

Requirement	Submitted	Board of Nursing Response
<p>Nur 704.07 <u>Instruction</u>.</p> <p>(a) The instructor shall be responsible for classroom and clinical teaching.</p>		
<p>(b) Instructors shall implement and give to each student written policies regarding:</p> <ul style="list-style-type: none"> (1) Class attendance; (2) Academic achievement; (3) Theoretical and clinical competence; and (4) Other program policies affecting students. 		<p>Written policies for (1)-(4) should be submitted in a narrative.</p>
<p>(c) The student-to-instructor ratio shall not exceed 8:1 in the clinical setting.</p>		<p>This should be identified.</p>
<p>(d) The instructor shall have no other work responsibilities while instructing clinical and classroom learning experiences.</p>		<p>This should be in a narrative.</p>
<p>(e) Qualified resource people from the health-care field appointed by the course coordinator may participate in instructing students.</p>		<p>Not mandatory, but if submitted review personnel credentials.</p>
<p>(f) The instructor assigning learning activities to students shall determine whether they are qualified, through classroom and laboratory experience, to perform nursing-related activity(s).</p>		<p>Application should address how this is done.</p>
<p>(g) Students shall be responsible and accountable for the activities assigned and shall not perform nursing-related activities for which they have not been theoretically and clinically prepared.</p>		<p>This should be in the narrative.</p>
<p>(h) At all times, students shall be clearly identified as acting in the student role.</p>		<p>This should be in a narrative.</p>

<p>Nur 704.08 Admission Standards. Each applicant for admission to a nursing assistant program shall:</p> <p>(a) Document the ability to read, comprehend, write, and communicate in English, relative to job-related assignments;</p>		<p>(a) Facility needs to show how they will assess this and include the forms.</p>
<p>(b) Not have been convicted of a crime constituting any of the following unless such conviction was annulled by a court of competent jurisdiction:</p> <ul style="list-style-type: none"> (1) Murder or manslaughter; (2) Robbery; (3) Felonious theft; (4) Felonious assault; (5) Sexual crime involving a child; (6) Kidnapping; and (7) Endangering the welfare of a child or incompetent person. 		<p>This should be in admission requirement section. Should specify if a CBC is required prior to taking the LNA course.</p>
<p>Nur 704.09 Curriculum.</p> <p>(a) The philosophy of the program shall be written and clearly reflect the sponsoring institution's beliefs regarding care-recipients, care-providers, care-characteristics, environment within which care shall be provided, and educational preparation for providing nursing-related activities.</p>		<p>Philosophy/Mission and overview of the curriculum should be provided:</p>
<p>(b) The course objectives shall identify expected student outcomes.</p>		
<p>(c) Following successful completion of the program, a</p>		

<p>nursing assistant shall be able to:</p> <p>(1) Form a relationship, communicate and interact effectively with individuals and groups:</p> <p>(2) Demonstrate comprehension related to individuals' emotional, mental, physical and social health needs through skillful, direct nursing-related activities;</p> <p>(3) Assist individuals to attain and maintain functional independence in a home or health-care facility;</p> <p>(4) Exhibit behaviors supporting and promoting care-recipients' rights;</p> <p>(5) Demonstrate observational and documenting skills required for reporting of people's health, safety, welfare, physical and mental condition, and general well-being; and</p> <p>(6) Provide safe nursing-related activities under the supervision of a registered or licensed practical nurse.</p>		
<p>(d) Content shall include the following information:</p> <p>(1) Pathological, physical, psychological, social, cultural and religious influences related to the life cycle and the aging process;</p> <p>(2) End of life issues; and</p> <p>(3) Legal, ethical and moral issues involved when providing nursing-related activities.</p>		

<p>(e) Prior to direct care with care-recipients, students shall receive 16 hours of instruction including the following:</p> <ul style="list-style-type: none"> (1) Orientation to the role; (2) Holistic approach to care throughout the lifespan; (3) Communication skills; (4) Safety and emergency procedures including the Heimlich Maneuver; and (5) Protection of care-recipients' rights, dignity and their confidentiality. 		
<p>(f) Theoretical and clinical experiences shall include assisting care-recipients with nursing-related activities in the following areas:</p> <ul style="list-style-type: none"> (1) Personal hygiene including bathing, grooming, dressing; (2) Ambulation, and movement including range of motion, turning, positioning, transferring; (3) Nutrition and elimination including feeding and hydration, toileting, bowel and bladder training; (4) Environmental and personal safety involving housekeeping concerns, adaptive devices, special clothing; (5) Emotional support including appropriate responses and techniques used with the cognitively impaired and demented, the aging process, identification of resources, 		

<p>preservation of dignity, assuring freedom from fear and reprisal;</p> <p>(6) Comfort, rest, and activities including privacy, physical and occupational skills; and</p> <p>(7) Emergency situations including appropriateness of action or non-action, fire drills, security of the environment, resources available.</p>		
<p>(g) The course content, learning activities, and objectives shall be offered at the educational level appropriate to the applicants.</p>		How is this assessed?
<p>(h) Students shall be prepared to observe and report activities appropriately.</p>		
<p>(i) The program shall consist of a minimum of 100 hours of instruction. Of this time, there shall be 40 hours of theory and 60 hours of concurrent clinical experience</p>		
<p>(j) Instructors shall prepare and administer written/oral and skills tests formulated from program objectives and expected outcomes.</p>		
<p>(k) Instructors shall require the following:</p> <p>(1) A grade of 70, or greater, in examinations testing for theoretical content; and</p> <p>(2) A grade of “pass” on skills test.</p>		
<p>(l) Instructors shall prepare and give to each student at the successful completion of the program a performance record of nursing-related activities that includes but is not limited to:</p> <p>(1) Skill(s) performed;</p>		Review skills check list.

<p>(2) Date(s) of skill performance;</p> <p>(3) Satisfactory or unsatisfactory performance; and</p> <p>(4) Instructor signature and date of performance evaluation.</p>		
<p>(m) Upon successful completion of the program, the coordinator shall provide to the successful candidate a certificate indicating the following:</p> <p>(1) Student name;</p> <p>(2) Name of sponsoring agency;</p> <p>(3) Hours of clinical and theoretical instruction;</p> <p>(4) Date of program initiation and successful completion; and</p> <p>(5) Signature of program coordinator.</p>		<p>Provide sample certificate for review.</p>
<p>Nur 704.10 <u>Program Facilities and Resources.</u></p> <p>(a) The physical facilities and educational materials shall meet the needs of the program, the number of students, and the instructional staff.</p>		<p>Note: All LNA Education Programs must comply with the rules and regulations of the NH Higher Education Commission, the state entity responsible for Career School Review and Licensing and documentation of this should be verified to be on file at the program; or the reason for exemption.</p>
<p>(b) Sponsoring agencies shall provide for:</p>		

<p>(1) Clean, safe environmental conditions with comfortable temperatures;</p> <p>(2) Adequate lighting; and</p> <p>(3) Audio-visual or simulated equipment necessary for care demonstrations.</p>		
<p>(c) Sponsoring institutions that fail to have the appropriate educational facilities may contract with cooperating agencies to provide clinical and classroom facilities prior to student placement. Said contract shall delineate roles, responsibilities and time-frames pertinent to the program.</p>		
<p>(d) The sponsoring institution shall submit Form “Application For Board Approval of a Cooperating Agency for LNA/MNA Education,” 11-2013, 3 months prior to placement of students within the cooperating agency.</p>		
<p>(e) The application, noted in (d) above, shall include the following:</p> <p>(1) Instructor and staff responsibilities, and orientations;</p> <p>(2) Annual meetings addressing the program philosophy, objectives, learning activities and future plans;</p> <p>(3) The student faculty ratio, which shall not exceed 8:1, for each unit;</p> <p>(4) Copy of contract or agreement providing for adequate time for termination;</p> <p>(5) A description of the planned physical, material and human resources intended to</p>		

support learning activities; and (6) Cooperative plans with other programs using the agency.		
(f) Cooperating agencies shall have sufficient care-recipients, and material resources to provide for learning activities identified by the coordinator/instructor		
(g) Sponsoring institutions and cooperating agencies/institutions shall be licensed by the department of health and human services or the appropriate state agency.		