

**MINUTES
STATE OF NEW HAMPSHIRE
BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

December 11, 2019

The regularly scheduled meeting of the New Hampshire Board of Examiners of Nursing Home Administrators was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:30 A.M. Unless otherwise indicated, the members present and participating were: Daniel A. Estee, NHA, Chair; Ted J. Purdy, NHA; Luanne S. Rogers, NHA; Arthur O'Leary, NHA; Mark J. Bonica, PhD.; Anne Howe, RN; Judith M. Cote, PTA. and Anthony C. Linardos, R.Ph. Absent was: Barry E. Conway, Public Member.

Mr. Estee called the meeting to order at 10:06 A.M.

INTERVIEWS/HEARINGS WITH THE BOARD:

N/A

NEW BUSINESS:

1. Minutes from the September 25, 2019 Board meeting. **Board Action: 12/11/2019** – On motion of Ms. Rogers, seconded by Ms. Cody, approved. Unanimous.
2. November 12, 2019 email sent from Barry Conway, Public Member, regarding an email from the American College of Health Care Administrators requesting financial support of a Mentoring Program. **Board Action: 12/11/2019** – On motion of Ms. Howe, seconded by Ms. Rogers, denied. Unanimous.
3. Nominate and vote for Chair. **Board Action: 12/11/2019** – On motion of Ms. Rogers, seconded by Ms. Howe, the Board nominated Ted Purdy, NHA for the Board Chair. The Board approved. Unanimous.
4. Nominate and vote on Vice Chair for the Board for 2020. **Board Action: 12/11/2019** – On motion of Mr. Purdy, seconded by Ms. Cote, nominate Ms. Rogers and vote for her for Vice Chair for 2020. Unanimous.

COMMITTEE REPORTS

EDUCATION COMMITTEE:

Request from Susan Buxton, NHA for the approval of a conference "Psychiatry and Long Term Care" for 3 hours. **Board Action: 12/11/2019** – On motion of Mr. Purdy, seconded by Mr. Bonica, approved. Unanimous.

Request from Joe Bohunicky, NHA for the approval of the following conference "NH Emergency Preparedness Conference" for 3.75 hours. **Board Action: 12/11/2019** – On motion of Mr. Purdy, seconded by Mr. Bonica, approved. Unanimous.

Request from Susan Ruka, NHA for approval of the following courses:

"Annual Geriatrics Day 2018" – 6 hours.

"Annual Geriatrics Day 2019" – 6 hours.

"ECHO: Enhancing the Care and Health of Older Adults Living with Dementia" – 1.5 hours.

Board Action: 12/11/2019 – On motion of Mr. Purdy, seconded by Mr. Bonica, approved. Unanimous.

EVALUATION COMMITTEE:

APPLICANTS FOR THE APPROVAL TO SIT FOR EXAM(S) (If applicant passes exam(s), staff to issue license and ratify at next regularly scheduled Board Meeting): Board Action: 12/11/2019 – On motion of Ms. Rogers, seconded by Ms. Cote, approved to sit for the exam(s). Unanimous.

O'KEEFE, Kimberly R., NHA –**State and NAB**
PHILLIPS, Christopher M., NHA - **State**

RATIFY EMERGENCY PERMIT ISSUED ON October 18, 2019. Board Action: 12/11/2019 – on motion of Ms. Rogers, seconded by Mr. Purdy, Board ratified vote to issue emergency permit on October 18, 2019. Unanimous.

Lebanon Center-Christopher Phillips

RATIFY EMERGENCY PERMIT ISSUED ON November 18, 2019. Board Action: 12/11/2019 – On motion of Ms. Rogers, seconded by Mr. Purdy, Board ratified vote to issue emergency permit on November 18, 2019. Unanimous.

Ridgewood Center Genesis Healthcare- Florence Temeng

RATIFY LICENSE ISSUED ON October 3, 2019. Board Action: 12/11/2019 – On motion of Ms. Rogers, seconded by Mr. Purdy, Board ratified vote to approve license issued on October 3, 2019. Unanimous.

WHITE, Lauren R., NHA

RATIFY LICENSE ISSUED ON October 8, 2019. Board Action: 12/11/2019 – On motion of Ms. Rogers, seconded by Mr. Purdy, Board ratified vote to approve license issued on October 8, 2019. Unanimous.

LINEHAN, Meghan, NHA

RATIFY LICENSE ISSUED ON October 29, 2019. Board Action: 12/11/2019 – On motion of Ms. Rogers, seconded by Mr. Purdy, Board ratified vote to approve license issued on October 29, 2019. Unanimous.

IRWIN, Andrew T., NHA

Motion to commence 1st non-public session:

On motion of Ms. Rogers, seconded by Ms. Cote, the Board voted to conduct a non-public session for the purpose of discussing license applications, investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

1st NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of 1st non-public session confidential:

Upon the motion of Ms. Rogers and the second of Ms. cote, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

On motion of Ms. Rogers, seconded by Ms. Cote, the Board voted to go into public session.

DATE OF NEXT MEETING: March 11, 2020 at 9:30 A.M.