

# NEW HAMPSHIRE MIDWIFERY COUNCIL AGENDA

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Tuesday, February 27, 2020 at 12:00 PM  
Public Minutes

The regularly scheduled meeting of the New Hampshire Midwifery Council (the “Council”) was held at the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord NH on February 27, 2020 beginning at 12:05 p.m., with the following members present:

Sherry Stevens, NHCM, Chair  
Amy Darling, NHCM  
Kathryn Hartwell, NHCM  
Heidi Rinehart, MD  
Mark Carney, MD

Absent: Evelyn Aissa, Public Member

## I. MINUTES

### A. Review and approve January 3, 2020 minutes

Upon motion by Sherry Stevens, with a second by Kathryn Hartwell, the Council approved the January 3, 2020 minutes.

## II. New Business

### A. Draft Renewal Letter

Upon motion by Kathryn Hartwell, with a second by Heidi Rinehart, the Council approved the renewal letter with minor changes.

### B. Licensees scheduled to renew – send renewal 2/28/2020 return by 3/28/2020

The Board requested that the renewal notice and application be mailed out on February 28, 2020 with the return dated of March 28, 2020.

### C. NH Attorney General’s Annual Administrative Law Training Workshop,

The Board discussed the training which will be held on Friday, April 24, 2020, it is recommended that board members attend the training.

### D. Approval of standing orders:

Upon motion by

- i. The Board authorizes board administrators, division directors, and executive director:

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- 1) to act as representatives of the board and sign orders;
  - 2) to approve renewals by mail; once a Council Member has reviewed the application which will be ratified at the next Council meeting.
  - 3) to sign voluntary surrenders and preliminary agreements when documents signed by licensee that are filed by the APU.
- ii.* The Board authorizes APU:
- 1) to share information with law enforcement and work in conjunction with law enforcement on egregious investigations;
  - 2) to issue subpoenas for documents and appearances for interviews for investigations that have been referred to the APU.

Up Motion by Sherry Stevens, with a second by Heidi Reinhart, the Council approved the standing orders. Council Administrator will type up the official orders for the Council to finalize at the next meeting.

### **III. OLD BUSINESS**

#### A. Newborn Jaundice Protocols

The Council discussed the need for protocols and that the New Hampshire Midwives need to be educated on the new protocols. Kathryn Hartwell and Mark Carney will arrange a time to discuss and create the protocols and report to the Council. The concern is with the devices used for home births that test for jaundice are only accurate up to 12 mg.

The Council moved into NON-Meeting at 12:40 pm

The Council resumed the Public Session at 1:13 pm

#### **Non-Public Session:**

On motion at 1:13 pm of Sherry Stevens, seconded by Kathryn Hartwell, the Council voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Council business and noting that such a non-public session is

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authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Roll call vote:

Sherry Stevens, Yes  
Amy Darling, Yes  
Kathryn Hartwell, Yes  
Heidi Rinehart, Yes  
Mark Carney, Yes

**[Minutes kept separately]**

Public session resumed at 1:57 pm

**Seal Non-Public**

**Motion to keep minutes of non-public session confidential:**

Upon the motion at 1:57 pm. by Kathryn Hartwell, with a second by Mark Carney, the Council voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Council member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. Roll call vote:

Amy Darling, Yes  
Kathryn Hartwell, Yes  
Heidi Rinehart, Yes  
Mark Carney, Yes

Public session adjourned 1:58 pm

April 10, 12:00 pm