

**MINUTES
STATE OF NEW HAMPSHIRE
BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

April 26, 2018

The regularly scheduled meeting of the New Hampshire Board of Examiners of Nursing Home Administrators was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:30 A.M. Unless otherwise indicated, the members present and participating were: Daniel A. Estee, NHA, Chair; Ted J. Purdy, NHA; Luanne S. Rogers, NHA; Mark J. Bonica, PhD.; Anthony C. Linardos, R.Ph; Anne Howe, RN and Barry E. Conway, Public Members. Absent were: Jeanne V. Sanders, NHA, Vice Chair and Judith M. Cote, PTA.

INTERVIEWS/HEARINGS WITH THE BOARD:

9:30 A.M. meet Sheri Walsh, Division Director, Health Boards. **Board Action: 4/26/18** – Board met Ms. Walsh and she discussed senate bill 531.

9:45 A.M. – rules hearing on Nuh 217 and Nuh 300.01, Nuh 301.02, Nuh 304.03, Nuh 304.03, Nuh 304.04, Nuh 401.02, Nuh 401.03, Nuh 401.04, Nuh 402.01, Nuh 403.02, Nuh 403.03. **Board Action: 4/26/18** – Board opens the hearing at 9:46 A.M. and closed it at 10:00 A.M. with no public comments. On motion of Mr. Purdy, seconded by Mr. Linardos, Board approves initial proposal. Unanimous.

Call to Order at 10:12

NEW BUSINESS:

Minutes from the December 13, 2018 Board meeting. **Board Action: 4/26/18** – On motion of Ms. Rogers, seconded by Ms. Howe, approved. Unanimous.

Request from Tiffany Chambers wanting to add the link <https://www.medicalalertadvice.com/resources/how-to-keep-your-elderly-loved-ones-busy-and-active> to the Website. **Board Action: 4/26/18** – Board decided not to include it on its website, and will suggest to Ms. Chambers that it would be more appropriate for the general public to review on the following sites: www.local.aarp.org/concord-nh; www.nhhca.org; <http://www.nhcounties.org>; www.nharch.org.

COMMITTEE REPORTS:

EDUCATION COMMITTEE: Board Action: 4/26/18 - On motion of Mr. Conway, seconded by Mr. Purdy, Board action as listed:

Request from Catrina Watson for approval of the following: "NHMDA 8th Annual Conference for Post-Acute and Long-Term Care" – 6.0 hours. Board Action: 4/26/18 – Approved.

Request from L. Todd Bickford, NHA for approval of the following course for renewal of license:

"Continuity of Operations (COOP) Program manages Train-the-Trainer" – 7.0 hours. Board Action: 4/26/18 – Approved.

Request from Denise McNulla, NHA for the approval of the following: "2017 Guardianship Training Symposium" for 13.25 hours. Board Action: 4/26/18 – Approved.

Request from Craig Labore, NHA for the approval of the following: "2018 NH Primex Risk Management Summit" for 6.5 hours. Board Action: 4/26/18 – Approved.

EVALUATION COMMITTEE:

RATIFY TEMPORARY PERMIT ISSUED ON January 18, 2018. Board Action: 4/26/18 – On motion of Ms. Rogers, seconded by Mr. Purdy, ratified vote to approve temporary permit issued on January 18, 2018. Unanimous.

TARR, Meghan E., NHA

RATIFY LICENSE ISSUED ON December 21, 2017. Board Action: 4/26/18 – On motion of Ms. Rogers, seconded by Mr. Purdy, ratified vote to approve license issued on December 21, 2017. Unanimous.

PIPER, Kimberly, NHA

RATIFY LICENSE ISSUED ON February 13, 2018. Board Action: 4/26/18 – On motion of Ms. Rogers, seconded by Mr. Purdy, ratified vote to approve license issued on February 13, 2018. Unanimous.

TARR, Meghan E., NHA

RATIFY LICENSE ISSUED ON February 14, 2018. Board Action: 4/26/18 – On motion of Ms. Rogers, seconded by Mr. Purdy, ratified vote to approve licenses issued on February 14, 2018. Unanimous.

FERNALD, Todd N., NHA
SHEPHARD, Zachary, NHA

RATIFY LICENSE ISSUED ON April 9, 2018. Board Action: 4/26/18 – On motion of Ms. Rogers, seconded by Mr. Purdy, ratified vote to approve license issued on April 9, 2018. Unanimous.

LACROIX, Jeffrey A., NHA

TABLED:

NAB and the American College of Health Care Administrators introduced two new training programs. **Board Action – 12/14/16** – Tabled. **Board Action – 3/8/17** – Tabled. **Board Action: 6/14/17** – Tabled. **Board Action: 9/13/17** – Tabled. **Board Action: 12/13/2017** – Tabled. **Board Action: 4/26/18** – Tabled.

NAB Candidate Handbook, effective July 1, 2017. **Board Action: 6/14/17** – Tabled. **Board Action: 9/13/17** – Tabled. **Board Action: 12/13/2017** – Tabled. **Board Action: 4/26/18** – Tabled.

APPLICANTS FOR APPROVAL TO SIT FOR EXAM(S) (If applicant passes exam(s), staff to issue license and ratify at next regularly scheduled Board meeting):
Board Action: 12/13/17 – On motion of Ms. Sanders, seconded by Ms. Cote, approve to sit for the exam(s). Unanimous.

BAZZELL, Donald R., NHA – State and NAB
RICHARDSON, Shawn L., NHA- - State and NAB

DATE OF NEXT MEETING: June 20, 2018 at 9:30 A.M.