

STATE OF NEW HAMPSHIRE  
BOARD OF MENTAL HEALTH PRACTICE  
FRIDAY, SEPTEMBER 20, 2019 @ 9:00 AM  
PUBLIC MINUTES

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The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the “Board”) was held at the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord, NH on September 20, 2019 beginning at 9:08 a.m., with the following members present:

Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MW, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min. LPP; Nancy Dyer, LICSW, MLADC; Paul F. Barry, Public Member; Janet Stevens, Public Member; and Deborah Kennedy, MA, Public Member

Absent: Deborah Kennedy, MA, Public Member

**I. MINUTES:**

- A. Upon motion by Mr. Goodnough, with a second by Ms. Hufford, the Board approved the minutes from July 19, 2019 as stated.

**II. TABLED:**

- A. Rules – Attorney Thomas Broderick provided initial proposed revisions to the Mental Health Practice administrative rules for review of the Board. Through discussion, and changes the Board voted on the following series of rules:

Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to approve the initial proposal of administrative rule Chapter Mhp 100 Definitions, Organizations and Public Information, as amended. *~Motion Approved*

Upon a motion by Ms. Vaccarello, with a second by Mr. Goodnough, the Board voted to approved the initial proposal of administrative rule Chapter Mhp 400 License Renewal, Continuing Education, Collaboration, and Reinstatement, as amended. *~Motion Approved*

Upon a motion by Mr. Goodnough, with a second from Ms. Dyer, the Board voted to approve the initial proposal of administrative rule Chapter Mhp 500 Ethical and Professional Standards, Responsibilities, of Licensees, as amended. *~Motion Approved*

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Review of the administrative rule Chapter Mhp 300 License and Registration Requirements, Applications, and Fees was tabled until the October meeting.

B. House Bill 131: *“commission on mental health education programs”*

**Board Action: 1/18/19** – The Board administrator provided a copy of HB 131 for the Board to review.

**Board Action: 2/15/19** – Tabled. Upon motion by Ms. Hufford, with a second by Mr. Barry, the Board voted to request Ms. Stevens to compose communication from the Board, copying the Governor’s office, extending the Board’s support and offering assistance to the Commission. **~Motion Approved**

**Board Action: 3/15/19** – Ms. Stevens has drafted a letter that will be forwarded to the Board Chair. HB 131 has passed the House and will go to the Senate with amendments. The Board requested that this item remain on the agenda as a tabled item.

**03/12/19** – Introduced 3/07/19 and Referred to Education and Workforce Development; SJ 8

**4/11/19** – Hearing 04/16/19 Room 103, LOB, 09:00 am; SC 18

05/14/19 - Committee Report: Ought to Pass with Amendment [#2019-1961s](#), 05/23/2019; [SC 23](#)

**05/24/19** - Special Order to to the present time, Without Objection, MA; 05/23/2019; [SJ 17](#)

**05/23/19** - Committee Amendment [#2019-1961s](#), AA, VV; 05/23/2019; [SJ 17](#); Sen. Kahn Floor Amendment [#2019-2169s](#), AA, VV; 05/23/2019; [SJ 17](#); Sen. Ward Floor Amendment [#2019-2223s](#), AA, VV; 05/23/2019; [SJ 17](#); [Ought to Pass with Amendment](#)s 2019-1961s, 2019-2169s, and 2019-2223s, MA, VV; OT3rdg; 05/23/2019; [SJ 17](#)

**06/11/19** - House Non-Concurs with Senate Amendment 1961s/2169s/2223s and Requests CofC (Rep. Myler): MA VV 06/06/2019; Speaker Appoints: Reps. Luneau, Cornell, Doherty, Mullen 06/06/2019

**06/12/19** - Sen. Kahn Accedes to House Request for Committee of Conference, MA, VV; (In recess 06/06/2019); [SJ 20](#); President Appoints: Senators Kahn, Dietsch, Ward; (In Recess 06/06/2019); [SJ 20](#)

**06/14/19** - Conference Committee Meeting: 06/19/2019 09:30 am LOB 207

**06/27/19** - Conference Committee Report [#2019-2605c](#), Adopted, VV; 06/27/2019; [SJ 21](#)

**07/12/19** – Enrolled 06/27/19

**07/19/19** – Board vote for representative, Ms. Stevens agreed to be representative for the Board.

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**09/20/19** – Ms. Stevens drafted a letter to be sent to seven state representatives, the contents were relayed to the Board, and will be sent via email to the intended representatives.

- C. Senate Bill 80: *“relative to membership on the board of mental health practice, applicants for licensure by mental health practitioners, and insurance credentialing of out-of-state mental health practitioners and psychologists.”*

The purpose of the bill is to amend RSA 330-A:26, to allow an interim license for out-of-state applicants, to practice, pending final approval or denial from the Board. The applicant will need to meet the requirements of RSA 330-A:26, I and/or III, and have no complaints or other reasons for denial. Ms. Vaccarello attended the public hearing that was held on 3/13/19.

**Board Action: 3/15/19** – The Board discussed concerns as to whether the interim license would actually be a “license” and whether the Board will have authority over such a license. This bill has support and was initiated by applicants who have stated that getting a license has been difficult. The Board wants to make the “Fast Track” option more clear and wants more transparency with the licensing process.

The Board requests the Board Administrator to track the number of “Fast Track” applicants vs. “regular” applicants. The Board wants to know how many “Fast Track” applications have been received as well as the time frame from the date a completed application is filed to the date the license is issued.

**04/01/19** – Introduced 03/20/19 and referred to Health, Human Services and Elderly Affairs.

**04/03/19** – Public Hearing 04/09/19 01:45 pm LOB 205

**04/10/19** – Division I Subcommittee Work Session: 04/16/19 10 am LOB 104

**05/08/19** – Public Hearing

**05/14/19** - 10:00 am LOB Room 306

**05/16/19** - Subcommittee Work Session: 05/21/2019 10:00 am LOB 306

**06/05/19** - Amendment [#2019-2276h](#): AA VV 06/05/2019 [Ought to Pass with Amendment](#) 2019-2276h: MA VV 06/05/2019

**06/13/19** - Sen. Carson Moved to Concur with the House Amendment, MA, VV; 06/13/2019; [SJ 20](#)

**06/28/19** – Enrolled (in recess 06/27/19); SJ 21

**07/19/19** - Signed by the Governor on 07/12/2019; Chapter 228; Effective 09/10/2019

**09/10/19** – Adds two members to the Board from a community mental health center, and community health center. In addition, requires a quorum to consist of five members.

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**09/20/19** – Information regarding Board member openings has been added to the Board of Mental Health Practice website. No Board action required.

**III. HEARINGS/MEETINGS:**

A. Status Hearing – Mo Anne Shyne, LCMHC, license number 418

In attendance: Mo Anne Shyne, Nicholas Casoloro, Esq, Sheri Phillips, Esq  
Recused: Ms. Dayl Hufford

Chair Ms. Vaccarello called to order the Status Hearing of Mo Anne Shyne, LCMHC at 10:07 a.m. Ms. Shyne is before the Board as part of the Settlement Agreement signed on February 26, 2019. Attorney Casoloro, representing Ms. Shyne, was given the opportunity for an opening statement in which he discussed the exhibits provided to the Board. As well as provided a progress update on Ms. Shyne’s activity within the last six months.

Exhibit A – Proof of attendance of personal ongoing mental health care and treatment

Exhibit B – Certificate of continuing education courses completed

The hearing counsel, Ms. Phillips presented her statement of position as it relates to Ms. Shyne’s lessened case load, continuing education, and supervised sessions. There was further discussion by Board members and counsel as it relates to the terms of Ms. Shyne’s Settlement Agreement. Ms. Vaccarello set a deadline of September 27, 2019 for any further requests for findings or rulings to be submitted to the Board office.

Board office received Respondent’s Clarifying Request for Board Ruling from Attorney Casoloro on September 25, 2019; and Hearing Counsel’s Objection to Respondent’s Clarifying Request for Board Ruling from Attorney Phillips on September 26, 2019.

The Board concluded the status hearing at 10:37 a.m. and thanked Ms. Shyne, Attorney Casoloro and Attorney Phillips for their time.

**IV. NEW BUSINESS**

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- A. Hallie Pentheny, Finance Director for OPLC was asked to speak regarding the budget and clarification for payment of Board members and PCI members per diems for work completed. Ms. Vaccarello explained Board expenses would be increasing due to the addition of two new Board members, per the passage of Senate Bill 80, and the need for additional investigators for the Professional Conduct Committee and their time spent investigating cases.

The Board reviewed a recruitment letter for additional Professional Conduct Committee Investigators, upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to send the recruitment letter to licensees via email for four additional investigators. *~Motion Approved*

- B. The Board reviewed the waiver request from Emily Cooper, MSW – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver. *~Motion Approved*
- C. The Board reviewed the waiver request from Angelica Bilodeau, MSW – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver. *~Motion Approved*
- D. The Board reviewed the waiver request from Katie LaPointe, MSW – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver. *~Motion Approved*
- E. The Board reviewed the waiver request from Amanda Kulbacki, MS – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver. *~Motion Approved*
- F. The Board reviewed the waiver request from Jessica Putnam, MS – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver. *~Motion Approved*
- G. The Board reviewed and discussed a letter received from Ralph Twombly, LCMHC in regards to asking the Board to maintain his inactive license status for 2018 and 2019. Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the waiver was not approved by the Board.
- H. The Board reviewed the waiver request from Noreen Withrox-Roux, MA – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver. *~Motion Approved*

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- I. The Board reviewed the waiver request from Sarah Smaha, MSW – Upon a motion by Ms. Hufford, with a second from Mr. Goodnough, the Board approved the waiver.  
*~Motion Approved*
- J. Email received from American Association of State Counseling Boards RE: NCLEP – Discussion is tabled until the October meeting
- K. Board of Family Mediator Certification, opening for Mental Health Professional – Discussion is tabled until the October meeting
- L. Discussion on Supervision Agreements, RE: Out of state supervision – Discussion is tabled until the October meeting
- M. Ms. Vaccarello to present information from conference, RE: telehealth – Discussion is tabled until the October meeting
- N. Review online renewal process, sample screenshots – Discussion is tabled until the October meeting
- O. OPLC Board Chair/President’s Meeting, Tuesday, October 8, 2019 – This was for informational purposes only, and will not be applicable as the date will have passed, this will not be tabled to the October meeting. No Board action required.

**V. QUESTIONS:**

- A. Question from the public: Jason Snook, MLADC, in attendance for the public session.

Due to the recent change in legislation MLADCs may substitute 1500 supervision hours toward their mental health licensure, however there was no change to the face-to-face individual supervision requirement which remains at 100 hours.

Board response: The Board thanked Mr. Snook for bringing this to their attention, there was discussion amongst the Board members for how the MLADC license should be listed on the license application on the summary of supervised clinical experience form to indicate that it would be a substitution of hours. It was then recommended to Mr. Snook that he submit a declaratory ruling to further substitute the face-to-face hour requirement. This letter of declaratory ruling would then be brought to Board counsel for review as to whether this substitution can occur.

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**VI. NON-PUBLIC SESSION**

**Motion to commence Non-Public Session:**

At 10:46 a.m., upon a motion by Mr. Goodnough, with a second by Mr. Barry, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

**Non-Public Session:**

[Minutes kept separately]

**Motion to keep minutes of non-public session confidential:**

Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.

**Motion to resume public meeting:**

At 12:05 p.m., upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted to go out of non-public session and resume the public session.

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**QUALIFICATION AND LICENSURE**

**MENTAL HEALTH COUNSELORS**

**1. APPLICATIONS FOR LICENSURE: Mental Health Counselors**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following for licensure.

- A. CHAMBERS, Nicole, MS
- B. GUBENKO, Hilel, MS
- C. HUSSEY, Megan, MA
- D. LAROSE, Astrid, MA
- E. MACRI, Johanna, MA
- F. PUTUR, Nicole, MS
- G. REZUCHA, Tabatha, MS
- H. RIEDL, Susan, MA
- I. ROY, Karen, MS
- J. TERHUNE, Nichole, MS
- K. UHRICH, Kathryn, MA

**2. APPLICATIONS FOR LICENSURE – RATIFY: Mental Health Counselors**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following for licensure.

- A. BRYAN, Alison, M.Ed
- B. CARBONE, Kerry, M.Ed
- C. CASE, Jill, MHC
- D. CHAMPAGNE, Denise, MS
- E. CONROY, Lauren, MS

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- F. DIFRAIA, Kathy, M.Ed
- G. ESCHENBRENNER, Lauri, MS
- H. McGREEVY, Erin, MHC
- I. TARANOW, Mitch, M.Ed
- J. THURSTON, Christina, MA
- K. WESNER, Melissa, MS

**3. APPLICATIONS FOR LICENSURE – REINSTATEMENT: Mental Health Counselors**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following for licensure.

- A. ROUSSELLE, Alisha, LCMHC

**4. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following supervision agreements.

- A. BIBEAU, Clifford, MA
- B. CARE, Lucille, MA
- C. HEATH, Stephanie, MS
- D. MARCHAND, Sarah, MS
- E. OVERTON, Dawn, MS
- F. POWERS, Nicholette, MS
- G. VEGA, Gabriel, MHC
- H. WITHROW-ROUX, Noreen, MA
- I. YOUNG, Tonya, MS

**5. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following change in supervision agreements.

- A. BROWN, Audrey, MS
- B. CATHCART, Kelly, MS

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- C. DARCY, Christopher, MS
- D. DEMERS, Nicole, MS
- E. GOODWIN, Amanda, MS
- F. KEY, Elizabeth, MS
- G. MARTINELLI, Kaitlyn, MS
- H. PAQUETTE, Kristin, MS
- I. THORPE, Elisabeth, MA
- J. WOTTON, Lesley, MS

**SOCIAL WORKERS**

**1. APPLICATIONS FOR LICENSURE: Social Workers**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted to approve the following for licensure.

Abstained: Ms. Stevens

Recused: Mr. Barry recused for John Eldredge, MSW

- A. ATWOOD, Jeffrey, MSW
- B. BERNET (DALER), Jennifer, MSW
- C. DANIELS, Megan, MSW
- D. DUPONT, Sara, MSW
- E. ELDREDGE, John, MSW
- F. EMERY, Victoria, MSW
- G. GURNEY, Sarah, MSW
- H. HALLAL, Solomon, MSW
- I. HOLLINSHEAD, Nancy, MSW
- J. MAY, Robin, MSW
- K. MCKENNA, Christine, MSW
- L. O'CONNOR, Lauren, MSW
- M. ULERY, Veronica, MSW
- N. WHITE, Molly, MSW

**2. APPLICATIONS FOR LICENSURE – RATIFY: Social Workers**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following for licensure.

- A. BARNETT, Shira, MSW
- B. FITZGERALD, Scott, MSW
- C. JAMES, Mara, MSW

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- D. KELLER, Charmaine, MSW
- E. SIMEK, Teri, MSW
- F. VASSALLO, Madelynn, MSW

**3. APPLICATIONS FOR LICENSURE – REINSTATEMENT: Social Workers**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following for licensure.

- A. NORMAN, Alyson, LICSW

**4. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following supervision agreements.

- A. ALBEE, Sarah, MSW
- B. BLAIS, Robyn, MSW
- C. BURWOOD, Jesse, MSW
- D. COOPER, Emily, MSW
- E. DALE, Nicole, MSW
- F. DAVIS, Crystal, MSW
- G. GOWELL, Karen, MSW
- H. JOHNSON, Rebekah, MSW
- I. MACKENZIE, Eleanor, MSW
- J. MCNALLY, Amy, MSW
- K. MELTZER, Tong, MSW
- L. PUFFER, Emily, MSW
- M. SKERRY, Kristen, MSW
- N. SMAHA, Sarah, MSW
- O. THOMAS, Jacqueline, MSW
- P. WALSH, Tyler, MSW

**5. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Social Workers**

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Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following change in supervision agreements.

- A. BERRY, Melissa, MSW
- B. BILODEAU, Angelica, MSW
- C. DESHAIES, Jessica, MSW
- D. GREGG, Melissa, MSW
- E. MEEHAN, Laurie, MSW
- F. SILVA, Ashley, MSW
- G. SIMARD, Camila, MSW

**MARRIAGE AND FAMILY THERAPISTS**

**1. APPLICATIONS FOR LICENSURE: Marriage and Family Therapists**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following for licensure.

- A. PALAZZOLO, Elizabeth, MA

**2. APPLICATIONS FOR LICENSURE – RATIFY: Marriage and Family Therapists**

N/A

**3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists**

Upon a motion by Mr. Goodnough, with a second by Ms. Dyer, the Board voted unanimously to approve the following supervision agreements.

- A. PARKER, Tamara, MFT

**4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists**

N/A

**PASTORAL PSYCHOTHERAPIST**

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**1. APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists**

N/A

**2. APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists**

N/A

**3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral Psychotherapists**

N/A

**4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral Psychotherapists**

N/A

**Motion to adjourn the meeting:**

At 1:22 p.m., upon a motion by Ms. Dyer, with a second Mr. Goodnough, the Board voted to adjourn the meeting.