

New Hampshire Naturopathic Board of Examiners
Public Meeting Minutes - Amended
Monday, April 23, 2018

The April 23, 2018 meeting of the Board of Naturopathic Examiners convened at 9:05 a.m. with the following members present:

Deb Sellars – Board Chair
Laura Chan
Glee Corsetti Hooper
Amanda Hegnauer

Absent: Jacqueline Yang

Upon the motion of Deb Sellars with a second by Laura Chan, the Board voted to conduct a public meeting.

The Board voted to approve the minutes from March 19, 2018 on a motion from Deb Sellars and seconded by Laura Chan.

HEARINGS

No hearings scheduled.

ADMINISTRATIVE

House Bill 1606: On March 29, 2018 Glee Corsetti Hooper attended the Public Hearing where the Legislative Committee voted "Ought to Pass". "This bill makes various changes to the regulation of Doctor of Naturopathic Medicine including the procedures of the Naturopathic Board of Examiners. The bill also adds a member of the Naturopathic Board of Examiners to the controlled drug prescription health and safety program advisory council."

Motion to commence non-public session:

Upon the motion at 9:23 a.m. by Deb Sellars with a second by Amanda Hegnauer, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Upon the motion of Deb Sellars with a second by Glee Corsetti Hooper, the Board voted out of the non-public session and to reconvene the public meeting at 10:01 a.m.

AUDIT PUNCH LISTS

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The Following observations have been completed:

- Observation 4
- Observation 6
- Observation 7
- Observation 12
- Observation 13
- Observation 14
- Observation 16
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The following observations are currently in process:

Observation #1: Scope of Practice

Observation 2: Currently the Board is putting together an inspection form to be used by the Board of Pharmacy when conducting inspections where drugs are held, stored or offered for sale and inspect all records and disposition of drugs at place of business of naturopaths.

The Board is working on defining the New Hampshire requirements for Naturopathic Medical Assistant.

Observation 3:

Observation 5: The Office of Professional Licensing (OPLC).

Observation 8: HB 1606

Observation 9: See number 5 above.

Observation 10

Observation 11

Observation 15

Observation 17: The Office of Professional Licensing (OPLC)

Observation 18

QUESTIONS

The OPLC staff had questions determining the qualifications of continuing education.

1. How does the Board determine if the education was in the approved 3-year cycle pursuant to Nat 405.02? The three-year cycle refers to the prior years to expiring. So, if an applicant expires on April 30, 2018 the continuing education can only go back to April 30, 2015.

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2. Does the Board need to see the prior continuing education credits submitted to make sure no credits are being repeated? No, as long as the credits fall into the 3 year example listed in question 1 above the education credits can not be used a second time.

3. Also HB 1606 will change the 3-year cycle to a 2 year cycle for continuing education.

On motion at 12:35 p.m. by Deb Sellars and seconded by Laura Chan to keep minutes of non-public session confidential:

Upon the motion of Deb Sellars to adjourn with a second by Laura Chan, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the propose action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Adjourn: on motion by Deb Sellars and seconded by Laura Chan, the motion to adjourn at 12:35 p.m. carried in the affirmative.

Minutes respectfully submitted by Michelle L. Thibeault, Administrator for the Board.