



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

Friday, March 15, 2019 @ 9:00 AM

Public Minutes

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the "Board") was held at the Office of Professional Licensure and Certification ("OPLC"), 121 South Fruit St., Concord, NH on March 15, 2019 beginning at 9:08 a.m., with the following members present: Diane Vaccarello, MW, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min, LPP; Nancy Dyer, LICSW, MLADC; Paul F. Barry, Public Member; and Janet Stevens, Public Member

Absent: Deborah Kennedy, MA, Public Member

I. MINUTES:

- A. Approval/disapproval/correction of the Public Minutes of the Board meeting held on February 15, 2019. No action taken. Tabled until the April meeting.

II. TABLED:

- A. House Bill 113: *"relative to qualifications for and exceptions from licensure for mental health practice"*

Board Action: 1/18/19 - The Board reviewed HB 113.

Board Action: 2/15/19 - No further action.

Board Action: 3/15/19 - The Board requested that HB 113 be put back on the agenda.

- B. House Bill 239: *"relative to license requirements for certain mental health and drug counselors"*

Board Action: 1/15/19 - The Board may grant a waiver up to 500 hours of the required 3000 of supervised clinical experience.

Board Action: 2/15/19 – Tabled. Upon motion by Ms. Hufford, with a second by Ms. Dyer, the Board voted to request Mr. Goodnough and Ms. Dyer to follow up with their respective professions regarding HB 239 and for Ms. Vaccarello to follow up with Representative Flanagan. **~Motion Approved**

Board Action: 3/15/19 - HB 239 has passed the House and will go to the Senate with amendments. Changes to the bill pertain to the location of supervised clinical experience; supervision does not have to be on-site, only convenient, with the ability to access records. This does not take away from the current rules. The Board requested that this item be removed from Tabled Items.



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C. House Bill 131: *“commission on mental health education programs”*

Board Action: 1/18/19 – The Board administrator provided a copy of HB 131 for the Board to review.

Board Action: 2/15/19 – Tabled. Upon motion by Ms. Hufford, with a second by Mr. Barry, the Board voted to request Ms. Stevens to compose communication from the Board, copying the Governor’s office, extending the Board’s support and offering assistance to the Commission. **~Motion Approved**

Board Action: 3/15/19 – Ms. Stevens has drafted a letter that will be forwarded to the Board Chair. HB 131 has passed the House and will go to the Senate with amendments. The Board requested that this item remain on the agenda as a tabled item.

D. Senate Bill 80: *“relative to applicants to the board of mental health practice from other states”*

The purpose of the bill is to amend RSA 330-A:26, to allow an interim license for out-of-state applicants, to practice, pending final approval or denial from the Board. The applicant will need to meet the requirements of RSA 330-A:26, I and/or III, and have no complaints or other reasons for denial. Ms. Vaccarello attended the public hearing that was held on 3/13/19.

Board Action: 3/15/19 – The Board discussed concerns as to whether the interim license would actually be a “license” and whether the Board will have authority over such a license. This bill has support and was initiated by applicants who have stated that getting a license has been difficult. The Board wants to make the “Fast Track” option more clear and wants more transparency with the licensing process.

The Board requests the Board Administrator to track the number of “Fast Track” applicants vs. “regular” applicants. The Board wants to know how many “Fast Track” applications have been received as well as the time frame from the date a completed application is filed to the date the license is issued.

E. House Bill 333: *“relative to mental health professionals in private custody matters”*

Board Action: 3/15/19 - This bill is Inexpedient to Legislate (ITL) as of 2/14/19. The Board requested that this item be removed from future agendas.



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- F. House Bill 546: *“relative to the regulation of art therapists”*

Board Action: 3/15/19 – The Board wants to start monitoring this bill. Currently, the bill has been retained in committee but the Board Administrator will update the board, if there are any changes.

Sheri Walsh, Director of Health Professions, spoke to the Board regarding this bill. If the bill moves forward, Art Therapists will become an advisory board under the Executive Director of OPLC. An advisory board makes recommendations to the Executive Director, and typically advisory board members do not vote on any issues. Any decision by the Executive Director would be the final decision.

- G. Sheri Walsh, Director of Health Professions, spoke to the Board about staffing issues. The Administrator position has been posted and Director Walsh would like one or two Board members to participate in the process. Michelle Thibeault has been temporarily assigned as the Board Administrator.

Director Walsh also spoke to the Board regarding updates to the website, in particular the “frequently asked question” section and adding application check lists for the public to use.

III. HEARINGS/MEETINGS:

- A. At 11:05 a.m., Board Chair Ms. Vaccarello called to order the Public Comment Hearing for a proposed rule change to Mhp 402.01. The rules attorney for OPLC, Thomas Broderick, was present for the hearing. The proposed rule change would allow members of the Professional Conduct Committee (PCC) to earn 6 Continuing Education Credits per year for their service. No members of the public submitted any comments or were present for the hearing.

The public comment hearing concluded at 12:11 p.m. Upon motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board approved the proposed rule change to Mhp 402.01.

Attorney Broderick discussed with the Board other changes and suggestions to the rules. Moving forward, Attorney Broderick wanted to know the priorities of the Board. The Board felt that rules for a “Fast Track” application were a priority, as well as rules



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pertaining to distant supervision. The Board reviewed a draft initial proposal for Mhp 302.01.

Board member Janet Stevens left the meeting at 12:15 p.m.

IV. NEW BUSINESS

Upon motion by Mr. Goodnough, with a second by Mr. Barry, the Board voted to send responses to items A through D. ~**Motion Approved**

- A. The Board received a letter from Kevin Lyness at Antioch University on 3/1/19. Mr. Lyness asked the Board about any proposed changes to Mhp 305.01 (c), which states that "Until December 31, 2021 an applicant who has been granted a degree in mental health counseling based upon a program consisting of at least 48 credit hours, shall not be licensed unless additional graduate credit hours of instruction are obtained to meet the 60 credit hour degree requirement of RSA 330-A:19." Mr. Lyness also asked if there were other changes forthcoming regarding CACREP-accreditation (essentially eliminating MHP 305.01 (b).

Board Action: 3/15/19 – The Board voted to have the Board Administrator respond with a letter stating that there are no changes contemplated for the foreseeable future and that nothing new has been adopted.

- B. The Board received a letter from Howard Alan Goodman, LCMHS, on 3/17/19. Mr. Goodman has License # 630, with an expiration date of 6/30/2020. Mr. Goodman requested the Board to approve his participation as an approved clinical mental health counseling supervisor.

Board Action: 3/15/19 – The Board voted to have Mr. Goodman added to the list of approved supervisors.

- C. The Board received a letter from Sandra H. Zawalick on 2/15/19. Ms. Zawalick requested the Board to reinstate her Social Work License #776, which expired on 6/30/13. Ms. Zawalick stated that she is licensed in three states and has received renewal notices from those states, but not New Hampshire.



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Board Action: 3/15/19 – The Board denied Ms. Zawalick’s request and states that she will need to reapply as a new applicant, unless she qualifies as an applicant from another state, pursuant to RSA 330-A:26.

- D. The Board received a letter from Danielle Wargo, LCMHC, on 2/26/19. Ms. Wargo has License #2020. Ms. Wargo requested the Board to allow her to use CEU’s towards her renewal of licensure that were taken prior to receiving her NH license on 11/30/17, specifically 5 credits in Suicide Prevention on 11/17/17.

Board Action: 3/15/19 – The Board voted to approve Ms. Wargo’s request to use the 5 CEU’s for the renewal of her license in 2019.

V. QUESTIONS:

- A. Question 1 From Jessica Teixeira, LCMHC - Ms. Teixeira asked the Board if it is permitted for an LCMHC to offer safety assessments as part of a private practice without consulting with a psychiatrist?

Answer: Please refer to the Scope of Practice RSA 330-A:1.

- B. Question 2 From Karen Jennings, BA degree in Mental Health – Ms. Jennings wants to know if Keene State College considers offering a BA in Mental Health; what is the prevalence of this degree? Ms. Jennings states that this degree is a graduate school degree. Ms. Jennings feels that this would mislead students about the work they can and cannot do, and is a practice that other colleges and universities do not have. Ms. Jennings wants to know if the Board has run into institutions offering this type of degree.

Answer: This is beyond the Board’s purvey. As outlined in Ms. Jennings letter, this would not lead to license eligibility in New Hampshire.

- C. Question 3 From Sarah Silva - Ms. Silva is conducting a quantitative survey research study for her dissertation. Ms. Silva asks the Board to disseminate her request for participation via email.

Answer: Please contact the Board by requesting a list. The cost of the list is \$25.00 per license type.



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- D. Question 4 From Danielle Schulz, NH Clinical Mental Health Licensure – Ms. Schulz wants to know if the Board will review a list of courses she has taken and if the Board would approve licensure eligibility with a M.ED in Clinical Mental Health, School Psychology concentration.

Answer: The Board does not preapprove courses and a Master's degree requires an internship. Please review the rules Mhp 305.01 Educational Requirements for Mental Health Counselors.

- E. Question 5 From Christine McGuire - Ms. McGuire is looking for internship opportunities in order to earn a LCSW license while on SSDI.

Answer: Please contact the National Association of Social Workers to see if they have a support advocacy. <https://www.naswnh.org/>. You can also reach out to any Mental Health Practice and enter into a 2- year internship agreement. There is also a list of approved supervisors on the Board's website. <https://www.oplc.nh.gov/mental-health/documents/approved-supervisors.pdf>

- F. Question 6 From Stephanie Heath - Ms. Heath asked the Board if her education would meet the Board's requirements for eligibility to apply for a LCMHC license.

Answer: The Board does not pre- approve education; please refer to the following administrative rules:

Mhp 305.01 Educational Requirements for Mental Health Counselors.

Mhp 305.02 Courses Required for Mental Health Counselors

VI. NON-PUBLIC SESSION

Motion to commence 1st Non-Public Session:

Upon a motion by Ms. Hufford , with a second by Mr. Goodnough, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's



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executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present. ~ **Motion Approved**

1st Non-Public Session:

[Minutes kept separately]

Motion to keep minutes of 1st non-public session confidential:

Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Motion to resume public meeting:

At 4:19 p.m., upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to go out of non-public session and enter into public session. ~Motion Approved



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QUALIFICATION AND LICENSURE

MENTAL HEALTH

1. APPLICATIONS FOR LICENSURE: Mental Health Counselors

Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted unanimously to approve the following for licensure. **~Motion Approved**

1. Kimberly Bell, MS
2. Harvey Feldman, MA
3. Serena Duckrow Fonda, MA
4. Sean Flemming, MA
5. Heidi Jacobsen, MS
6. Michelle L. Moraros, MS
7. Adam Chelmo
8. Susan Schick, MA

2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted unanimously to approve the following supervision agreements. **~Motion Approved**

1. Hannah Marie Loveland, CMHC
2. Yevgeniy Mazor-Thomas, MHC
3. Brittany Sipe, MS
4. Elizabeth Key, MS

3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted unanimously to approve the following change in supervision agreements.
~Motion Approved



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1. Ashley Clary, MS
2. Stephanie Richardson, MA

SOCIAL WORKERS

Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted unanimously to approve the following for licensure. **~Motion Approved**

1. APPLICATIONS FOR LICENSURE: Social Workers

1. Oceana Brandon, MSW
2. Nicole S. Carr, MSW
3. Sara Marina M. Chapo, MSW
4. Emily B. Glover, MSW
5. Jessalyn B. Hobson, MSW
6. Nancy B. Rotkowitz, MSW
7. Carrie H. Russell, MSW
8. T. Bianchi, MSW

2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Hufford, with a second by Gary Goodnough, the Board voted unanimously to approve the following supervision agreements. **~Motion Approved**

1. Angeleana M. D'Ambrosio, MSW
2. Mimi Hallowell, MSW
3. Sara Hallwood, MSW
4. Maria C. Koehler, MSW
5. Adam Lemay, MSW
6. Sarah D. Lovell, MSW
7. Brian Malbon, MSW
8. Lisa McCann, MSW
9. Monica McKinney, MSW
10. Mandy Reagan, MSW
11. Catherine M. Reed, MSW
12. Krystal M. Richter, MSW



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3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

Upon a motion by Ms.Hufford, with a second by Mr. Goodnough, the Board voted unanimously to approve the following change in supervision agreements.

~Motion Approved

1. Maureene (Fericola) Love, MSW
2. Melissa Libby, MSW
3. Brandee Prevost, MSW
4. Camille Smith, MSW

MARRIAGE AND FAMILY THERAPISTS

1. APPLICATIONS FOR LICENSURE: Marriage and Family Therapists

N/A

2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists

Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted unanimously to approve the following supervision agreements. **~Motion Approved**

1. Brian J. Hamilton, MFT
2. Benjamin Jones, MFT

3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists

N/A



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PASTORAL PSYCHOTHERAPIST

1. APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists

N/A

2. APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral Psychotherapists

Upon a motion by Ms. Dyer, with a second by Mr. Goodnough, the Board voted unanimously to approve the following supervision agreements. ~**Motion Approved**

Rhonda MacLeod

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral Psychotherapists

N/A

At 4:20 p.m., upon a motion by Ms. Hufford, with a second by Ms. Dyer, the Board voted to adjourn the meeting. ~**Motion Approved**

Next meeting is scheduled for Friday, April 19, 2019 at 9:00 a.m.