission of her application, to please submit clarification as to whether or not she would qualify for the provisions under Senate Bill 487, and to submit a waiver regarding exam requirement. ~**Motion Approved**

- B. Letter received January 31, 2019, from Alan D. Sucharzewski, asking if George Ruppel, Ph.D., can be approved as his supervisor.
Board Action: 2/15/19 – Upon motion by Dr. Goodnough, with a seconded by Ms. Dyer, the Board approve Dr. Ruppel as an approved supervisor, and add Mr. Ruppel's name to NH Approved Supervisors list.
~Motion Approved
- C. Letter dated February 1, 2019, from Katelyn Maraldo, M.A. requesting a waiver to back date her supervision hours back to June 14, 2018.
Board Action: 2/15/19 – On motion of Ms. Kennedy, seconded by Ms. Dyer approve her waiver request to backdate her supervision agreement.
~Motion Approved
- D. Letter dated February 1, 2019, from Michael Wynne, MSW, requesting a waiver for an effective start date of October 19, 2018 for his supervision agreement.
Board Action: 2/15/19 – On motion of Ms. Kennedy, seconded by Mr. Barry, approve Mr. Wynne's request to backdate supervision agreement.
~Motion Approved
- E. Letter dated January 29, 2019, from Lindsey Bergeron, MA, requesting to use Ethics CEUs towards her settlement agreement that were not used towards her renewal.
Board Action: 2/15/19 – On motion of Dr. Goodnough, seconded by Ms. Dyer, approve Ms. Bergeron's request to use Ethic CEUs towards settlement agreement. 6 approve, 1 recused. **~Motion Approved**
- F. Letter dated January 30, 2019, from Phoebe Manchester, requesting to withdraw her previous waiver request for videoconference supervision.
Board Action: 2/15/19 – On motion of Dr. Hufford, seconded by Ms. Dyer, issue letter acknowledging withdrawal of previous waiver regarding supervision. 6 approve, 1 recused. **~Motion Approved**
- G. Letter dated February 6, 2019, from Kim Burkland-Ward, MSW, request for License Renewal due to misunderstanding of 3 CEU requirements due for renewal.
Board Action: 2/15/19 – On motion of Ms. Dyer, seconded by Ms. Stevens, approve license renewal. **~Motion Approved**
- H. Letter dated February 6, 2019, from Elizabeth Key, regarding change in supervision.
Board Action: 2/15/19 – On motion of Dr. Goodnough, seconded by Mr. Barry, issue a letter to notify her to please follow the NH Administrative

Rule Mhp 302.01(a-e) for change of supervision requirements. ~ **Motion Approved**

- I. Flow Chart for Allegation of Misconduct submitted by Dr. Hufford for Board review.

Board Action: 2/15/19 – Board reviewed a copy to be made and distributed to each Board Member and to all new Board Members.

- J. Senate Bill 114 for review: addresses Life Coaching

Board Action: 2/15/19 No action. Ms. Stevens provided an update on the status of this bill to the Board. The Board appreciates the work and follow up from Ms. Stevens regarding this bill.

V. NON-PUBLIC SESSION

[Minutes kept separately]

Motion to Commence Non-Public Session:

On motion of Ms. Kennedy, seconded by Ms. Dyer, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present. Unanimous.

ACTIONS AUTHORIZED DURING NON-PUBLIC SESSION:

- VI. APPLICATIONS AND LICENSURE.** Board Action: 2/15/19 – On motion of Ms. Kennedy, seconded by Ms. Vaccarello, approve the following licenses and supervisory agreements. 5 approve, 1 recused for Belcher, and 1 abstain for Tuttle.

MENTAL HEALTH COUNSELORS

A. APPLICATIONS FOR LICENSURE

1. Barger, Kelly, MA
2. Deame, Jared M., MA
3. Donohue, Devon, MA
4. Fournier, Sheila, MS
5. Kennedy, Lauren M. MHC
6. Marshall, Katelyn, MS
7. O'Dell, Beth M., MS
8. Porter, Colleen, MA
9. Raymond, Ashley L., MS
10. Scarpino, Peri, MS
11. Winward, Darcy, MA

B. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

1. Demers, Nicole, MS
2. Ennabe, Christina, MS
3. Kulbacki, Amanda, MHC
4. McClelland, Justin, MS
5. Mutlick, Jenna, MA
6. Sucharzewski, Alan, MA
7. Whitman, Kelly L., MS

C. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

1. Coleman, Kerri M., MA

2. Lane, Miranda, MA
3. Maddox, Morgan, MS
4. Trahan, Bailey A., MS

SOCIAL WORKERS

A. APPLICATIONS FOR LICENSURE

1. Aldous, Abigail, MSW
2. Baum, Shona, MSW
3. Crombie, Sarah, MSW
4. Elliott, Leah M., MSW
5. Ennis, Danielle, MSW
6. Gamache, James, MSW
7. Jacobson-Goodhue, Noah, MSW
8. Lungarelli, Laura, MSW
9. MacKay, Alison, MSW
10. Mulryan, Jennifer, MSW
11. O'Brien, Christine, MSW
12. Ortlip, Priscilla R., MSW
13. Seney, Morgan, MSW
14. Thomas, Denise K., MSW
15. Tracy, Elizabeth A., MSW
16. Urbanski, Katie M., MSW

B. APPLICATIONS FOR LICENSURE: To be ratified by the Board at its February 15, 2019 meeting.

1. Mills, Julie, MSW

C. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

1. Crosby, Alexandra M., LICSW
2. Dahlberg, Stephanie E., MSW
3. Hochberg, Erica S., MSW
4. Regan, Tucker M., MSW
5. Switzer, Cameron, MSW
6. Tuttle, Allison, MSW

D. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

1. Dupont, Sara, MSW
2. King, Alice M., MSW
3. Olsen, Camber K., MSW

MARRIAGE AND FAMILY THERAPISTS

A. APPLICATIONS FOR LICENSURE

1. Song, Jinsook, MFT

PASTORAL PSYCHOTHERAPISTS

None

Motion to resume public meeting:

Board Action: 2/15/19 – On motion of Ms. Kennedy, seconded by Ms. Dyer, move back into public session. Unanimous.

Motion to keep minutes of non-public session confidential:

Upon the motion of Dr. Hufford and seconded by Dr. Goodnough, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Motion to Adjourn:

Ms. Stevens motion to adjourn, seconded by Ms. Kennedy. Motion Unanimous.