

STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE
FRIDAY, APRIL 17, 2020 @ 9:00 AM
PUBLIC MINUTES

Due to the State of Emergency declared by Governor Sununu as a result of the COVID-19 pandemic, and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the “Board”) was held through zoom videoconference through the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord, NH on April 17, 2020 beginning at 9:04 a.m., with the following members present:

Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min. LPP; Samuel Rosario, LICSW; Sheryl Reasoner, LCMHC, MLADC, Community Mental Health Center; Janet Stevens, Public Member; and Deborah Kennedy, MA, Public Member

Absent: All members present

I. ADMINISTRATIVE:

A. Minutes: Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board approved the minutes from March 20, 2020, as stated. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Abstain

B. Minutes: Upon a motion by Ms. Hufford, with a second by Mr. Goodnough, the Board voted to approve the minutes from the emergency rule making meeting held on March 27, 2020, as stated. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes

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Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

II. TABLED:

- A. House Bill 1167: *“relative to the type of counseling that may be required by the state”*
12/02/19 – Introduced 01/08/2020 and referred to Children and Family Law HJ 1 P.12
01/14/20 – Public Hearing: 01/21/2020 10:00 am LOB 206
01/21/20 – Subcommittee Work Session: 02/04/2020 9:00 am LOB 206
02/19/20 – Executive Session: 03/03/2020 3:00 pm LOB 206
03/04/20 – Majority Committee Report: Ought to Pass with Amendment #2020-0992h for 03/11/2020 (Vote 12-6; RC) HC 10 P. 33
03/04/20 – Minority Committee Report: Inexpedient to Legislate
03/11/20 – Amendment #2020-0992h; AA VV 03/11/2020
03/11/20 – Ought to Pass with Amendment 2020-0992h; MA VV 03/11/2020
04/17/20 – Board to review bill information, Ms. Stevens request
04/17/20 – All legislative activity has been put on hold, due to COVID-19. Ms. Stevens reached out to bill sponsor Representative Betty Gay, who provided previous explanation and testimony regarding the bill. To be addressed and reviewed at next Board meeting.

III. HEARINGS/MEETINGS:

A. Show Cause Hearing – Cindy Gilks, Ph.D., Marriage and Family Therapist Applicant

In Attendance: Cindy Gilks

Chair, Ms. Vaccarello, called to order the Show Cause Hearing of Cindy Gilks, Ph.D. at 10:32 a.m. regarding a conditionally denied licensure application for Marriage and Family Therapist. Ms. Gilks was given the opportunity for an opening statement in which she discussed the work experience she acquired while working toward licensure in Massachusetts, as well as her education experience in psychology. The Board review the exhibits Ms. Gilks submitted prior to her hearing.

Exhibit A – Letter from Ms. Gilks dated March 18, 2020

Exhibit B – Letter from Ms. Gilks dated February 13, 2020

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The Board asked for clarification regarding what documentation or administrative rules Ms. Gilks was looking to have waived. In addition, the Board asked questions regarding her supervision, and the designation and qualifications of the individuals who provided the supervision to Ms. Gilks as reported on her licensure application. Ms. Gilks stated she was not aware one of the supervisors listed on her application was not an American Association for Marriage and Family Therapy approved supervisor.

The Board concluded the Show Cause Hearing at 11:46 a.m., and thanked Ms. Gilks for her time.

IV. NEW BUSINESS

- A. Information reviewed regarding the postponement of the Administrative Law Training with NH Attorney General, Friday, April 24, 2020. At this time there is no new date available
- B. Announcement regarding Mental Health and Addiction Services Advisory Committee Meeting reviewed. This meeting is to be held remotely on Wednesday, April 22, 2020 at 1:00 p.m., Mr. Rosario plans to attend.
- C. The Board reviewed the waiver request from Karen Crispo, LMHC, requesting a waiver for the NCMHCE examination requirements for clinical mental health counseling licensure. Ms. Crispo provided documentation showing her mental health license in good standing for a number of years in another state. Upon a motion by Ms. Kennedy, with a second by Ms. Reasoner, the Board voted to approve the waiver request to waive the NCMHCE examination requirements. ***~Motion Approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

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- D. The Board reviewed the waiver request from Hannah Magnusson, MA, requesting a waiver regarding the pre-licensure supervision requirements for marriage and family therapist AAMFT approved supervisor. Upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted to deny the waiver request regarding receiving supervision from an AAMFT approved supervisor. ***~Motion Approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- E. The Board reviewed the waiver request from Kiersten Scarponi, MS, requesting an extension of her expired supervision agreement, under the same supervisor. Upon a motion by Ms. Hufford, with a second by Ms. Vaccarello, the Board voted to approve the waiver request to extend the expiration date of Ms. Scarponi's current supervision agreement. ***~Motion Approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- F. The Board reviewed the waiver request from Rebecca Robichaud, MSW, requesting a waiver regarding telehealth services under her current, approved supervision agreement. Upon a motion by Ms. Vaccarello, with a second by Ms. Stevens, the Board voted to approve the waiver request to allow telehealth services 100% of the time during the current state of emergency, but only 50% of the total number of supervised hours, after the state of emergency has been lifted. ***~Motion Approved through roll call vote:***

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Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- G. The Board reviewed the waiver request from Daniel Munger, MA, requesting to include previous clinical supervised hours completed without a Board approved supervision agreement to be included in his total number of pre-licensure hour requirement. Upon a motion by Ms. Hufford, with a second by Ms. Kennedy, the Board voted to deny this request. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- H. The Board reviewed a request from Kelly Lovett, MA, requesting a clarification on the Order of Conditional Denial she received regarding the licensure application for Clinical Mental Health Counselor. Upon a motion by Mr. Goodnough, with a second from Ms. Hufford, the Board voted to request that Ms. Lovett provide documentation to show her experience with what she feels is the equivalent of a graduate level course in addictive behaviors. If she is not in excess of 35 continuing education hours in addictions, then she will need to take a graduate level course to complete the requirement. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes

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Ms. Stevens	Yes
Ms. Kennedy	Yes

- I. The Board reviewed the ASWB 2019 Examination Pass Rates Report as provided by the Association of Social Work Boards. This report provided comparisons between New Hampshire test takers with the rest of the United States. In addition, this report presents the percentage of those that pass the Clinical exam on the first attempt, and the repeat group.
- a. Administrator, Ms. Czechowicz, provided the Board with an update received from ASWB’s virtual administrator’s forum regarding Pearson testing centers. Some testing sites are open during the COVID-19 pandemic on a voluntary basis, which is subject to change. While the official opening date of testing sites is ever changing, Pearson did state that when the sites reopen they will be operating at 50% capacity. ASWB anticipates a large backlog of candidates looking to schedule and take the exam.
- J. The Board reviewed a draft copy of School Social Worker licensure requirements as provided by Mr. Rosario. There was discussion regarding the continuing education, and examination requirements, with a comparison to current Independent Clinical Social Worker licensure requirements.
- K. The Board discussed additional information they may wish to share on the Board’s website regarding clarification, guidance or other information regarding COVID-19 resources. Ms. Vaccarello suggested that each Board member do an overview of what information should be presented, and bring it to the next meeting for review.

This discussion brought about the idea of licensees taking a continuing education course in telehealth, specifically as it relates to ethics and record keeping for telehealth services. Any suggested changes to an administrative rule will be brought to Attorney Broderick.

- L. Ms. Hufford requested the Board send a letter to the state of Massachusetts verifying that Pastoral Psychotherapists are licensed under the New Hampshire Board of Mental Health Practice as it relates to temporary emergency licensing reciprocity. It was suggested that, should any Licensed Pastoral Psychotherapist need this letter to apply for a temporary, emergency, or reciprocity license in Massachusetts or any

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other state they can contact the Board office and the administrator will supply them with a letter to this effect.

V. QUESTIONS:

N/A

VI. NON-PUBLIC SESSION

Motion to commence Non-Public Session:

At 11:46 a.m., upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

Non-Public Session:

[Minutes kept separately]

****Ms. Stevens left the meeting at 12:25 p.m.****

Motion to keep minutes of non-public session confidential:

Upon a motion by Mr. Goodnough, with a second by Ms. Kennedy, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to

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RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes

Motion to resume public meeting:

At 1:05 p.m., upon a motion by Ms. Kennedy, with a second by Ms. Reasoner, the Board voted to go out of non-public session and resume the public session.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes

QUALIFICATION AND LICENSURE

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following for licensure, unless otherwise stated.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes

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Ms. Stevens	Absent
Ms. Kennedy	Yes

MENTAL HEALTH COUNSELORS

1. APPLICATIONS FOR LICENSURE: Mental Health Counselors

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following for licensure:

A. GARMON, Krystal, MA

2. APPLICATIONS FOR LICENSURE – RATIFY: Mental Health Counselors

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following for licensure:

- A. CRISPO, Karen, MS
- B. KELLY, Melissa, MS

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following supervision agreements:

- A. BENTON, Emily, MS
- B. DESANTIS, Carolyn, MA

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors

N/A

SOCIAL WORKERS

1. APPLICATIONS FOR LICENSURE: Social Workers

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Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following for licensure:

- A. GERHARDT, Christine, MSW
- B. SAUVAN, Sandra, MSW

2. APPLICATIONS FOR LICENSURE – RATIFY: Social Workers

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following for licensure:

- A. ALBER, Lisa, MSW
- B. PRAY, Cynthia, MSW

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following supervision agreements:

- A. ARSENAULT, Kayla, MSW
- B. BARBATO, Philip, MSW
- C. HALL, Sydney, MSW
- D. MCCAFFERTY, Corinne, MSW
- E. MCCONNELL, Kathryn, MSW
- F. MCNULTY, Gabrielle, MSW
- G. PHILLIS, Andrea, MSW
- H. RHEAULT, Jennifer, MSW

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following change in supervision agreements:

- A. COVEY, Cara, MSW
- B. PERKINS, Jessica, MSW

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MARRIAGE AND FAMILY THERAPISTS

1. APPLICATIONS FOR LICENSURE: Marriage and Family Therapists

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following for licensure:

- A. BAYER, Portia, MS
- B. CROSS, Shelly, MA

2. APPLICATIONS FOR LICENSURE – RATIFY

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists

Upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted unanimously to approve the following supervision agreements:

- A. MAGNUSON, Hannah, MA

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists

N/A

PASTORAL PSYCHOTHERAPIST

1. APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists

N/A

2. APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral Psychotherapists

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N/A

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral Psychotherapists

N/A

Motion to adjourn the meeting:

At 1:06 p.m., upon a motion by Ms. Kennedy, with a second by Mr. Rosario, the Board voted to adjourn the meeting.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes