

Minutes of Meeting Sept 25, 2017

OPENED MEETING: 9:00 AM

PRESENT: Laura Chan, ND, LAc; Jacqueline Yang, ND; Dan Corley, Esq., Deb Sellars, ND, Amanda Hegnauer, ND, Jennifer Hackett (administrative support)
Both Tom Broderick Esq. and Bob Lamberti, Esq. were present for parts of the meeting

APPROVED MINUTES:

9:10: Review of minutes from previous meetings.

- Motion made to approve Minutes from July 17, 2017 meeting. Motion is seconded.

LETTERS AND CORRESPONDENCE:

- Esther Roy (sent 9/13/17)
- Erik Nelson - letter regarding application for ND, Acupuncture specialty
- Erik Nelson - letter regarding prolotherapy question
- Aviva Wertkin - letter from previous meeting was returned d/t incorrect address
 - Letter from 7/17/17 will be updated and resent to updated address
- Darlyn Dragg - mistletoe IV
- AJ Capano - commonwealth labs, lactulose (will be sent after review and editing by Tom Broderick)
- Bert Mathieson - naturopathic assistants
- Johanna Mauss
- Nicole Schertell
- Destiny Green
- Amanda Frick

OTHER BUSINESS:

- **9:15 AM - 10:15 AM**
- Dan Corley notes that in the ND license application; there is a question (#11) that states Check Yes/No to "You have ever been convicted of a felony or misdemeanor?" He suggests that this be edited to "**You have ever been convicted of a felony or misdemeanor that has not been annulled?**" The board intends to discuss this with Bob Lamberti of OPLC
- The board discusses the need to have Jen Hackett track a non-public 'points of discussion' list related to board activity that happens outside of an official meeting. The board will then ratify or vote on any unofficial licensure approvals and letters that were sent between meetings.
- The board confirms that DEA numbers are being tracked for licensees and will be printed on renewal cards
- Jen suggests that for licensees who apply for the naturopathic license PLUS specialty licenses, the board send out separate letters regarding each license, as it can help us track approvals / denials for the ND license and specialty license separately
- Jen will draft a document regarding Acupuncture specialty licenses and will help update application checklist
- 10:15 -10:40 Bob Lamberti enters the meeting and the meeting becomes non-public
- 10:40: Bob Lamberti leaves the meeting and the meeting becomes public again

- 10:40: The board asks Jen to follow up with OPLC and the state as to whether the application of Glee Corsetti-Hooper has been approved to be the Board's official public member, eventually to replace Dan Corley due to his term expiration
- The board divides Audit recommendations that require legislative actions among the board members who will start drafting responses for review at the Nov 20th meeting
- 11:10: Tom Broderick enters the meeting
- The board reviews a letter from Erik Nelson regarding prolotherapy. The board determines that it needs to do further research into whether/ how prolotherapy can be interpreted to fit within the scope in NH and meet our safety requirements per the points raised by Dr. Nelson. The board recognizes that this would require a declaratory ruling which needs to be made within 90 days of the receipt of this letter on 9/12/17. The board determines that it will cast an official vote on this issue at the November 20th meeting.
 - This discussion also encompasses letters sent by Johanna Mauss and Nicole Schertell regarding PRP and other therapies. The board will vote on this at the November 20th meeting after additional research has been done.
- Discussion of use of an elective pharmacology exam is tabled until a later meeting
- The board discusses that Jen will contact the PDMP to determine whether all NDs who have a DEA have registered with the PDMP
- Agenda item 4: the board determines that the next several board meetings need to be lengthened from 9-Noon to 9am - 4 PM to ensure there is adequate time to review audit needs
 - The board will create the meeting schedule for 2018 meetings. Jen suggests that the board consider a consistent model, such as "the third monday" of every other month, ie
 - The board makes a motion, which is seconded, to have monthly meetings in 2018 (rather than quarterly or every other month)
- Jen explains that the OPLC is trying to get all boards set up with a FTP server, which assigns a log on to a secure exchange system which is web based. All of the information reviewed in a meeting will be online, allowing members to securely and privately review board related issues at home prior to a meeting
- The board makes a motion that application review and notations regarding new and renewal licenses will be non-public, starting at the next meeting in November
 - Jen will take over taking minutes at that meeting
- Jen seeks clarity on the "limited scope of practice" category for NDs. Clarification is made that, currently, there are 4 NDs licensed in NH who are designated "limited scope of practice" and that there will be no new applicants who will meet this criteria moving forward, as these 4 individuals had been "grandfathered" into licensure at the time that NH was licensed
- Jen is double checking that an updated checklist is being sent out to applicants to ensure that she can track specialty licenses appropriately on the license cards
- The board reviews SB54 related to reciprocity. The board acknowledges that the statute and laws related to reciprocity can be posted publically
- The board defers a question from Darlyn Dragg about whether Mistletoe IV use is within the NH ND scope of practice. The board will consult the formulary council and conduct further investigation before ruling on this question
- The board reviews a letter from AJ Capano of Commonwealth Diagnostics regarding whether lactulose can be prescribed by NH NDs for the purposes of SIBO testing
 - The board determined that lactulose is safe to use in low dose for the purposes of SIBO testing
 - Tom Broderick will help draft a letter to AJ Capano that may be used as a declaratory ruling on this topic

- The board reviews a letter from Scott Beckwith regarding ND ability to prescribe narcotics. The board clarifies that NDs cannot prescribe any narcotics.
- The meeting is closed at 12:55 PM

NEW LICENSES APPROVED:

NEW LICENSES PENDING APPROVAL:

Erik Nelson
Aviva Wertkin
Amanda Frick
Destiny Green

NEW LICENSES NOT APPROVED:

APPROVED FOR RENEWAL:

Jaclyn Chasse
Robert Medrek
Rebeca Mulkern
Madalyn Otto
Shirley Snow
Jennifer Green
Pamela Herring
Alia Elias
Tanya Lawson
Leon Hecht
Holly Donahue

PENDING RENEWAL:

- Esther Roy (deficient in 0.75 CEU credits);

SPECIALTY LICENSES PENDING APPROVAL

- Erik Nelson
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OTHER:

MEETING ADJOURNED: 12:55 PM September 25, 2017

DATE OF NEXT MEETING: November 20, 2017

Signature: Laura S. Chan ND, LAc

Seal: