

New Hampshire Midwifery Council Meeting

254 N. State St, Unit D, Concord, NH 03301

6:00 pm

May 30, 2017

In attendance:

| | |
|---------------------------------------|-----------------------------------|
| Kathryn Cranford, ND, NHCM (chair) | Evelyn Aissa (community member) |
| Sherry Stevens, CPM, NHCM (secretary) | Mark Carney, MD (Ped. Member) |
| Kate Hartwell, NHCM, CPM (treasurer) | Carolyn Drake, MD (OB/Gyn member) |

Task List:

1. Kathryn- Finish verification and completion of new app- Melissa Argo
2. Kathryn- Contact Elizabeth Gaby re: open spot on NHMC
3. Evelyn- Reapply for NHMC
4. Sherry will contact Krystina Friedlander re: NHMA website and take off NHMC forms and direct all to OPLC's midwifery council website.
5. Kathryn and Sherry will create a complaint form and change of address form to be posted on NHMC website. As well as compile VBAC forms and information and post on site.
6. Any Council member- create a blub and FAQs for the Midwifery Council website.
- 7) Sherry will ask OPLC if they have a contact person for us yet.

Public Meeting: Public meeting called to order at 6:09pm

1) Review of new certification application

 Melissa Argo, pending NH state exam, and clarification of a few responses on app.

2) Renewal update- One renewal completed April 2017. Twelve scheduled for Nov 2017.

3) NHMC terms:

 Kathryn Cranford's term on council ends Nov 2017. Shall start process to find a replacement midwife member.

 Evelyn Aissa's term ends Sept. 28, 2017, she will apply for another term.

4) MLO update- Sherry contacted Vicki Tinsley and gave her updated NHCMs contact information and renewal dates. Plans to have online renewal process are ongoing. Training in July, hopefully Sherry and another council member can attend.

5) OPLC update. Website up and running. <https://www.oplc.nh.gov/midwifery/index.htm>

a) Announce meeting on website, post at OPLC and on NHMA yahoo group two weeks in advance. Post agenda before meeting once it becomes available.

b) Discussed how we want license status to look on website.

c) Will post meeting minutes on website in draft form and be approved for finalization at next meeting.

6) The NHMC rules test needs updating to align with our new rules. Kate Hartwell has updated test and will send to other council members for review.

7) Rules:

a) Latest round of rules passed through JLCAR. Proofreading is complete they are now posted at http://www.gencourt.state.nh.us/rules/state_agencies/mid500.html

Interim rules effective 5-12-16, exp 11-8-16. New rules as is are effective 11-10-16.

b) Sherry has requested making copies from the OPLC either by doing it ourselves and getting reimbursement or at OPLC facility. Plan to send copies of new rules to all NHCMS to update their notebooks as well as other documents i.e. VBAC consent form and newborn screening forms.

c) MID 300s are due to expire 4-8-18. Council shall identify any amendments that need to be made this summer, Start the rulemaking process by October 2017 to avoid any rule lapse.

8) Mark Carney informed the council of a form from DCYF that all care providers of newborns are required to report regarding a parent's ability to parent. More information forthcoming.

9) Discussed Birthing center rules change, now requires initial licensure to contact local hospital's first. HEP 810 birthing center rules. Concern that we were not notified that changes we being proposed and passed.

Public session ended: 8:00pm

Non Public session- called into order 8:01 pm. Discussed ongoing cases.

Kathryn will send letters to midwife and source of complaint, approved by council.

Mortality and morbidity report submitted. Letter to midwife will be drafted and sent.

End non- public session 10:00 pm

Meeting adjourned. 10:01 pm

Next Meeting: July 11, 2017 at Concord Birth Center, Concord, NH

Respectfully submitted,

Sherry A. Stevens, CPM, NHCM

Secretary, NH Midwifery Council