

STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE
FRIDAY, MARCH 20, 2020 @ 9:00 AM
PUBLIC MINUTES

Due to the State of Emergency declared by Governor Sununu as a result of the COVID-19 pandemic, and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the “Board”) was held through zoom videoconference through the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord, NH on March 20, 2020 beginning at 9:27 a.m., with the following members present:

Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MW, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min. LPP; Samuel Rosario, LICSW; Sheryl Reasoner, LCMHC, MLADC, Community Mental Health Center; Janet Stevens, Public Member; and Deborah Kennedy, MA, Public Member

Absent: Deborah Kennedy, Public Member

I. ADMINISTRATIVE:

- A. Minutes: Upon motion by Mr. Goodnough, with a second by Ms. Reasoner, the Board approved the minutes from February 21, 2020, as amended. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

II. TABLED:

- A. Senate Bill 684: *“relative to Medicaid to schools”*

01/14/20 – Introduced 1/08/2020 and referred to Education and Workforce Development

01/16/20 – Hearing: 1/23/2020, Room 103, SH, 9:00 am

01/28/20 – Committee Report: Ought to Pass with Amendment #2020-0269s

01/30/20 – Committee Amendment #2020-0269s, AA, VV; 01/30/2020; SJ 2

01/30/20 – Ought to Pass with Amendment #2020-0269s

01/31/20 – Introduced 01/09/2020 and referred to Education

02/05/20 – Public Hearing: 2/12/2020 10:00 am LOB 207

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02/05/20 – Executive Session: 02/12/2020 11:00 am LOB 207

02/12/20 – Committee Report: Ought to Pass with Amendment #2020-0581h for 02/19/2020 (Vote 19-1; CC)

02/19/20 – Removed from Consent (Rep. McGuire) 02/19/2020

02/20/20 – Special order to regular calendar (education) (Rep. Ley): MA VV 02/20/2020

02/20/20 – Amendment #2020-0581h: AA VV 02/20/2020

02/21/20 – Discussion regarding the Stakeholder Meeting being held with DHHS on March 3, 2020, Mr. Rosario to follow up with who will be attending. Ms. Stevens and Ms. Vaccarello to follow up with bill sponsor Senator Fuller Clark; Mr. Rosario and Ms. Vaccarello to follow up with bill sponsor Senator Kahn. Ms. Hufford voiced concern regarding the potential for disproportionate voting sway among clinical members with the addition of another Social Work Board member.

03/05/20 – Sen. Kahn moved to concur with the House Amendment, MA, VV; 03/05/2020

03/06/20 – Enrolled Bill Amendment #2020-1115e: AA VV 03/05/2020

03/06/20 – Enrolled Bill Amendment #2020-1115e Adopted, VV, (In recess of 03/05/2020)

03/10/20 – **Signed by the Governor on 03/09/2020**; Chapter 0006; Effective 03/09/2020 SC 11

03/20/20 – The Board discussed the passage of SB684, and the requirements of the Board in relation to licensing School Social Workers currently certified with the Department of Education. Mr. Rosario reviewed the research he did on comparing the requirements of licensed independent clinical social workers (LICSW) to those of the school social worker certification requirements. The two license types will be separate, but there are many similarities for the Board to build the future licensing requirements from, in regards to education, supervised clinical hours, and examinations. Further research is needed to look at testing options, and testing center availability.

Mr. Rosario, and public attendant, Lynn Stanley, LICSW and Executive Director of NH Chapter of NASW, discussed the idea of creating levels of licensing, similar to Massachusetts, and what the supervision of these candidate for licensure would look like. In addition, the Board asked Ms. Stanley if she was familiar with anyone who could fit into the newly created clinical Board member position as an LSSW.

Board Action:

Upon a motion by Ms. Hufford, with a second by Ms. Reasoner, the Board voted to use the Licensed School Social Worker designation license type, and will work through collaboration to come up with the criteria for applicants and licensees going forward.

~Motion Approved through roll call vote:

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Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

III. HEARINGS/MEETINGS:

- A. Danielle Weiss, MPH, Primary Care Workforce Manager, joined the videoconference meeting at 9:30 a.m. to discuss the rationale for the sharing of licensees' date of birth with the Department of Health and Human Services for the purpose of ensuring the New Hampshire Mental Health Practitioner Survey is completed. Through questions from Board members, Ms. Weiss explained this was not a new sharing of information, but part of an MoU agreement between the two agencies. The information collected is to remain confidential.

Upon a motion by Mr. Goodnough, with a second by Mr. Rosario, the Board voted to approve the sharing of information for authentication purposes only. **In Favor:** Mr. Goodnough, Mr. Rosario, Ms. Reasoner, Ms. Vaccarello; **Opposed:** Ms. Hufford; **Abstained:** Ms. Stevens, vote is 4-1-1, *~Motion Approved through roll call vote*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Opposed
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Abstained

- B. Kathleen Killeen, LICSW joined the videoconference meeting at 10:00 a.m. to discuss her expressed interest in joining the Professional Conduct Committee as an investigator. Ms. Killeen discussed her professional background, and resume, which was provided to the Board members prior to the meeting. Ms. Hufford explained the process of starting within the PCI group, to include being teamed up with a more senior investigator to shadow in the beginning. Upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board voted to appoint Ms. Killeen to her Professional Conduct Investigator term. *~Motion Approved through roll call vote:*

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Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

- C. Eddie Edwards, as invited by Ms. Stevens, joined the videoconference to introduce himself. Mr. Edwards has been nominated, but not yet confirmed, for the position of Executive Director of OPLC. His confirmation was set to take place on March 25, 2020 but has been postponed until a later date. This was an introductory discussion only, no Board action required.

IV. NEW BUSINESS

- A. The Board reviewed the Administrative Law Training with NH Attorney General invitation. This training is currently scheduled for Friday, April 24, 2020, and requires registration. At the time of the meeting, there has not been any communication postponing or altering the training. The Board members were encouraged to register if they had not done so already. This was informational only, no Board action required.
- B. The Board reviewed the waiver request from Alexandra Manigault, MS, requesting to backdate the approval of her supervision agreement to November 9, 2018. Ms. Manigault was previously missing her graduate transcript, which caused a delay in having her supervision agreement reviewed by the Board. Upon a motion by Ms. Reasoner, with a second by Mr. Rosario, the Board voted to approve the waiver request to backdate Ms. Manigault's supervision agreement but to the date of June 19, 2019. **In Favor:** Ms. Vaccarello, Ms. Rosario, Ms. Reasoner, and Ms. Hufford; **Abstained:** Ms. Stevens; **Recused:** Mr. Goodnough,
~Motion Approved through roll call vote:

Ms. Vaccarello	Yes
Mr. Goodnough	Recused
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes

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Ms. Stevens	Abstained
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- C. The Board reviewed the waiver request from Jessica Mason, MA, requesting the waiver of administrative rule Mhp 302.03 (c) 2, regarding the requirement of a completed supervisor’s confirmation form for her supervision hours completed in Maine. Upon a motion by Mr. Goodnough, with a second by Ms. Vaccarello, the Board voted to approve the waiver request. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

- D. The Board reviewed correspondence from Kim-Mary Cardinal, LCMHC, requesting an extension on the audit required for her license renewal. Upon a motion by Mr. Rosario, with a second by Mr. Goodnough, the Board voted to approve the extension of the audit and renewal by six months as requested by Ms. Cardinal. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

- E. The Board reviewed the waiver request from Lynn Meehan, LICSW, requesting to be added to the Board’s approved supervisor list by way of previous clinical experience. Upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board voted to deny this request. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes

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Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

- F. The Board reviewed the waiver request from Daniel Munger, MA, requesting to backdate his supervision agreement to December 9, 2019. Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the backdating of Mr. Munger’s supervision agreement to the date of the January 17, 2020 meeting. The approval of this waiver is dependent on the approval of Mr. Munger’s pending supervision agreement. ***~Motion Approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

- G. The Board reviewed the waiver request from Jennifer Michaud, MA, requesting a waiver of a graduate level course in addictive behaviors as stated in the educational requirements of Mental Health Counselors. Ms. Michaud shared her professional experience and her certification as an Alcohol and Drug Counselor in the state of Maine. Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to approve the waiver request. Ms. Michaud is required to show verification of her certification and passing of the IC&RC exam as discussed in her waiver. ***~Motion Approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

- H. The Board discussed COVID-19 and how it is impacting licensees and individuals receiving services both in New Hampshire and the surrounding states. The Board is

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aware that most, if not all, practices, agencies, and facilities have moved their services to telemental-health, the Board is expecting services to still be provided on a non-public, HIPAA compliant platform to ensure the standard of care for clients. Licensees are still to follow their profession's code of ethics as it relates to telemental-health.

Attorney Thomas Broderick joined the videoconference to discuss with the Board emergency rule options based on wording and content provided by the Board. Attorney Broderick also discussed what is within the Board's authority in terms of interstate capability, and how it relates to Governor Sununu's State of Emergency Executive Orders. This capability is assumed, but not specified by the orders. The Board discussed what options are available for licensees regarding waiving administrative rules, and preparing themselves for what will be brought to them as a result of COVID-19.

The Board members have been instrumental in the working with the insurance companies regarding co-pays for telehealth and the reimbursement of those services for providers.

V. QUESTIONS:

N/A

VI. NON-PUBLIC SESSION

Motion to commence Non-Public Session:

At 11:40 a.m., upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes

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Ms. Reasoner	Yes
Ms. Stevens	Yes

Non-Public Session:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon a motion by Ms. Hufford, with a second by Ms. Reasoner, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

Motion to resume public meeting:

At 1:11 p.m., upon a motion by Ms. Hufford, with a second by Ms. Stevens, the Board voted to go out of non-public session and resume the public session.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

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QUALIFICATION AND LICENSURE

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure, unless otherwise stated.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes

MENTAL HEALTH COUNSELORS

1. APPLICATIONS FOR LICENSURE: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure:

- A. BITTMAN, Kasey, MSW
- B. COLEMAN, Kerri, MA
- C. COSTLEY, Kristin, MS
- D. HISCOE, Patricia, MS
- E. MATTISON, Lori, MA
- F. MCCORMICK, Thisvi, MS

2. APPLICATIONS FOR LICENSURE – RATIFY: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure:

- A. BREAULT, Joan, MA

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following supervision agreements:

- A. BROWNMILLER, Jared, MS

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- B. CHURCHILL, Jennifer, MS
- C. KELLEY, Jennifer, MA
- D. MCDUFFEE, Hannah, MA
- E. MUNGER, Daniel, MA

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following change in supervision agreements:

- A. CUSHION, Courtney, MA
- B. RONEY, Ashley, MS
- C. SUCHARZEWSKI, Alan, MA

SOCIAL WORKERS

1. APPLICATIONS FOR LICENSURE: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure:

- A. BIBLER III, John, MSW
- B. BROWN, Elizabeth, MSW
- C. FORTUNA, Karen, MSW
- D. GAUTHIER, Lisa, MSW
- E. MURPHY, Zoey, MSW
- F. PANICCIA, Marissa, MSW
- G. TUFTS, Sandra, MSW
- H. VENTOLA, Daniel, MSW

2. APPLICATIONS FOR LICENSURE – RATIFY: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure:

- A. DALEY-SANTOSUOSSO, Janine, MSW
- B. GAFFEY, Sarah, MSW
- C. HRABOVSKY, Janice, MSW
- D. LADNER, Jennifer, MSW

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- E. LODOLCE, Joyce, MSS
- F. ZAWALICK, Sandra, MSW

3. APPLICATIONS FOR LICENSURE – REINSTATEMENT: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for reinstatement of licensure:

- A. BELLA, Jennifer, LICSW
- B. FENTON, Sarah, LICSW

4. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following supervision agreements:

- A. AUSTIN, Jenna, MSW
- B. AYALA, Ashley, MSW
- C. BANDERA, Nichole, MSW
- D. BOLDIN, Lisa, MSW
- E. DINWIDDIE, Nicole, MSW
- F. ELLIOTT, Kristina, MSW
- G. FITZGERALD, Jennifer, MSW
- H. JOHNSON, Lauri, MSW
- I. LYFORD, Lisa-Marie, MSW
- J. SMITH, Michelle, MSW
- K. ST. GERMAINE, Alejandra, MSW

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted to approve the following supervision agreement:

Abstained: Ms. Stevens

- A. FRANCK, Kerry-Ann, MSW

5. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following change in supervision agreements:

- A. DALE, Nicole, MSW

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MARRIAGE AND FAMILY THERAPISTS

1. APPLICATIONS FOR LICENSURE: Marriage and Family Therapists

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure:

A. JACKMAN, Dallin, MA

2. APPLICATIONS FOR LICENSURE – RATIFY

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following for licensure:

A. LEE, Marissa, MFT

B. WAITE, Joanne, MS

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists

Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted unanimously to approve the following supervision agreement:

A. LEIGHTON, Paige, MA

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists

N/A

PASTORAL PSYCHOTHERAPIST

1. APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists

N/A

2. APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists

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N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral Psychotherapists

N/A

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral Psychotherapists

N/A

Motion to adjourn the meeting:

At 1:16 p.m., upon a motion by Ms. Hufford, with a second Ms. Vaccarello, the Board voted to adjourn the meeting.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes