

**MINUTES  
STATE OF NEW HAMPSHIRE  
BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**June 20, 2018**

The regularly scheduled meeting of the New Hampshire Board of Examiners of Nursing Home Administrators was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:30 A.M. Unless otherwise indicated, the members present and participating were: Daniel A. Estee, NHA, Chair; Jeanne V. Sanders, NHA, Vice Chair; Ted J. Purdy, NHA; Luanne S. Rogers, NHA; Mark J. Bonica, PhD.; Anne Howe, RN; Judith M. Cote, PTA. and Barry E. Conway, Public Members. Absent was: Anthony C. Linardos, R.Ph.

**INTERVIEWS/HEARINGS WITH THE BOARD:**

N/A

Call to Order at 9:53

**NEW BUSINESS:**

Minutes from the April 26, 2018 Board meeting. **Board Action: 6/20/18** – On motion of Ms. Howe, seconded by Ms. Rogers, approved. Unanimous.

The initial proposal of rules. Nuh 217 and Nuh 300.01, Nuh 301.02, Nuh 304.03, Nuh 304.03, Nuh 304.04, Nuh 401.02, Nuh 401.03, Nuh 401.04, Nuh 402.01, Nuh 403.02, Nuh 403.03. **Board Action: 4/26/18** – Board opens the hearing at 9:46 A.M. and closed it at 10:00 A.M. with no public comments. On motion of Mr. Purdy, seconded by Mr. Linardos, Board approves initial proposal. Unanimous. On motion of Mr. Purdy, seconded by Ms. Sanders, Board approves final proposal and voted to leave the forms as is. Unanimous.

**COMMITTEE REPORTS:**

**EDUCATION COMMITTEE: Board Action: 6/20/18** - On motion of Mr. Conway, seconded by Mr. Bonica, Board action as listed:

Request from Luanne Rogers, NHA for approval of the following: “14<sup>th</sup> Annual NH Emergency Preparedness Conference on June 5, 2018” – 5 hours.  
Board Action: 6/20/18 – Approved.

**EVALUATION COMMITTEE:**

**APPLICANTS FOR THE APPROVAL TO SIT FOR EXAM(S) (If applicant passes exam(s), staff to issue license and ratify at next regularly scheduled Board Meeting): Board Action: 6/20/2018** – on motion of Ms. Sanders, seconded by Ms. Howe, approve to sit for the exam(s). Unanimous.

AULETTO, Amy T., NHA – State and NAB  
BIANCHI, Michelle D., NHA- - State and NAB- waived the 3 month AIT  
SHEA, Arlene R., NHA - State  
ST. PIERRE, Nathaniel A., NHA - State

**APPLICANTS REQUESTING A TEMPORARY LICENSE: Board Action: 6/20/2018** - On motion of Ms. Sanders, seconded by Ms. Howe, approve for temporary license. Unanimous.

ST. PIERRE, Nathaniel A., NHA – State

**RATIFY LICENSE ISSUED ON May 23, 2018. Board Action: 6/20/2018** - On motion of Ms. Sanders, seconded by Ms. Howe, ratified vote to approve license issued on May 23, 2018. Unanimous.

RUEDE, Brian J., NHA

**TABLED:**

NAB and the American College of Health Care Administrators introduced two new training programs. **Board Action – 12/14/16** – Tabled. **Board Action – 3/8/17** – Tabled. **Board Action: 6/14/17** – Tabled. **Board Action: 9/13/17** – Tabled. **Board Action: 12/13/2017** – Tabled. **Board Action: 4/26/18** – Tabled. **Board Action: 6/20/2018** – On motion of Ms. Howe, seconded by Ms. Sanders, the Board will bring forward at next meeting NAB regulations as it relates to AIT requirements. Unanimous.

NAB Candidate Handbook, effective July 1, 2017. **Board Action: 6/14/17** – Tabled. **Board Action: 9/13/17** – Tabled. **Board Action: 12/13/2017** – Tabled. **Board Action: 4/26/18** – Tabled. **Board Action: 6/20/2018** – On motion of Ms. Howe, seconded by Ms. Sanders, the Board will bring forward at next meeting NAB regulations as it relates to AIT requirements. Unanimous.

**DATE OF NEXT MEETING:** September 19, 2018 at 9:30 A.M.