



NEW HAMPSHIRE BOARD OF PHARMACY

121 South Fruit Street, Ste 401
Concord, New Hampshire 03301-2412
603-271-2350

PUBLIC MEETING MINUTES October 16, 2019

Meeting convened at 9:28 a.m. with the following Commissioners present;
Commissioner Merchant, Commissioner Genovese, Commissioner Rochefort, Commissioner Laliberte,
Commissioner Harrington, Commissioner Pervanas, Commissioner Bouchard

Absent:

Administrator/Chief of Compliance Opened the Board meeting at 9:28 a.m.

On Motion from Commissioner Merchant to elect these Board members to the following positions;
Commissioner Pervanas for President; Commissioner Genovese for Vice President; and Commissioner
Rochefort to Secretary with a second from Commissioner Laliberte with a Board Vote of 7-0-0.

Roll Call verifies a quorum.

Agenda Review:

Move Off:

Add on:

Commissioner Committee Reports:

Merchant –

Pervanas - CEAC

Genovese –Licensed Advanced Practice Technician (LAPT) workgroup next meeting is December 5, 2019. They are working on the Scope of Practice at this time.

Rochefort –

Bouchard – LSR’S that might be pertinent to Pharmacy. There are 10 that are relative to Pharmacy.

Harrington –

Laliberte -

- 1-A Consent Agenda - Commissioner Bouchard requested Public minutes of 9/18/19 be moved to 1-B. Commissioner Merchant requests the Licensing and Certification process policy and office process be moved to Item 12. On motion from Commissioner Merchant to approve the remaining items on the consent agenda with a second from Commissioner Genovese and a Board Vote of 7-0-0.

Remaining Items Approved:

- a. PIC Change – Walgreens, Hudson – Erinn Schneider, RPh
- b. PIC Change – Wal-Mart, Salem – Hanish Patel, RPh
- c. PIC Change – Walgreens, Littleton – Kaitlin Oldfield, RPh
- d. PIC Change – Walgreens, West Lebanon – Kathryn Tetzlaff, RPh
- e. PIC Change – Walgreens, Exeter – Meghan Stanton, RPh

- f. PIC Change – CVS, Milford – Evan Morgan, RPh
- g. PIC Change – St. Joseph’s Hospital – Matthew Law, RPh
- h. FYI Letter from Board of Veterinary Medicine to FDA

- 1-B. Public minutes of 9/18/19 on motion from Commissioner Merchant with a second from Commissioner Laliberte to approve the meeting minutes with a Board vote of 6-0-1. Commissioner Bouchard abstained.
- 2. New Pharmacy Application – Walgreens, Wolfeboro – Sarah Connelly, RPh – TABLED. A Name change application for the pharmacy, however, the PIC has left this position, and the application does not have the new PIC listed so the application is incomplete. The sign on the outside of the Pharmacy and the Prescription Labels must remain as the old pharmacy until the application is approved by the Board.
- 3. John Rollins, PhT – Notice of Hearing, May 28, 2019 – On motion from Commissioner Genovese with a second from Commissioner Laliberte to close the file and keep this information in his file in case he decides to come back and apply at a later date. Board Vote of 7-0-0.
- 4. Collaborative Practice Application - Laura Sargent, 2 applications; Diabetes at a different location than the first diabetes she was approved for and Hypertension. On motion from Commissioner Merchant with a second from Commissioner Rochefort to approve and a Board Vote of 7-0-0.
- 5. Collaborative Practice Application – Elizabeth Koczera, RPh – TABLED.
- 6. Request for discussion – John Eddy, Weeks Memorial Hospital, Lancaster. IV Bags. A label generated by the Pharmacy department is not necessary, however they should have patient identifiers on the bags. The Board will include into the Institution Rules that are in process.
- 7. Board Compliance question on inspection process. The Board inspectors would like to know if they should be inspecting in line with the proposed USP 795 & 797 or in line with the Board’s current laws and rules. The Board would like to have a discussion with our inspectors to further discuss this process, but would like the inspectors to inspect to our current laws and rules. The inspectors will attend the November meeting to discuss the upcoming USP 795, 797 & 800.
- 8. 10:00 Show Cause Hearing – Hospital Pharmaceutical Consulting. Hearing closed at 10:38 a.m.
- 9. 10:30 Show Cause Hearing – Thu Le, RPh – The Board rescheduled for November or December because of a technical issue. And will get the notice out to Ms. Le right away.
- 10. New program process approval – NH Control Drug Loss form “fill and sign” acceptable to the Board. The Board did not vote, however they are all in agreement with the ‘fill and sign’ form.
- 11. Scope of Practice – Advanced Pharmacy Technicians – The next meeting is December 5, 2019. LAPT’s cannot do immunizations. The Board will have a definition section in their rules. The Board members were asked to review the proposed Scope of Practice and send all comments back to Commissioner Genovese and Commissioner Merchant before November 1, 2019. Administrator Bullek will add this to the November agenda and also send the most recent word document to all the Board members. The rules need; duties, scope of practice & education.

12. Licensing & Certification process policy and office procedures – Please define the specific applications that will be approved and/or submitted for Board review. Also, please include this policy review process into the Board Policy and Procedure Manual. This policy should be reviewed on an annual basis. On motion from Commissioner Merchant to approve based on those changes with a second from Commissioner Genovese and a Board Vote of 7-0-0.

**At the end of the Public Agenda, the Board will go into a Non-Public meeting under RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call Vote to Seal the Minutes showed a quorum was in attendance of 6-0-1 Commissioner Rochefort absent.

The Board recessed at 10:29 a.m. and reconvened at 10:40 a.m. A roll call vote showing Commissioner Merchant was excused from the Board Meeting at 10:30 a.m. with the remaining Board Members present; Commissioner Rochefort, Commissioner Genovese, Commissioner Laliberte, and Commissioner Pervanas, Commissioner Harrington. On motion from Commissioner Rochefort with a second from Commissioner Genovese to enter into Non-Public session with a Board Vote of 5-0-0.

Chair Signature of Approval _____ Date _____