



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE
Friday, April 19, 2019 @ 9:00 AM
Public Minutes - DRAFT

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the "Board") was held at the Office of Professional Licensure and Certification ("OPLC"), 121 South Fruit St., Concord, NH on April 19, 2019, called to order by the Chair Diane Vaccarello at 9:30 a.m., with the following members present: Diane Vaccarello, MW, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min. LPP; Nancy Dyer, LICSW, MLADC; Paul F. Barry, Public Member; and Janet Stevens, Public Member.

Absent: Deborah Kennedy, MA, Public Member

I. MINUTES:

Upon motion by Ms. Hufford, with a second by Gary Goodnough, the Board voted to approve the public minutes of the March 15, 2019 Board Meeting as amended. ~**Motion Approved**

II. TABLED:

- A. House Bill 113: *"relative to qualifications for and exceptions from licensure for mental health practice"*

Board Action: 1/18/19 - The Board reviewed HB 113.

Board Action: 2/15/19 - No further action.

Board Action: 3/15/19 - The Board requested that HB 113 be put back on the agenda.

4/12/19 – Introduced 04/11/2019 and Referred to Executive Departments and Administration; SJ 13

04/19/19 – No Board Action needed

- B. House Bill 131: *"commission on mental health education programs"*

Board Action: 1/18/19 – The Board administrator provided a copy of HB 131 for the Board to review.

Board Action: 2/15/19 – Tabled. Upon motion by Ms. Hufford, with a second by Mr. Barry, the Board voted to request Ms. Stevens to compose communication from the Board, copying the Governor's office, extending the Board's support and offering assistance to the Commission. ~**Motion Approved**

Board Action: 3/15/19 – Ms. Stevens has drafted a letter that will be forwarded to the Board Chair. HB 131 has passed the House and will go to the Senate with amendments. The Board requested that this item remain on the agenda as a tabled item.



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03/12/19 – Introduced 3/07/19 and Referred to Education and Workforce Development;
SJ 8

4/11/19 – Hearing 04/16/19 Room 103, LOB, 09:00 am; SC 18

04/19/19 – No Board Action needed

C. Senate Bill 80: *“relative to applicants to the board of mental health practice from other states”*

The purpose of the bill is to amend RSA 330-A:26, to allow an interim license for out-of-state applicants, to practice, pending final approval or denial from the Board. The applicant will need to meet the requirements of RSA 330-A:26, I and/or III, and have no complaints or other reasons for denial. Ms. Vaccarello attended the public hearing that was held on 3/13/19.

Board Action: 3/15/19 – The Board discussed concerns as to whether the interim license would actually be a “license” and whether the Board will have authority over such a license. This bill has support and was initiated by applicants who have stated that getting a license has been difficult. The Board wants to make the “Fast Track” option more clear and wants more transparency with the licensing process.

The Board requests the Board Administrator to track the number of “Fast Track” applicants vs. “regular” applicants. The Board wants to know how many “Fast Track” applications have been received as well as the time frame from the date a completed application is filed to the date the license is issued.

04/01/19 – Introduced 03/20/19 and referred to Health, Human Services and Elderly Affairs.

04/03/19 – Public Hearing 04/09/19 01:45 pm LOB 205

04/10/19 – Division I Subcommittee Work Session: 04/16/19 10 am LOB 104

0/19/19 – Ms. Vaccarello briefed the Board on the SB 80. Ms. Vaccarello stated there were some significant changes to the bill: 1. The bill would add 2 new members to the board; 2. The bill would increase the quorum to 5; and 3. The bill would reduce the number of days to review and approve applications from 60 days to 15 days. Health Director Ms. Walsh went to the work session that was held on April 16, 2019 and advocated that the reduction on review time would add to the work load and increase the demand on the staff. Director Walsh will continue to go to the work sessions. Ms. Vaccarello asked the Board members to reach out to its constituents. The Board discussed concerns about temporary licensure and also discussed the fast track application. The Board also discussed compact language; which the Association of Social Workers Board (ASWB) has been working on to standardize across the country.



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The Board also discussed the concerns with the many waivers it has been receiving for Candidates for Licensure: Supervision Agreements. The Board agreed to allow waivers to be sent prior to the meeting for pre-approval and will ratify at the next Board meeting. Some concerns include insuring that the candidate is in an approved Council for Accreditation of Counseling and Related Educational Programs (CACRAP); and if there is an off-site supervisor, there is an agreement in place with the supervisor and site location of the candidate that the supervisor has access to documents and records.

D. House Bill 546: *“relative to the regulation of art therapists”*

Board Action: 3/15/19 – The Board wants to start monitoring this bill. Currently, the bill has been retained in committee but the Board Administrator will update the board, if there are any changes.

Sheri Walsh, Director of Health Professions, spoke to the Board regarding this bill. If the bill moves forward, Art Therapists will become an advisory board under the Executive Director of OPLC. An advisory board makes recommendations to the Executive Director, and typically advisory board members do not vote on any issues. Any decision by the Executive Director would be the final decision.

04/019/19 - No Board Action needed; the bill has been retained in committee.

III. HEARINGS/MEETINGS:

A. Draft Rules - Mr. Goodnough advised the Board that he will not be able to attend the May Board meeting but will be available to work with Attorney Broderick on rules prior to the meeting.

04/19/19 – Board Action – Tabled until the May Board meeting.

IV. NEW BUSINESS

A. Application Packet Draft Changes – The Board received a packet with draft changes to the application. The documents will be reviewed and discussed at the May Board meeting.

04/19/19 – Board Action – Tabled until the May Board meeting.

B. The Board received a petition for Waiver of Rule Mhp 304.02 - Practical Experience requirements for Social Workers - from applicant for licensure, Heather MacKenzie.



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- Ms. MacKenzie does not have 100 hours required by the rule and is short 25 hours of face-to-face supervision. Ms. MacKenzie was qualified, active and in good standing in the state of Illinois. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the waiver. (5 “yes”, 1 abstain) ~**Motion Approved**
- C.** The Board received a petition for exception or leniency on continuing education units (CEUs) from renewal applicant Nancy Forsythe Harrington. Prior to approving the petition, the Board requests that Ms. Harrington send in a certification letter stating that she did not use the requested for exception or leniency on CEU’s during the last renewal cycle.
04/19/19 - Pending Board approval. Ms. Harrington needs to provide a certified letter that the CEUs were not used during the last renewal cycle.
- D.** The Board received a request for extension of Candidate for Licensure: Supervision Agreement from Victoria Fish. Ms. Fish withdrew her application on April 11, 2019 and petitions the Board for extension on her Candidate for Licensure: Supervision Agreement. Ms. Fish requested an extension until August 30, 2019 to have a plan in place with her supervisor. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the extension. ~**Motion Approved**
- E.** The Board received a request of Candidate for Licensure: Supervision Agreement from Hannah Marie Loveland. Ms. Loveland requests that the approval of her supervision agreement be conferred back to November, 2018. Upon motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to confer Ms. Loveland’s supervision agreement to November, 2018 from the December 21, 2018 Board meeting. ~**Motion Approved**
- F.** The Board received a request for extension of Candidate for Licensure: Supervision Agreement from Erin Durocher for Marriage and Family Therapist. The Board stated the request was premature and to send Ms. Durocher a letter stating she had until April 2020 to complete the supervision and requested that she provide a new supervision agreement with more information describing the location of the supervision. Please consult Mhp 302.01 Pre-licensure Supervised Practice. Upon motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to send a letter to Ms. Durocher. ~**Motion Approved**



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- G. On April 11, 2019, the Board received a request for a Reinstatement Application for Foad Afshar, Psy.D. Mr. Afshar requested a waiver from the Board to accept the reinstatement application instead of a full application. Mr. Afshar provided all the necessary documents showing completion of 40 CEU's. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the reinstatement application. **~Motion Approved**
- H. The Board received a waiver request from Candidate for Licensure: Supervision Agreement Lewis Hill. Mr. Hill was licensed in Connecticut in 2012, and has moved to New Hampshire. He has been working at Riverbend Community Mental Health since 2015 and has well over the required hours of supervision hours. Mr. Hill is looking for the Board to waive the supervision agreement requirement for New Hampshire. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the waiver of supervision. **~Motion Approved**
- I. The Board received a waiver request from Candidate for Licensure: Supervision Agreement Amor Irizarry. Mr. Irizarry is requesting the hours of supervision be accepted from three different supervisors. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the waiver and to confer back to the Board's December 21, 2018 meeting. **~Motion Approved**
- J. The Board received a waiver request from Candidate for Licensure: Supervision Agreement Shawn King. Ms. King is requesting her supervision hours be conferred back to July, 2018. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the waiver and to confer back to the Board's September 21, 2018 meeting. **~Motion Approved**
- K. The Board received a waiver request from Candidate for Licensure: Supervision Agreement Lisa McCann. Ms. McCann is requesting her supervision hours be conferred back to June, 2018. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the waiver and to confer back to the Board's September 21, 2018 meeting. (5 "yes" and 1 "no") **~Motion Approved**
- L. The Board received a waiver request from Candidate for Licensure: Supervision Agreement Michael Wynne. Mr. Wynne is requesting his supervision hours be conferred back to October, 2018. Upon motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the waiver and to confer back to the Board's November 16, 2018 meeting. **~Motion Approved**



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V. QUESTIONS:

Q. Jason Frazier (MFT license #178).

Mr. Frazier is working on licensure in Virginia and required to provide a “certified copy of my application materials from the jurisdiction where I was originally licensed. Any chance you could help me with that? I have another verification form that I will be faxing your way, and hoping you can complete/add to that file”.

A. *The Board has no issue with this request.*

VI. NON-PUBLIC SESSION

Motion to commence 1st Non-Public Session:

Upon a motion by Ms. Hufford , with a second by Mr. Goodnough, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

1st Non-Public Session:

[Minutes kept separately]

Motion to keep minutes of 1st non-public session confidential:

Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.



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Motion to resume public meeting:

At 1:00 p.m., upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to go out of non-public session and enter into public session.



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QUALIFICATION AND LICENSURE

MENTAL HEALTH

1. APPLICATIONS FOR LICENSURE: Mental Health Counselors

Upon a motion by Mr. Barry, with a second by Ms. Dyer, the Board voted to approve the following for licensure. ~**Motion Approved**

- A. ARSENIAN, Aimee, MA
- B. CUPELO, Courtney, MS
- C. DEMERS, Gemini C., MA
- D. HILL, Lewis N., MA
- E. MAJKUT, Holly N., MS
- F. McCANN, Katie R., MS
- G. McINTIRE, Megan, MS – Ms. McIntire also submitted a waiver which was also approved.
- H. MUTAI, Wairimu W., MA
- I. PEICOTT, Carly, MA
- J. SOWLE, Barbara M., MA
- K. SULLIVAN, Danie A., M.Ed – The Board recommends that Mr. Sullivan complete the graduate course in Career Counseling before the next renewal cycle.
- L. WHITE, Kerstin E., MA

2. APPLICATIONS FOR LICENSURE – REINSTATEMENT

Upon a motion by Mr. Barry, with a second by Ms. Dyer, the Board voted to approve the following for reinstatement for licensure. ~**Motion Approved**

- A. AFSHAR, Foad, Psy.D.

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Mr. Barry, with a second by Ms. Dyer, the Board voted to approve the following supervision agreements. ~**Motion Approved**



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- A. BIRON, Elizabeth G., MHC
- B. CUSHION, Courtney, MHC
- C. KLOPMAN, Natalie, MHC
- D. SHIEL, Madeline J., MHC

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Mr. Barry, with a second by Ms. Dyer, the Board voted to approve the following change in supervision agreements. ~**Motion Approved**

- A. IRIZARRY, Amor, MS
- B. KING, Shawn, MHC
- C. MINER, Sarah A., MS

SOCIAL WORKERS

Upon a motion by Mr. Barry, with a second by Ms. Hufford, the Board voted to approve the following for licensure. ~**Motion Approved**

1. APPLICATIONS FOR LICENSURE: Social Workers

- A. BISHOP, Ann-Marie, MSW
- B. CHAMBERLIN, Shelby, MSW
- C. D'ANGELO, Joan S., MSW
- D. KRAYBILL, Ann, MSW
- E. SEWELL, Victoria L., MSW
- F. SHAW, Kimberly, MSW

2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Mr. Barry, with a second by Ms. Hufford, the Board voted to approve the following supervision agreements. ~**Motion Approved**

- A. BOND, Jessica R., MSW
- B. FARRELL, Kelly M., MSW
- C. HAALAND, Megan L., MSW



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- D. KING, Jennifer E., MSW
- E. MCVEIGH, Brian W., MSW
- F. O'DONNELL, Robert J., MSW
- G. SEAMAN, Lauren M., MSW
- H. SLAALIEN, Meghan L., MSW
- I. SWASEY, Erin E., MSW

3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

Upon a motion by Mr. Barry, with a second by Ms. Hufford, the Board voted to approve the following change in supervision agreements. **~Motion Approved**

- A. GERHARDT, Lisa MSW
- B. HALLETT, Stephanie R., MSW
- C. LAPOINTE, Katie, MSW
- D. MCCANN, Lisa, MSW – Change in supervision date
- E. MURRAY, Kelly, MSW
- F. ULERY, Veronica, MSW
- G. WYNNE, Michael, MSW – Change in supervision date

MARRIAGE AND FAMILY THERAPISTS

1. APPLICATIONS FOR LICENSURE: Marriage and Family Therapists

Upon a motion by Mr. Barry, with a second by Ms. Hufford, the Board voted to approve the following applicants for licensure. **~Motion Approved**

- A. BELCHER, Frances M., M ED.M. CAGS; approved after 3/15/19 to be ratified at 04/19/19 Board Meeting.
- B. ELGIE, Briggett, MFT
- C. LAPIERRE, Maria, MFT



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2. **CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists**

N/A

3. **APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists**

N/A

PASTORAL PSYCHOTHERAPIST

1. **APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists**

N/A

2. **APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists**

N/A

3. **CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral Psychotherapists**

N/A

4. **APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral Psychotherapists**

N/A

At 1:03 p.m., upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to adjourn the meeting of April 19, 2019. ~**Motion Approved**

Next meeting is scheduled for Friday, May 17, 2019 at 9:00 a.m.