

# Board of Naturopathic Examiners

Monday, July 23, 2018 @ 9:00 AM

## Public Minutes

The July 23, 2018 meeting of the Board of Naturopathic Examiners (Board) convened at 9:12 a.m. at the Office of the Professional Licensing and Certification, 121 South Fruit St. Concord, NH, with the following members present:

Deborah Sellars, N.D., Chair  
Laura Chan, N.D.  
Glee Corsetti-Hooper  
Erik Nelson, N.D.

Absent: Jacqueline S. Yang, N.D.

Upon the motion of Deb Sellars, N.D., Chair, with a second by Laura Chan, N.D., the Board approved the minutes from June 18, 2018 meeting with amendments.

Upon the motion at 9:24 a.m. by Dr. Deb Sellars, Chair with a second by Dr. Laura Chan, the Board voted to go into non-public session Per RSA 91-A:3 II (c).

Upon the motion at 9:40 a.m. by Chair Dr. Deb Sellars, with a second by Dr. Laura Chan the Board voted to go out of non-public.

Upon the motion of Dr. Deb Sellars with a second by Laura Chan, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

The Board Chair Dr. Deb Sellars acknowledged Director Sheri Walsh. Director Walsh spoke to the Board of Naturopathic Examiners regarding the Board Chair meeting held in June, 2018 with Executive Director Peter Danles. Director Walsh discussed SB 531 as it affects the Board. This bill will allow organizational and procedural rules to be managed by OPLC. These changes concern procedural rules including Chapter 100 and Chapter 200. All proposed changes will be submitted to the Board for input. Also, funds will be available for members to attend conferences, continuing education / training and memberships.

Director Walsh also discussed SB 334 - Temporary Licensing. The Board utilizes reciprocity with all states and does not issue temporary licenses. To ensure compliance with SB 334, the Board will review the issuance guidelines and timeframes of reciprocity.

Director Walsh also requested that the Board compile a list of business-related expenses such

Board of Naturopathic Examiners  
July 23, 2018

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## Public Minutes

as conferences, memberships, training and education, including travel, fees, registration and all other expenses for possible reimbursement under the Board's budget.

The Board completed their request for the potential budget costs. Ms. Thibeault, Administrator for the Board will forward the request to the Executive Director Peter Danles.

The Board voted unanimously to cancel the September 24, 2018 Board meeting. The next Board meeting will be August 20, 2018.

### **HEARING**

*No pending hearings at this time*

### **CONTINUING EDUCATION CREDITS**

No update

### **AUDIT/PUNCH LISTS**

The Board reviewed the Audit Punch List to confirm which observations are completed or outstanding.

The following Observations are completed or partially-completed:

- Observation 1- Scope of Practice: Completed
  - Writing rules for Naturopathic Medical Assistant
- Observation 2 – Establish Controls over Otherwise Unregulated Drugs and Related Activities: Partially completed:
  - Inspection Form – completed.
  - Formulary council, Establish controls over otherwise unregulated drugs and related activities.
- Observation 3: Improve Controls over the Formulary: Dr. Erik Nelson will be working on the formulary council for the Board of Naturopathic Examiners. Dr. Nelson has provided a sample Formulary Request Form for Doctors to use when requesting changes.
  - Dr. Nelson will be composing changes to RSA 328-E:16 by including the necessary definitions for the Formulary.

# Board of Naturopathic Examiners

Monday, July 23, 2018 @ 9:00 AM

## Public Minutes

- Observation 4
- Observation 6
- Observation 7
- Observation 8 HB 1606 As a condition of renewal of license Observation
- Observation 10
- Observation 11 operation of council
- Observation 12
- Observation 13
- Observation 14
- Observation 15
- Observation 16
- Observation 17 The Office of Professional Licensing (OPLC)
- Observation 18

The following observations are currently in process:

Observation 5: The Office of Professional Licensing (OPLC) / Jurisprudence  
Rules of Acupuncture

The Board determined that Observation 9, Specialty Licenses will be discussed at the August 20, 2018 meeting along with reviewing Nat 303 Licensure by Reciprocity.

The Board requested a copy of the Audit Check List, with recommendations, responses and solutions for next meeting.

### QUESTIONS

From: Dr. Amanda Hegnauer  
*Naturopathic Doctor*

- Q. I was doing some research on Ozone therapy for a patient of mine. I wanted to refer him as he was very interested in the therapy. I was directed to the website below and noticed the docs who were listed in NH. I know one of the doctors is no longer practicing however the other two are. I was not sure where the board stood on ozone therapy at this point but I would hate to see this become a problem for the doctors listed. I wasn't sure what to do so I thought I would just forward it along.
- A. A letter was sent out to Naturopathic Doctors. At this point, the Board is working on updating the rules and the Formulary.

# Board of Naturopathic Examiners

Monday, July 23, 2018 @ 9:00 AM

## Public Minutes

From: Dr. Paula Cluney

*Naturopathic Doctor*

Q. This is my inquiry: I am a licensed naturopathic doctor living and working in Maine and I'm interested in coming to NH once or twice a month to work in an osteopathic doctor's office to provide nutritional/ lifestyle counseling for her patients. My question is, do I need to obtain a naturopathic license in NH to work in that capacity? I will not be diagnosing or prescribing medications.

**A 328-E:3 License Required; Licensee Title. –**

I. No persons shall practice or represent themselves as practicing naturopathic medicine in this state without first applying for and receiving a license from the board to practice naturopathic medicine.

II. Licensees shall use the title "doctor of naturopathic medicine" and the recognized abbreviation "N.D." Doctors of naturopathic medicine shall have the exclusive right to use of the terms: "doctor of naturopathic medicine," "naturopathic doctor," "naturopath," "doctor of naturopathy," "naturopathic medicine," "naturopathic health care," "naturopathy," and "N.D."

III. Persons who represent themselves as doctors of naturopathic medicine are those who adopt or use any title or any description of services that uses one or more of the terms listed in paragraph II of this section.

Adjourn: on motion by Dr. Chan, with a seconded by Dr. Nelson the motion to adjourn at 12:15 p.m. carried in the affirmative.

Minutes respectfully submitted by Michelle L. Thibeault, Administrator for the Board.