

STATE OF NEW HAMPSHIRE BOARD OF MENTAL HEALTH
PRACTICE
FRIDAY, JUNE 21, 2019 @9:00 AM
PUBLIC DRAFT MINUTES

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the “Board”) was held at the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord, NH on June 21, 2019 beginning at 9:10 a.m., with the following members present:

Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MW, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min. LPP; Nancy Dyer, LICSW, MLADC; Paul F. Barry, Public Member; Janet Stevens, Public Member; and Deborah Kennedy, MA, Public Member

I. MINUTES:

- A. Upon motion by Dayl Hufford, with a second by Paul Barry, the Board approved the public minutes from May 21, 2019 as amend.
- B. Health Director Sheri Walsh notified the board of retirement; July 1, 2019 her last day will be June 28, 2019. Director Walsh stated the importance of keeping the lines of communication open and to be transparent with the Boards. Director Walsh thanked the Board for their dedication, commitment and passion. There are several areas that need to be tackled but feels confident that with the help of Board Members, and Administrative Staff these areas will be handled.

Board thanked Sheri for time and term to come full circle and appreciated
Deb asked if it would be appropriate to send a letter to the new executive director with issues and problems and suggestions. Director Walsh felt it would be beneficial.

II. TABLED:

- A. At 12:30 pm., met with Rules Attorney Thomas Broderick to discuss Administrative rule changes for the Board. Mhp 103.04; and 302.01. Ms. Vaccarello offered to put language together for 302.01 (c), 9, (b) and 302.01 (c), 9, (c). Ms. Hufford will meet with the Attorney to discuss Licensed Pastoral Psychotherapists.
- B. The Board reviewed changes to the applications – cover page, approved as amended – No Board action needed.
- C. House Bill 113: *“relative to qualifications for and exceptions from licensure for mental health practice”*

Board Action: 1/18/19 - The Board reviewed HB 113.

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Board Action: 2/15/19 - No further action.

Board Action: 3/15/19 - The Board requested that HB 113 be put back on the agenda.

4/12/19 – Introduced 04/11/2019 and Referred to Executive Departments and Administration; SJ 13

05/17/19 – Board requests copies for the meetings

04/25/19 - ==CANCELLED== **Hearing: 05/15/2019, Room 101, LOB, 09:00 am; SC 20**

05/02/19 - ==RESCHEDULED== **Hearing: 05/16/2019, Room 101, LOB, 09:00 am; SC 21**

05/16/19 - Committee Report: Ought to Pass, 05/23/2019; Vote 5-0; CC **SC 23**

05/23/19 - **Ought to Pass**: MA, VV; OT3rdg; 05/23/2019; **SJ 17**

06/12/19 - Enrolled (In recess 06/06/2019); **SJ 20**; Enrolled 06/06/2019

06/21/19 – The Board reviewed the Bill and discussed the contents within the Bill

D. House Bill 131: *“commission on mental health education programs”*

Board Action: 1/18/19 – The Board administrator provided a copy of HB 131 for the Board to review.

Board Action: 2/15/19 – Tabled. Upon motion by Ms. Hufford, with a second by Mr. Barry, the Board voted to request Ms. Stevens to compose communication from the Board, copying the Governor’s office, extending the Board’s support and offering assistance to the Commission. **~Motion Approved**

Board Action: 3/15/19 – Ms. Stevens has drafted a letter that will be forwarded to the Board Chair. HB 131 has passed the House and will go to the Senate with amendments. The Board requested that this item remain on the agenda as a tabled item.

03/12/19 – Introduced 3/07/19 and Referred to Education and Workforce Development; SJ 8

4/11/19 – Hearing 04/16/19 Room 103, LOB, 09:00 am; SC 18

05/14/19 - Committee Report: Ought to Pass with Amendment [#2019-1961s](#), 05/23/2019; **SC 23**

05/24/19 - Special Order to to the present time, Without Objection, MA; 05/23/2019; **SJ 17**

05/23/19 - Committee Amendment [#2019-1961s](#), AA, VV; 05/23/2019; **SJ 17**; Sen. Kahn Floor Amendment [#2019-2169s](#), AA, VV; 05/23/2019; **SJ 17**; Sen. Ward Floor Amendment [#2019-2223s](#), AA, VV; 05/23/2019; **SJ 17**; **Ought to Pass with Amendment**s [2019-1961s](#), [2019-2169s](#), and [2019-2223s](#), MA, VV; OT3rdg; 05/23/2019; **SJ 17**

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06/11/19 - House Non-Concurs with Senate Amendment 1961s/2169s/2223s and Requests CofC (Rep. Myler): MA VV 06/06/2019; Speaker Appoints: Reps. Luneau, Cornell, Doherty, Mullen 06/06/2019

06/12/19 - Sen. Kahn Accedes to House Request for Committee of Conference, MA, VV; (In recess 06/06/2019); [SJ 20](#); President Appoints: Senators Kahn, Dietsch, Ward; (In Recess 06/06/2019); [SJ 20](#)

06/14/19 - Conference Committee Meeting: 06/19/2019 09:30 am LOB 207

06/21/19 – The Board reviewed the Bill and discussed the contents within the Bill; such as the time line in which the Board is to review applications and that there will be no interim license. The Board also has concerns with the word/definition of a “Completed” application. Other concerns discussed were applicants who may jump from state to state and New Hampshire not knowing any disciplinary issues outstanding, and there will be added responsibilities to the administrative staff. The Board discussed the equivalency of other states and New Hampshire. Most states are equivalent however NH requires the National Clinical Mental Health Exam. Licenses may not understand the exam requirement.

E. Senate Bill 80: “relative to applicants to the board of mental health practice from other states”

The purpose of the bill is to amend RSA 330-A:26, to allow an interim license for out-of-state applicants, to practice, pending final approval or denial from the Board. The applicant will need to meet the requirements of RSA 330-A:26, I and/or III, and have no complaints or other reasons for denial. Ms. Vaccarello attended the public hearing that was held on 3/13/19.

Board Action: 3/15/19 – The Board discussed concerns as to whether the interim license would actually be a “license” and whether the Board will have authority over such a license. This bill has support and was initiated by applicants who have stated that getting a license has been difficult. The Board wants to make the “Fast Track” option clearer and wants more transparency with the licensing process.

The Board requests the Board Administrator to track the number of “Fast Track” applicants vs. “regular” applicants. The Board wants to know how many “Fast Track” applications have been received as well as the time frame from the date a completed application is filed to the date the license is issued.

04/01/19 – Introduced 03/20/19 and referred to Health, Human Services and Elderly Affairs.

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04/03/19 – Public Hearing 04/09/19 01:45 pm LOB 205

04/10/19 – Division I Subcommittee Work Session: 04/16/19 10 am LOB 104

05/08/19 – Public Hearing

05/14/19 - 10:00 am LOB Room 306

05/16/19 - Subcommittee Work Session: 05/21/2019 10:00 am LOB 306

06/05/19 - Amendment [#2019-2276h](#): AA VV 06/05/2019 [Ought to Pass with Amendment](#) 2019-2276h: MA VV 06/05/2019

06/13/19 - Sen. Carson Moved to Concur with the House Amendment, MA, VV; 06/13/2019; [SJ 20](#)

06/21/19 – The Board reviewed the Bill and discussed the contents within the Bill; Board Member Nancy Dyer gave an update on the bill, a letter was sent to Chair reaching out to the committee.

Chair, Diane Vaccarello discussed concerns regarding monthly reports that have been sent to the Governor through OPLC. There have been no acknowledgements that it has been sent to the Governor’s Office. The Board will be drafting a letter for the Governor bringing issues to light and send an invite to the Board meeting.

F. Senate Bill 180 – “relative to privileged communications under the law governing mental health practice.”

3/19/2019 - Introduced 03/14/2019 and referred to Health, Human Services and Elderly Affairs [HJ 9](#) P. 53

05/08/2019 - Division I Subcommittee Work Session: 05/16/2019 10:00 am LOB 104

05/14/2019 - Executive Session: 05/21/2019 10:00 am LOB 205

05/22/2019 - Committee Report: Ought to Pass for 06/05/2019 ([Vote 18-2; CC](#)) [HC 27](#) P. 7

06/5/2019 - [Ought to Pass](#): MA VV 06/05/2019

III. HEARINGS/MEETINGS:

N/A

IV. NEW BUSINESS

- A. The Board reviewed the letter that was sent from American Counseling Association. Board Member Gary Goodnough has completed the survey and he will be attending the 2020 conference and Expo in San Diego, CA

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- B. The Board discussed dual licensure and was wondering if there was a way to get licenses to renew on the same dates. Licensures submitted at the same will have the same renewal. The concerns were with supervision and being able to use for both licenses. The Board agreed that it was allowable as long as the supervisor was one that was approved through the Board.
- C. The Board reviewed the letter from ASWB dated June 10, 2019 regarding the Amendments and resolution deadline July 11, 2019. The Board does not need to take any action on this.
- D. The Board discussed upcoming training Board members will be attending and if there are any other training requests to let Ms. Thibeault know.
1. ACA Conference in San Diego, Spring Mental Health Counselor, Mr. Goodnough April 16-19, 2020. Confirm expectation, meals, air, hotel talk with Hallie
 2. AASCB & NBCC, in Washington D.C. August 7-9 – Chair and Public Member Ms. Vaccarello and Mr. Barry
 3. ASWB - Alexandria Virginia, August 22-24 – Administrator Ms. Thibeault or new Board Administrator
 4. International Family Therapy Association, Basel, Switzerland, March 12-14, 2020
- E. Intra-Board Communications with respect to CE's – Dayl Hufford
How to get CE's approved through the Board, write a letter to the board administrator of nursing, and medicine
- F. The Board reviewed the waiver request from Barbara J. Morse LICSW #748 – Upon motion by Ms. Hufford, with a second by Ms. Dyer, the Board approved the waiver. *~Motion Approved*
- G. The Board discussed the waiver of Angelica D. Bilodeau Candidate for Licensure: Supervision Request. Upon motion by Ms. Hufford, with a second by Ms. Dyer, the Board denied the waiver. The Board asks that the applicant consult with another HIPPA compliant agency and to incorporate the supervisor to be HIPPA complaint with the agency. *~Motion Approved*
- H. Correspondence from Manchester Community Health Center this information is for the Board to review. The Board does not need to take action on this item.

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V. QUESTIONS:

1A. Carol Hart, LICSW

Member: National Association of Social Workers

Member: Association for Comprehensive Energy Psychology; NH State Rep,
Membership Committee

Q. I am a licensed social worker in NH. I am wondering whether I can use CEU's earned toward the end of my two year cycle toward my next cycle. My cutoff date is May 20th, 2019. I attended a conference in early May (3-5th), and also finished an online course during March and April where I've earned CEU's. I had more than the required amount for the 2017-2019 cycle, so I'm hoping I can use the CEU's from the online course and from the conference toward my next 2 year cycle even though my renewal date isn't until May 20th. Is this allowed?

A couple of years ago, I received permission to use the conference CEU's toward my next cycle, although that year the conference was just days ahead of my renewal date.

Any information is appreciated!

Thank you for your time.

A. The licensee will still need to request a waiver at the time of renewal. The CE's are within one month renewal and as long as the hours have not been counted during the previous renewal cycle.

2B. Seibel, Chris

Q. Long story short, I hold a license in mental health and drug and alcohol in the state of NH.

I work as a school clinician at Hanover High School in Hanover NH. After 14 years in this role, I was recently told that I need to be certified by the DOE.

As I weighed out my options for certification through the DOE, I quickly learned that a certified social worker certification is available but is limited to individuals who

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hold an MSW- I hold a M.Ed. in Counseling Psychology which you know is the clinical equivalent to an MSW.

Due to the fact that I do not have an MSW, I am forced to work on a school counselor certification. A school counselor was once called a guidance counselor. I will never be in that role. I am hired to provide mental health support for students which is what certified school social workers provide. There is the rub- even though I am licensed by the state to provide mental health counseling, the DOE does not recognize this with a certification option for me to provide mental health counseling.

When I brought this dilemma up with Bill Ross at the DOE, he sympathized with my situation and let me know that any added certifications would have to be initiated by the Professional Standard Board.

This is why I write to you today. I would like the Board of Mental Health to advocate for an additional DOE certification that would include a clinically licensed professional who holds an LCMHC.

I have included my state rep. in this email, Polly Campion.

Thank you for your time and I look forward to working with people to correct this dynamic.

A. *Thank you for bringing this to the Board's attention. The Board cannot advocate for additional certifications. This is a work force issue.*

3C. Wilfredo Arsenio

Q. By this means I am interested in obtaining information regarding the License Independent Clinical Social Work provided by your State.

I have a Master's Degree in Social Work from the Beatriz Lassalle Graduate School of Social Work of the University of Puerto Rico, Rio Piedras campus. In addition, I have a Permanent Social Work License and I am a member of the Professional Association of Social Work of Puerto Rico.

According to what I read and the requirements to obtain the Licensed Independent Clinical Social Worker, reciprocity can be granted to out of state social workers based on equivalency of standards. This license is what I need to practice as a professional in a vacancy that has the institution to which I belong: Army National Guard.

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In this case, I want to know if my case could be evaluated according to the information I provided to see how to manage and organize the steps to follow.

I will appreciate any help you can give me,

*The Permanent License that I have is valid in Puerto Rico, but it does not work for me to work as a Social Worker in the Army.

*Attached my Permanent Social Work License in pdf format.

A. Puerto Rico is part of the Common Wealth of the United States of America; there is some portability but the individual will need to apply for licensure.

4D. Eloise Phillips, President, Lime Creek Associates Inc.

Q. Thank you for your call this morning. As per your conversation with my assistant. Please send to us an email regarding licensing and treating sex offenders in New Hampshire. The original email questions we sent was to Sheila Walsh on May 31.

We are in pursuit of a contract with the government and they will accept an email from your office that there is no specific Sex Offender Treatment provider license in New Hampshire and that an LCSW or LMHC can treat said group. Thank you.

A. There is no special certification or license. This is within the scope of practice with the proper education, supervision and training. Reference the code of ethics prior to commencing the practice.

5E. Eakin, Michal

Q. Licensed Psychologist-Doctorate, LCMHC
Assistant Director, M.S. in Clinical Mental Health Counseling-Wknd Format
Northern Vermont University

I hope you are able to clear up an issue for us; The attached page, taken from The American Counseling Association publication, suggests CACREP is going to be required in order to get licensure in NH starting in 2022.

Is that accurate?

A. No, Mhp 305.01 (b) (1) – (3) Educational Requirements for Mental Health Counselors.

6F. Calley, Taylor 0 Medical Social Worker, Franklin VNA

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Q. My concern is with 304.01 (a). My graduate program was a 15 month advanced standing program. I am wondering if because I took an accelerated program that wasn't a full two years that means I am ineligible. If so, how do I become eligible? Do I need to take additional elective courses to meet the 2 year requirement? The courses I did take during my advanced standing program at Simmons University already meet the criteria for 304.01 (b) so I am hoping to get some clarification about the time requirement, because it doesn't seem to make sense that completing an advanced standing program would not be sufficient for licensure, but the way 304.01 (a) is written, that is how it seems.

A. *The licensee is in compliance to receive licensure as long as the degree received is a Clinical Masters Social Work.*

7G. Christopher Lanzara,

Q. Looking for guidance regarding his application for Mental Health Counselor requirement questions.

A. *The applicant is ok to proceed with the licensing process; the path taken is within the rules.*

VI. NON-PUBLIC SESSION

Motion to commence Non-Public Session:

At 12:00, upon a motion by Ms. Hufford, with a second by Ms. Dyer, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

At 12:30 pm., board voted out of non-public session and resumed the public session

See Tabled Item A

At 1:45 pm, upon a motion by Ms. Hufford, with a second by Ms. Dyer, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV,

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RSA 330-A:18, RSA 330-A:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Motion to resume public meeting:

At 3:09 pm, upon motion by Ms. Vaccarello, with a second by Mr. Goodnough, the Board voted to go out of Non-public session and resume the public session.

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.

At 3:10 pm, upon a motion by Ms. Hufford, with a second Ms. Dyer, the Board voted to adjourn the meeting.

There will be no Professional Conduct Committee meeting in July.

Next meeting is scheduled for Friday, July 19, 2019 at 9:00 a.m.

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QUALIFICATION AND LICENSURE

MENTAL HEALTH

1. APPLICATIONS FOR LICENSURE: Mental Health Counselors

Upon a motion by Diane Vaccarello, with a second by Dayl Hufford, the Board voted unanimously to approve the following for licensure.

- A. CORRADO, Mike, MA
- B. DeLISLE, Danielle, MS
- C. DOW, Shorey E., M.Ed
- D. DUPREY, Elaine A., MA
- E. ISPAN, Shelly, MA
- F. KELLY, Casey J., MA
- G. LACLAIRE, Bethany A., MA
- H. LECLAIRE, Karen H., MS
- I. MIGDAL, MacKenzie, MS
- J. O'BRIEN, Valerie, MS
- K. ROSA, Luis, M.Ed
- L. SIU, Long H., MS

2. APPLICATIONS FOR LICENSURE - RATIFY

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Dayl Hufford, with a second by Nancy Dyer, the Board voted unanimously to approve the following supervision agreements.

- A. BARNARD, Haley, MA
- B. COUGLIN, Cindy M., CMHC
- C. FIELD, Samantha, MS
- D. MORAN, Ellen, MS
- E. OTIS, Shawna, MHC
- F. SABBAGH, Katelyn M., MA

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- G. SHEATS, Caroline, MS
- H. VIGNEAULT, Kelly M., MHC

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Nancy Dyer, with a second by Janet Stevens, the Board voted unanimously to approve the following change in supervision agreements.

- A. CANEY, Krystal, CMHC
- B. EMRICH, Rosemary, MA
- C. GAZETIS, Erica, MA
- D. LAUX, Katie, MS
- E. PARADIS, Jennifer M., MS
- F. SAUER, Catherine, MS

SOCIAL WORKERS

Upon a motion by Diane Vaccarello, with a second by Gary Goodnough, the Board voted unanimously to approve the following for licensure.

1. APPLICATIONS FOR LICENSURE: Social Workers

- A. CARPENTER, Stacy A., MSW
- B. CERNA, Ludmila, MSW
- C. DEMARCO, Nina, MSW
- D. HAMMOND, Denise, MSW
- E. HOUSTON, Jennifer I., MSW
- F. KILLEEN, Kathleen, MSW
- G. KINSON, Alicia J., MSW
- H. LOFFREDO, Lynly
- I. MENASCO, Kevin, MSW
- J. OELSCHLAGER, Robert, MSW
- K. PRUDHOMME, Lindsay, MSW
- L. RAIR, Susan, MSW
- M. TROXELL, Megan M., MSW

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2. APPLICATIONS FOR LICENSURE – REINSTATEMENT

Upon a motion by Diane Vaccarello, with a second by Dayl Hufford, the Board voted unanimously to approve the following supervision agreements.

- A. BURKE, Stephen J., MSW

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Diane Vaccarello, with a second by Dayl Hufford, the Board voted unanimously to approve the following supervision agreements.

- A. BAZZINOTTI, Rianna E., MSW approved for back date to April 19, 2019
- B. FOERSTER, Elise, MSW
- C. FOYE, Jessica C, MSW
- D. HINGGINBOTTOM, Kayleigh, MSW
- E. MALONE, Timisha O., MSW
- F. PEARL, Nicole, MSW
- G. RYDEEN, Jennifer K., MSW
- H. SCHNEIDER, Caroline
- I. SILVERBERG, Melissa, MSW
- J. WYMAN, Alyssa, MSW

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

Upon a motion by Dayl Hufford, with a second by Gary Goodnough, the Board voted unanimously to approve the following change in supervision agreements

- A. MERRYFIELD, Kailee, MSW
- B. ULERY, Veronica, MSW

5. SUPERVISION AGREEMENT – Extension Request

Upon a motion by Dayl Hufford, with a second by Gary Goodnough, the Board voted unanimously to approve the following request for extension for supervision

- A. ELDREDGE, J, MSW

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MARRIAGE AND FAMILY THERAPISTS

1. APPLICATIONS FOR LICENSURE: Marriage and Family Therapists

Upon a motion by Dayl Hufford, with a second by Paul Barry, the Board voted unanimously to approve the following change in supervision agreements.

A. Feoley, Keri – asking for a waiver, Approved

2. APPLICATIONS FOR LICENSURE – RATIFY

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists

Upon a motion by Dayl Hufford, with a second by Paul Barry, the Board voted unanimously to approve the following supervision agreements.

A. ANDERSON, Bridgette C., MFT - Approval

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists

Upon a motion by Dayl Hufford, with a second by Nancy Dyer, the Board voted unanimously to approve the following supervision agreements.

A. RILEY, Kerin M., MFT

PASTORAL PSYCHOTHERAPIST

1. APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists

N/A

2. APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists

N/A

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**3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral
Psychotherapists**

N/A

**4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral
Psychotherapists**

N/A