

State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

DIVISION OF HEALTH PROFESSIONS

Naturopathic Board of Examiners

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The regularly scheduled meeting of the New Hampshire Naturopathic Board of Examiners (the “Board”) was held via ZOOM on June 29, 2020, beginning at 10:05 a.m., with the following members present:

Via zoom conference by roll call vote members present:

Glee Corsetti-Hooper, Chair (GH)
Erik Nelson, ND (left at 11:21) (EN)
Bert Mathieson, ND (BM)
David Olarsch, ND (DO)
Candice Scholl, ND (CS)

Staff:

Lindsey B. Courtney, Interim Executive Director (LBC)
Thomas Broderick, OPLC Attorney (TB)

I. Administrative.

- a. Review of May 18, 2020, public meeting minutes. The Board reviewed the minutes. GH noted the minutes should reflect that June 29, 2020, is the next meeting. Upon motion by GH, with a second by CS, the Board voted unanimously via roll call vote to approve the minutes as amended.
- b. Confirm March 16, 2020, have been posted. LBC stated she would ensure these are posted.
- c. Status of Formulary Council webpage. GH had questions regarding the controlled prescription drug and safety program. LBC provided information regarding the PDMP website. The Board generally discussed the status of the Formulary Council webpage. LBC will follow up with business analyst regarding this, as well as the formulary council meeting minutes. The Board also noted it needed the Board of Pharmacy to appoint someone to the Formulary Council. CS will ask pharmacist and provide an update to the Board.

- d. Website: GH noted that OPLC needs to update the website to reflect that a criminal background check is required for licensure. LBC to follow up. In addition, GH suggested changes regarding forms. LBC to update. The Board would like to add a question to the FAQ, noting that if the provider has a DEA number, they need to be registered with the PDMP.

II. Public Hearing:

- a. Public Hearing opened at 10:32 a.m. regarding three sets of rules. Nat 100-200; Nat 300-600; Nat 406 (Formulary); Nat 600-700. At 11:09 a.m., upon motion by GH with a second by CS, the Board voted unanimously via roll call vote to end the public hearing.
- b. Rules Process. The Board generally discussed with TB the rulemaking process. TB will make adjustments and provided the modifications to the Board in July, so that the rules can be on the JLCAR agenda in August.

III. New Business:

- a. Promotion of Naturopathic Medicine. GH noted she would like to promote naturopathic medicine. The Board generally discussed this topic. DO noted that it is happening, but slowly.
- b. Administrative Law Training Attendance and Follow-up materials. The Board discussed that the administrative law training was helpful, in particular RSA 91-A information.
- c. Emergency Order #29, Exhibit H. LBC provided an update regarding this emergency order.

IV. Applications New & Renewal.

- a. New Applications: N/A
- b. Renewal Applications:
 - i. Ambrose, Christine. The Board discussed this application. GH noted that she has a DEA number but does not note she is registered with the PDMP. CS noted that she is also missing two pharmacy credits and three pain credits, although it does not matter due to executive order. Upon motion by GH, with a second by CS, the Board voted unanimously via roll call vote to renew Dr. Ambrose's license contingent on registering or otherwise obtaining a waiver from PDMP, noting that, if not for the Governor's Emergency Order #29, Exhibit H, Dr. Ambrose would need additional continuing education for renewal.
 - ii. Clark, Stephen. The Board discussed this application. Upon motion by GH, with a second by DO, the Board voted unanimously via roll call vote to renew Dr. Clark's license.

- iii. Dehass, Lindsey. The Board discussed this application. Upon motion by CS, with a second by GH, the Board voted unanimously via roll call vote to renew Dr. Dehass's license.
- iv. Devlin, Beth. CS noted the application was one page, which is not the correct form. The Board discussed whether to require Dr. Devlin to submit a new application. Upon motion by GH, with a second by CS, the Board voted unanimously via roll call vote to renew the license, but inform Dr. Devlin that in the future she must use the renewal forms from the website.
- v. Marcoullier, Lauren. GH noted that they had asked Dr. Marcoullier to submit CEUs on designated forms. Discussion regarding Dr. Marcoullier's credits. GH noted that the Board received her application on February 4, 2020. LBC stated she was renewed in February. CS stated she was missing continuing education (1.5 pharmacy, 4.5 in general), but it may be included in GMAIL CE's without a CE award certificate.

LBC inquired as to the process for renewal of applications. GH noted that, at some point, the Board had asked the administrator to renew licenses and the Board would audit; now, the Board looks at every renewal prior to renewal. Upon motion by BM, with a second by GH, the Board voted unanimously via roll call vote to send Dr. Marcoullier a letter asking her to send in the CEU worksheets, noting the next step would be an audit.

- vi. Trojano, Hilary. CS noted that Dr. Trojano has no actual CEUs awarded. Although it does not matter due to EO #29, Exhibit H, she would be deficient in CEUs because she has contact hours, not CEUs. She also needs to register for the PDMP. Additionally, the requirement to complete CEUs runs from the date of renewal, not two calendar years. Upon motion by GH, with a second by DO, the Board voted unanimously via roll call vote to approve Dr. Trojano's license renewal contingent upon her registration with the PDMP and/or attaining a waiver, noting that her course occurred from January through March 2018, prior to allowed dates for CEUs for particular renewal, but because of EO #29, Exhibit H, CEUS are not required.

c. Outstanding Renewals: N/A

Next meeting: July 20, 2020, 10 am

Meeting Adjourned at 12:07 p.m.

Board discussed admin law.