

Board of Naturopathic Examiners

Monday, August 20, 2018 @ 9:00 AM

Public Minutes

The August 20, 2018 meeting of the Board of Naturopathic Examiners convened at 9:05 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Deborah Sellars, N.D., Chair
Erik Nelson, N.D.
Laura Chan, N.D.
Jacqueline Yang, N.D.
Glee Corsetti Hooper

Upon the motion by Deb Sellars, N.D., with a second by Laura Chan, N.D., the Board approved the Public Minutes of the July 23, 2018 meeting.

The Board requested to have all the proposed rules sent to the board in a PDF form.

Upon a motion by Deb Sellars, N.D., with a second by Laura Chan, N.D., the Board moved to non-public session at 9:43 a.m.

Upon the motion at 10:00 a.m. by Chair Deb Sellars, N.D., with a second by Dr. Laura Chan, N.D., the Board voted to go out of non-public.

Upon the motion by Deb Sellars, N.D., with a second by Laura Chan, N.D., the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

ADMINISTRATIVE

Erik Nelson, N.D., presented draft language to explain why some items in the formulary are not covered by the Formulary Council. The Board reviewed and unanimously approved the proposed changes. These proposed changes will be forwarded to Bob Lamberti, Esq., for rule changes.

Erik Nelson, N.D., is the Board of Naturopathic Examiners' representative at the NH PDMP meetings. Attending some of these meetings poses a significant challenge for any Board Member. The Board discussed consulting with Tom Broderick, Esq., for guidance on who, other than a current Board member, may be permitted to attend on the Board's behalf.

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Deb Sellars announced that the Naturopathic Examiners meeting of September 24, 2018 will not be held.

Michael Bullek, Chief of Compliance for the Board of Pharmacy was present to discuss a recent letter sent to N.D.'s informing them that the New Hampshire Pharmacy Board will be inspecting N.D. offices beginning August, 2018. Deb Sellars, N.D., Laura Chan, N.D., and Jacqueline Yang, N.D., offered to be the first practices to be inspected. Mike Bullek, stated that Pharmacy will send out a questionnaire survey to N.D.'s and share the results with the Board.

Guidelines for Compounding Practices

NH PDMP Advisory Council – Financial Disclosure Form (RSA 15-A). The Board will review this at the next Board meeting.

AUDIT / PUNCH LISTS

The Board reviewed audit items and discussed recommendations for the following outstanding Observations:

Observation 2: Establish controls over otherwise unregulated drugs and related activities
Jurisprudence – still ongoing
Inspection Form – done

Observation 3: Improve Controls over the Formulary
Will occur after the Formulary Council - ongoing

Observation 5: The Office of Professional Licensing (OPLC) / Jurisprudence

Observation 9: Specialty Licenses (Nat 303: Licensure by Reciprocity) – ongoing

Full Audit checklist with corresponding recommendations and solutions will be reviewed with Bob Lamberti, Esq.

Review all of the audit solutions for the October meeting

HEARING

No pending hearings at this time

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QUESTIONS

None

Upon a motion by Deb Sellars, N.D., with a second by Erik Nelson, N.D., the motion to adjourn at 11:22 a.m. carried in the affirmative.