

STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE
FRIDAY, JUNE 19, 2020 @ 9:00 AM
PUBLIC MINUTES

Due to the State of Emergency declared by Governor Sununu as a result of the COVID-19 pandemic, and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice (the “Board”) was held at the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord, NH on June 19, 2020 beginning at 9:04 a.m., with the following members present:

Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MW, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Dayl Hufford, D.Min. LPP; Samuel Rosario, LICSW; Sheryl Reasoner, LCMHC, MLADC, Community Mental Health Center; Janet Stevens, Public Member; and Deborah Kennedy, MA, Public Member

Absent: All members present

I. ADMINISTRATIVE:

- A. Minutes: Upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board approved the minutes from May 15, 2020, as stated. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- B. Minutes: Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board approved the minutes from the Emergency Meeting on May 29, 2020, as stated. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

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II. TABLED: N/A

III. HEARINGS/MEETINGS:

A. Status Hearing - Mo Anne Shyne, LCMHC, license number 418

In attendance: Mo Anne Shyne, Nicholas Casolaro, Esq., and Sheri Phillips, Esq.
Recused: Ms. Dayl Hufford

Chair Ms. Vaccarello, called to order the Status Hearing of Mo Anne Shyne, LCMHC at 9:59 a.m. Ms. Shyne is before the Board as part of the Settlement Agreement signed on February 26, 2019. Attorney Casolaro, representing Ms. Shyne, was given the opportunity for an opening statement in which he discussed the exhibits submitted to the Board.

Exhibit A: Proof of completion of participation in ongoing mental health care and treatment

Exhibit B: Quarterly Corrective Supervision reports from Barry Litt, dated November 6, 2019, February 6, 2020, and May 22, 2020

Exhibit C: Quarterly Update reports from independent monitor, Shawn Hassell, dated December 14, 2019, and March 21, 2020

Ms. Shyne and counsel fielded questions from Board members regarding their request to increase Ms. Shyne's professional case load from 18 cases per week to 20 cases under screening and approval from corrective supervisor Barry Litt. Hearing counsel Attorney Phillips relayed the information received from Mr. Litt regarding Ms. Shyne's case load request, and further discussed the concerns stated in Mr. Hassell's reports. The supervision reports have included concerns regarding Ms. Shyne's case notes and accompanying paperwork, and discussion was had stating ways she is working to improve this process through her supervision.

Attorney Casolaro requested that the Board consider scheduling the third status hearing for the September 2020 Board meeting.

The Board concluded the status hearing at 11:04 a.m. and thanked Ms. Shyne, Attorney Casolaro and Attorney Phillips for their time.

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IV. NEW BUSINESS

- A. The Board reviewed the Preliminary Quarterly Finance Report for the Board and Health Division Summary. This item was for review only, no Board action required.
- B. The Board reviewed Exhibit H to Emergency Order #29 as issued by Governor Sununu, relating to waiving the continuing education, and notarization requirements for those renewing their professional license between March 13 and December 31, 2020. This document is available on the Board’s website, as well as OPLC’s COVID-19 Licensee Resource’s page. Through discussion, the Board suggested that the Emergency Order also be sent through email to the licensees for review.
- C. The Board reviewed the announcement of dates for the New Hampshire Attorney General Administrative Law Training. Members who are interested in attending are to register online. This item was for review only, no Board action required.
- D. The Board reviewed the waiver request from Amanda Leis, LCSW, requesting a waiver of the ASWB Clinical examination requirement for Independent Clinical Social Worker licensure. Through discussion, the Board noted this requirement is listed in Board statute and cannot be waived. The Board is noting that after Ms. Leis takes the ASWB Clinical Exam, she would be eligible to apply for licensure through the fast track process. Upon a motion by Ms. Hufford, with a second by Ms. Kennedy, the Board voted to deny this waiver request. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Opposed
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Abstained
Ms. Kennedy	Yes

- E. The Board reviewed the waiver request from Karl Kaliher, NBCC, LPCMH, LCPC, requesting a waiver for the NCMHCE requirement for Clinical Mental Health Counselor licensure. Mr. Kaliher presented the waiver request separate from a license application, the Board recommends that Mr. Kaliher submit a license application through the fast track process.

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- F. The Board reviewed the waiver request from Sam Rosario, LICSW, requesting a waiver of administrative rule, Mhp 304.02 for an approved supervision agreement regarding on site supervision. Upon a motion by Mr. Goodnough, with a second by Ms. Kennedy, the Board voted to approve the waiver request. ***~Motion approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Recused
Ms. Reasoner	Yes
Ms. Stevens	Abstained
Ms. Kennedy	Yes

- G. The Board reviewed the waiver request from Russell Beebe, MLADC, LCMHC, requesting a waiver of administrative rule Mhp 305.03 (g) regarding on-site supervision for his candidate's approved supervision agreements. Upon a motion by Ms. Vaccarello, with a second by Ms. Kennedy, the Board voted to approve the waiver request for all five candidate's supervision agreement. ***~Motion Approved through roll call vote:***

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Abstained
Ms. Kennedy	Yes

- H. The Board reviewed the request from Hannah Magnusson, MA, requesting a reconsideration of her previous waiver denial of administrative rule Mhp 213.01 (e) and (f) regarding pre-licensure supervised practice hours. Through discussion, waiver decisions are not eligible for appeal through Board statute, but further communication is to be sent to Ms. Magnusson reiterating the administrative rules regarding pre-licensure supervised practice hours.

- I. The Board reviewed the waiver request from Audrey Angelopoulos, MS, requesting a waiver of administrative rule, Mhp 305.03 (c) regarding the total number of

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individual face-to-face hours. Ms. Angelopoulos is requesting that the Board waive 24 face-to-face individual clinical supervised hours required for licensure. Upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board voted to deny this waiver request. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Abstained
Ms. Kennedy	Yes

- J. The Board reviewed the waiver request from Suzanne Ark, MS, requesting a waiver to become a Board approved supervisor prior to holding a license for two years. Upon a motion Ms. Hufford, with a second by Ms. Kennedy, the Board voted to deny this waiver request. *~Motion Approved through roll call vote:*

Ms. Vaccarello	Yes
Mr. Goodnough	Recused
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- K. The Board reviewed an email request from Williams College – Integrative Wellbeing Services regarding providing mental health care across state lines via telehealth. As allowed through Emergency Order, the interested providers will need to apply for Emergency Licensing through the Office of Professional Licensure and Certification.
- L. The Board reviewed documentation from the American Counseling Association – The Interstate Compact for Portability. As noted in the documentation, there will be additional documentation provided in the coming months, as well as the opportunity for varying member’s input.
- M. The Board reviewed a letter request from Candace Wilson, BSW, requesting that the Board review the requirements for varying continuing education subject matter

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requirements. The Board is appreciative of the outreach from Ms. Wilson, changes of this kind are made through legislation. It is suggested that Ms. Wilson reach out to her local state representative or legislator to further her efforts.

- N. The Board reviewed the waiver requests from Elisabeth Thorpe, MA, requesting the backdating of her supervision agreements. The first request was to backdate a supervision agreement from May 2018 to February 2018, this request was approved. The second request was to backdate a supervision agreement from September 2019 to July 2019, this date was already in place, no approval required. Upon a motion by Mr. Goodnough, with a second by Ms. Hufford, the Board voted to approve the request to backdate the supervision agreement from May 2018 to February 2018.

~Motion Approved through roll call vote:

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

- O. Ms. Stevens discussed her request to allow Staff DHHS/Disaster Behavioral Health, access to the BMHP COVID-19 survey, to create list of practitioners accepting new patients, from data that has been collected (starting 5/16/20 - current). This list will be made available to the public. Upon a motion by Ms. Hufford, with a second by Mr. Rosario, the Board voted to allow DHHS to extract information from the practitioner survey to generate a list of those accepting new clients. *~Motion*

Approved through roll call vote:

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

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V. QUESTIONS:

1.) Hello, my name is Stacey Lanza Roberts. I am the clinical coordinator with the Cheshire County Drug Court in Keene New Hampshire. For the past two months, we have been providing individual therapy and group therapy through zoom, from our homes. Our Department heads are planning for the staff to return to the office the first week of June. Our plan is to start meeting with clients individually for counseling, and continue conducting group sessions through zoom for most likely another month or so. I am curious if there are any specific guidelines recommended by the Board of Mental Health regarding treating clients in an office setting during this time of COVID-19?

I appreciate any feedback or guidance you can provide for me at this time.

I look forward to hearing back from you.

Sincerely,

Stacey Lanza Roberts, LCMHC, MLADC

Answer: The Board will not be issuing any specific opening guidelines, licensees are to follow the Governor's guidelines for reopening.

2.) Dear members of the Board,

I am writing to inquire about whether it would be acceptable for a doctoral level MFT from Saint Louis University who is under my supervision to provide telemedicine services for NH patients while working remotely from California. I recognize that under the governor's emergency orders, the regulations have changed, and also that the intern will need to check with California about its regulations, but wanted to see if this would be allowed under the current guidelines.

Sincerely yours,

Joni Haley, MS, LMFT
NH Dartmouth FMR/
Concord Hospital: FHC

Answer: The doctoral level MFT would be under the purview of their licensed supervisor, and further under the guidance of the University.

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VI. NON-PUBLIC SESSION

Motion to commence Non-Public Session:

At 11:45 a.m., upon a motion by Ms. Hufford, with a second by Ms. Kennedy, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Yes
Ms. Reasoner	Yes
Ms. Stevens	Yes
Ms. Kennedy	Yes

Non-Public Session:

[Minutes kept separately]

*****Ms. Stevens left the meeting at 12:11 p.m.*****

*****Mr. Rosario left the meeting at 2:18 p.m.*****

Motion to keep minutes of non-public session confidential:

Upon a motion by Ms. Hufford, with a second by Ms. Kennedy, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Absent

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Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes

Motion to resume public meeting:

At 2:19, upon a motion by Ms. Vaccarello, with a second by Ms. Hufford, the Board voted to go out of non-public session and resume the public session.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Absent
Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes

QUALIFICATION AND LICENSURE

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following for licensure, unless otherwise stated. ~*Motion*

Approved through roll call vote:

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Absent
Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes

MENTAL HEALTH COUNSELORS

1. APPLICATIONS FOR LICENSURE: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following for licensure:

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- A. ANTHONY, Kristine, MA
- B. BRUNAUT, Gale, MS
- C. CHRISTENSEN, Kathleen, MS
- D. MACVAN, Nicole, MA
- E. MEUSE, Kimberly, MA
- F. RICHARDSON, Stephanie, MA
- G. SWIFT, Morgan, MA

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following for licensure:

Recused: Mr. Goodnough

- A. ARK, Suzanne, MS

2. APPLICATIONS FOR LICENSURE – RATIFY: Mental Health Counselors: N/A

3. APPLICATIONS FOR LICENSURE – REINSTATEMENT: Mental Health Counselors:

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted to unanimously approve the following for reinstatement:

- A. MCGALL, Vicky, LCMHC

4. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following for licensure:

- A. DESMOND, Jenna, MA
- B. FORTIN, Amanda, MA
- C. GRAASKAMP, Kelsey, MA
- D. HUTCHINGS, David, MA
- E. KELLEHER, Alyshia, MA
- F. JANUS, Jessica, MA
- G. THOMPSON, Kim, MA
- H. TWOMBLY, Heather, MA

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5. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Mental Health Counselors

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following change in supervision agreements:

- A. CUSHION, Courtney, MA
- B. JACQUES, Natalie, MS
- C. LECCESE, Lisi, MS
- D. MANCHESTER, Phoebe, MS
- E. MORAN, Ellen, MS
- F. MUNGER, David, MA

SOCIAL WORKERS

1. APPLICATIONS FOR LICENSURE: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following for licensure:

- A. BAGSHAW, Marguerite, MSW
- B. DELPROPOST, Sarah, MSW
- C. HAMMOND, Samantha, MSW
- D. HOLMES, Cameron, MSW
- E. KARAS, Jacqueline, MSW
- F. PRADAS, Alexandra, MSW

2. APPLICATIONS FOR LICENSURE – RATIFY: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following for licensure:

- A. OLDFIELD-SPEARMAN, Jane, MSW

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following supervision agreements:

- A. BRUNELL, McKenna, MSW

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- B. FREDRICK, Anna, MSW
- C. MATHIS, Ryan, MSW
- D. RACKLIFFE, Cristina, MSW
- E. TAPPLY, Victoria, MSW

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Social Workers

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following change in supervision agreements:

- A. BURDWOOD, Jesse, MSW
- B. BURNS, Kathryn, MSW
- C. COTE, Abigail, MSW
- D. SIMARD, Camila, MSW

MARRIAGE AND FAMILY THERAPISTS

- 1. **APPLICATIONS FOR LICENSURE: Marriage and Family Therapists: N/A**
- 2. **APPLICATIONS FOR LICENSURE – RATIFY: N/A**
- 3. **CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Marriage and Family Therapists**

Upon a motion by Ms. Vaccarello, with a second by Ms. Reasoner, the Board voted unanimously to approve the following supervision agreements:

- A. BRAASE, Krystal, MS
- B. BRADDOCK, Justin, MS
- C. PARKER, Tamara, MA

- 4. **APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Marriage and Family Therapists: N/A**

PASTORAL PSYCHOTHERAPIST

- 1. **APPLICATIONS FOR LICENSURE: Pastoral Psychotherapists: N/A**
- 2. **APPLICATIONS FOR REINSTATEMENT: Pastoral Psychotherapists: N/A**

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- 3. **CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS: Pastoral Psychotherapists: N/A**

- 4. **APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS: Pastoral Psychotherapists: N/A**

Motion to adjourn the meeting:

At 2:35 p.m., upon a motion by Ms. Reasoner, with a second Ms Vaccarello, the Board voted to adjourn the meeting.

Ms. Vaccarello	Yes
Mr. Goodnough	Yes
Ms. Hufford	Yes
Mr. Rosario	Absent
Ms. Reasoner	Yes
Ms. Stevens	Absent
Ms. Kennedy	Yes