

Board of Naturopathic Examiners

Monday, December 17, 2018 @ 9:00 AM

Public Minutes - Draft

The December 17, 2018 public session of the Board of Naturopathic Examiners (the "Board") convened at 9:08 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Deborah Sellars, N.D.- Chair
Erik Nelson, N.D.
Glee Corsetti Hooper
Laura Chan, N.D.

Absent: Jacqueline Yang, N.D.

Upon the motion by Deborah Sellars, N.D., with a second by Laura Chan, N.D., the Board approved the public minutes of the November 19, 2018 meeting.

Deborah Sellars, N.D., inquired whether Financial Disclosure Statements for 2019 were available. Theresa McGowan indicated the Statements were not, but the Board will be notified once they were.

Board member terms expired/expiring. Tabled for next meeting when all board members are present.

Upon a motion by Deborah Sellars, N.D., with a second by Laura Chan, N.D., the Board voted out of public session and moved into non-public session at 9:20 a.m.

Upon the motion at 9:25 a.m. by Deborah Sellars, N.D., with a second by Laura Chan, N.D., the Board voted out of non-public and back into public session.

Upon the motion at 9:25 a.m. by Deborah Sellars, N.D., with a second by Laura Chan, N.D., the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

ADMINISTRATIVE

Theresa McGowan, Administrator for the Board, will send the Board the dates for the 2019 meeting schedule.

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At the October 22, 2018 meeting, the Board unanimously voted to send a letter to New Hampshire Naturopathic Doctors (N.D.'s) informing them of legislative updates due to the passage of HB 1606. First, the Continuing Education renewal schedule has been updated from three years to two years. Additionally, of the 45 Continuing Education credits, no less than three hours must be related to pain management or addiction disorders or a combination thereof. It was noted at that time that the rule would be updated in the near future. The Board inquired when the CEU's on the Board of Naturopathic Examiners webpage and New Hampshire Association of Naturopathic Doctors (NHAND) will be updated accordingly. Theresa McGowan will inquire, seeing rule changes have not been completed.

The Guidelines for Compounding Practices will be discussed once the Board receives further information from the Board of Pharmacy.

AUDIT / PUNCH LISTS

The Board re-reviewed the audit punch list items to ensure all of their Board Action items are completed and organized in preparation for rule making changes. Erik Nelson, N.D. offered to consolidate the Board's edits that derived from their ongoing review and discussions.

OBSERVATIONS:

Observation 1: The Board discussed the recommendation which refers to defining Naturopathic health care and the scope of practice. Erik Nelson, N.D. recommended a definition which he will prepare, then present to the Board.

Observation 2: Establish controls over otherwise unregulated drugs and related activities.
Jurisprudence exam – for new licensees and reciprocity. Will be discussed at February, 2019 meeting.
Inspection Form – done

Observation 3: Improve Controls over the Formulary
Will occur after the Formulary Council's rules are in place.

Observation 4: Oversee Naturopaths subject to PDMP Registration.
The Board discussed the current process of collecting the Drug Enforcement Registration # (DEA #) on new and renewal applications and possibly modifying the applications to further ask the Applicant/Licensee whether they have registered with the Prescription Drug Monitoring Program (PDMP). Erik Nelson, N.D. will prepare recommended wording for the applications, then present it to the Board.

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Observation 5: The Office of Professional Licensing (OPLC) / Jurisprudence (exam)
Will be discussed at February, 2019 meeting.

Observation 7: Improve License Renewal Practices and Ensure Standards are Met.
Complete - but web forms need to be updated.

Observation 9: Improve Practices for Issuing and Renewing Specialty Certification and Ensure Standards are Met.

See Observation 5 - Specialty Licenses (forms)

Rule Nat 303: Licensure by Reciprocity – no change to current rule language.

Observation 10: Improve Management of Complaints, Investigations, and Enforcement.

RSA 328-E:14, Does the Board have the authority to investigate individuals who call themselves a Naturopathic Doctor but are not licensed?

Observation 15: Improve Board Rules.

Incomplete.

HEARING

No pending hearings at this time

QUESTIONS/CORRESPONDENCE

None

Upon a motion by Deborah Sellars, N.D., with a second by Glee Corsetti Hooper, the motion to adjourn at 12:00 p.m. carried in the affirmative.