

September 5, 2019 Minutes – Board of Pharmacy Office, Concord NH
Licensed Advanced Pharmacy Technician Work Group

Attendees – John Genovese (NHBOP), Gary Merchant (NHBOP), Tina Genovese, Bob Stout, Stuart Tracy (NHACDS), Amy Rice (Cheshire Medical), Michael Bullek (NHBOP), Anne Fellows (NACDS), Brett Conroy (Hannaford), Maryann Cooper (NHPA), Breanne Piazik (Elliott Hospital), Kaitlyn Simoneau (Shaw's/Osco), Stephanie Bleau (Rite Aid), Kate Chisholm (Rite Aid), Melissa Wilson (Cheshire Medical), Ryan Burke (PTCB), Janet Silvester (ASHP), Jessica Treadway (CVS), Joseph Lavino (CVS), Beth Sargent (NHPA/NHSHP), Leon Parker (Pillpack), Emily Jalbert (Rite Aid), Brenden Rock (Rite Aid), Joe Allen (Pillpack), Audrey Wentworth (Hannaford), Lindsey Fontaine (Wal-Mart), Alley Saladino (NHBOP), Joanna Felch (Elliot)

Via phone: Ann Burns (APhA), Allie Jo Simpson (NASPA), Rob Geddes (Albertson's), Judy Neville (AAPT), Robert Theriault (NHSHP), Jeremy Sasser (NHA), Julie Hegle (VTHT), Jeenu Philip (Walgreens).

This was the second meeting of a board of pharmacy work group created to develop rules related to a new category of licensure, Licensed Advanced Pharmacy Technician or LAPT. The group met from 9AM until 11AM with several attending via tele-conference.

- 1) Meeting opened at 10:05AM by the Chair (John Genovese) with introductions.
- 2) Motion by Bob Stout, second by MaryAnn Cooper to approve the August minutes with revision to number 6 in the follow ups to change "technician certification" to "program accreditation." Motion was unanimously approved.
- 3) Group reviewed proposed requirements discussed at the August meeting.
 - a) High School graduate or GED – consensus was to accept
 - b) Minimum age of 21 – consensus was to accept
 - c) Work experience – the group consensus was to table this until the scope of practice has been established by the group. Experiential hours will depend on scope of practice.
 - d) Law exam – consensus was to establish a law exam as the MJPE by NABP as a core component will be compliance to laws and rules governing pharmacy.
 - e) Knowledge exam – consensus was to establish a knowledge-based exam. There was no consensus reached on a specific exam, and questions raised about using existing exams by organizations as PTCB.
 - f) Paths to licensure – group consensus was to initially have both an apprenticeship path and a formal educational path leading to a diploma or associate degree. The board may at a future date elect to eliminate the apprenticeship path depending on availability and cost of a formal path.
 - g) CE requirements – group consensus was to use the same number of hours required for a pharmacist – 30 hours over 2 years. The licensee may use ACPE hours for available to a pharmacist and a technician, with no more than 10 hours coded as pharmacist hours. Consensus was for the 30 hours to include 2 hours of law and 2 hours of safety.
- 4) Group reviewed the list of proposed duties on the worksheet. After reviewing the worksheet, which was based on technician scope of practice for Canadian Technicians, the group requested the group use a different approach. Instead of a list of duties, the group asked review flow charts of the various steps used in processing a prescription in community pharmacies and steps used in processing drug orders in institutional pharmacies.

- a) Community Pharmacy steps – Bob Stout, Lennie Parker, Tina Genovese, Stephanie Bleau, and Kate Chisholm
- b) Institutional Pharmacy steps – Robert Theriault, MaryAnn Cooper, Breanne Piazik, and Amy Rice.
- 5) Liability Insurance – John Genovese and Gary Merchant informed the group that Pharmacist Mutual does not have an age requirement for liability insurance, however, a licensee is required to hold an active license to practice. Pharmacist Mutual does not offer a liability policy at this time and would be open to developing one in the future. Gary shared that Proliability does not have an age requirement for liability insurance, it does require a licensee to hold an active license.
- 6) Janet Silvester will provide a list of educational requirements for other healthcare disciplines.
- 7) Ryan Burke will resend a link to PTCB that list the soon to be release Advanced Technician Certifications.
- 8) Ann Burns asked for a list of Pharmacist responsibilities in current NH law.
- 9) Janet Silvester will forward the ASHP/ACPE Advanced Pharmacy Technician program accreditation standards.
- 10) Future meetings – group consensus was to extend future meetings to 3 hours from 9AM to Noon (Eastern Time) and keep the same dates of October 8 and December 5.

Actions for the October meeting:

1. Janet Silvester to email to the group a spreadsheet listing educational requirements for other healthcare licensed support personnel
2. Ryan Burke will resend a link to PTCB for upcoming Advanced Pharmacy Technician Certifications.
3. Janet Silvester will email to the group information on the ASHP/ACPE accreditation requirements for the Advanced Pharmacy Technician program.
4. Creation and distribute to the group a flow chart of the various steps used to process a prescription or drug order:
 - a. Community Pharmacy - Tina Genovese, Stephanie Bleau, Kate Chisholm, Bob Stout, Lenny Parker
 - b. Institutional Pharmacy – Bob Theriault, MaryAnn Cooper, Breanne Piazik, Amy Rice
5. Gary Merchant to secure room for the next meeting from 9A to Noon

Submitted by Gary Merchant