

**MINUTES  
STATE OF NEW HAMPSHIRE  
BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**March 11, 2020**

The regularly scheduled meeting of the New Hampshire Board of Examiners of Nursing Home Administrators was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:30 A.M. Unless otherwise indicated, the members present and participating were: Ted J. Purdy, NHA, Chair; Luanne S. Rogers, NHA; Daniel A. Estee, NHA; Arthur O’Leary, NHA (participated by telephone); Mark J. Bonica, PhD. Absent was: Barry E. Conway, Public Member; Anne Howe, RN; Judith M. Cote, PTA, and Anthony C. Linardos, R.Ph.

Mr. Purdy called the meeting to order at 9:50 A.M.

**INTERVIEWS/HEARINGS WITH THE BOARD:**

N/A

**NEW BUSINESS:**

1. Minutes from the December 11, 2019 Board meeting. **Board Action: 3/11/2020**  
– On motion of Ms. Rogers, seconded by Mr. Estee, approved. Unanimous.
2. American College of Health Care Administrators is requesting to add the Administrator in Training Inquiry Form to the Board’s website. **Board Action: 3/11/2020**  
– On motion of Mr. Estee, seconded by Ms. Rogers, approved. Unanimous.

**COMMITTEE REPORTS**

**EDUCATION COMMITTEE:**

Request from Matthew Lagos, NHA for the approval of the course entitled: “Strategic Planning: Hands-On” for 5 hours. Board Action 3/11/2020 – On motion of Mr. Estee, seconded by Mr. Bonica, approved. Unanimous.

**EVALUATION COMMITTEE:**

**APPLICANTS FOR THE APPROVAL TO SIT FOR EXAM(S) (If applicant passes exam(s), staff to issue license and ratify at next regularly scheduled Board Meeting): Board Action: 3/11/2020** – On motion of Ms. Rogers, seconded by Mr. Estee, approved to sit for the exam(s). Unanimous.

GREENHALGH, Katrina L., NHA – State  
SIMONEAU, Matthew C., NHA – State – NAB  
STRAZNITSKAS, Robert F., NHA – State

**RATIFY EMERGENCY PERMIT ISSUED ON January 9, 2020. Board Action: 3/11/2020** – on motion of Mr. Estee, seconded by Ms. Rogers, Board ratified vote to issue emergency permit on January 9, 2020. Unanimous.

Pheasant Wood Nursing Home - Sean Stevenson

**RATIFY LICENSE ISSUED ON December 31, 2019. Board Action: 3/11/2020** – On motion of Mr. Estee, seconded by Ms. Rogers, Board ratified vote to approve license issued on December 31, 2019. Unanimous.

BEEDE, Lynn M., NHA

**RATIFY LICENSE ISSUED ON January 29, 2020. Board Action: 3/11/2020** – On motion of Mr. Estee, seconded by Ms. Rogers, Board ratified vote to approve license issued on January 29, 2020. Unanimous.

Phillips, Christopher M., NHA

**Motion to commence 1<sup>st</sup> non-public session:**

On motion of Ms. Rogers, seconded by Mr. Estee, the Board voted to conduct a non-public session for the purpose of discussing license applications and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

**1<sup>st</sup> NON-PUBLIC SESSION:**

[Minutes kept separately]

**On motion of Mr. Estee, seconded by Mr. Bonica, the Board voted to go into public session.**

**Motion to keep minutes of 1<sup>st</sup> non-public session confidential:**

Upon the motion of Ms. Rogers and the second of Mr. Estee, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

On motion of Mr. Estee, seconded by Mr. Bonica, meeting adjourned at 10:00 a.m.

**DATE OF NEXT MEETING:** June 10, 2020 at 9:30 A.M.