

Ph 703.03 Controlled Drug Losses.

- (a) The pharmacist-in-charge or pharmacist on duty shall report to the board in writing, any theft or significant loss of controlled substances within one business day. The pharmacist-in-charge shall complete a New Hampshire Drug Loss Form (revised 5/2015) or DEA 106 Form and mail or fax to the board as soon as the investigation into the loss is complete or within 30 days of the discovery of the loss.
- (b) All instances of diversion shall be reported.
- (c) A pharmacy shall keep a perpetual inventory for all Schedule II drugs and actual counts shall be verified monthly. The inventory reports shall be maintained for a minimum of 2 years.
- (d) A pharmacy shall consider a controlled drug loss to be significant when:
  - (1) The percentage of dosage units of a specific drug exceeds 2% of monthly dispensing volume; or
  - (2) Fifteen or more dosage units are not accounted for.
- (e) The written report referenced in (a) shall contain at least the following:
  - (1) Date of discovery;
  - (2) The identity of the person making the discovery;
  - (3) The name and location of the pharmacy from which the drug is missing;
  - (4) Name, strength, dosage form, NDC and quantity of the missing drug(s); and
  - (5) The cause of the controlled drug loss as determined by the investigation.