

### **Application Instructions:**

The application form is to be completed by individuals applying for their initial NH license and candidates who are making a request to sit for the EPPP.

1. **Application:** Complete all sections and sign and date.
2. **Photo:** Include a glossy passport photograph
3. **Application fee:** Include non-refundable check or money order for \$300 payable to "Treasurer, State of New Hampshire"
4. **Curriculum Vitae:** Include a current CV or resume
5. **Summary of Supervised Clinical Experience:** To be completed by the applicant. Provide a summary of internship and post-doctoral experience. The form should indicate a minimum of 1,500 hours of pre-doctoral experience and 1,500 hours post-doctoral experience. If there were multiple supervisors at the same site, please list each supervisor in the same box and provide the total hours for the experience. Use an additional sheet if necessary. Please clearly delineate pre-doctoral and post-doctoral experience and provide the total hours of both clinical hours and hours of supervision for each experience.
6. **Graduate Program Course sheet:** If the graduate program is accredited by the APA or CPA then submit a one page verification from the program's materials, or a letter from the program confirming this status, or a copy from the APA or CPA website page showing accreditation of the program pertaining to the years while the applicant was in attendance. If the program is not not APA or CPA accredited report the specific courses and credits taken to satisfy the 9 area requirements of Psyc 302.02, including course syllabi.
7. **Written response to essay questions:** Essays are in lieu of a jurisprudence exam. Each essay must be a minimum of 300 words each. Each individual ethical dilemma must be at least 300 words, excluding citations of the ethics code. Applicants are encouraged to include a word count for each essay. Ethical dilemmas should demonstrate critical thinking, including pros and cons of possible courses of action by the psychologist in accordance with Psyc 303.05. An acceptable essay should include a brief summary of the issue, a clearly identified dilemma, the ethical standards that are being considered, the options for managing the dilemma, the pros and cons of each of these options, and your

final decision with the rationale for your choice. The scenarios may be hypothetical or real experiences.

- 8. ASPPB/EPPP:** Official EPPP score report from ASPPB if you have already taken and passed this exam. You should arrange for this to be mailed directly to the Board by ASPPB. If you have not taken the exam, you will receive an email with instructions from ASPPB on how to sign up to take the EPPP once the Board of Psychology has approved your application.
- 9. Internship Confirmation:** Internship experience form to be completed by the internship training director or primary supervisor and should list all psychologist supervisors as well as total number of clinical and supervision hours.
- 10. Summary of Supervised Clinical Experience form:** This is mistakenly listed twice. Only one form is required.
- 11. Completed Graduate Program Course sheet:** This is mistakenly listed twice. Only one form is required.
- 12. Supervisor's Confirmation of Clinical Experience:** Describes the internship experience and intern's clinical work. Information can be completed by the primary supervisor or training director,
- 13. Supervisor's Confirmation of Post-doc Experience:** Describes the post-doc experience and post-doc clinical work. Information can be completed by the primary supervisor or training director
- 14. Verification of licensure from another jurisdiction:** Complete if applicable.
- 15. Three professional references:** At least one reference from an internship supervisor or from a post- doctoral supervisor. References must be from a qualified licensed provider, examples include licensed psychologist, social worker, or psychiatrist, who is familiar with your work. A reference form can be completed by the Training Director and/or primary supervisor even if they filled out the Confirmation of Clinical or Post-doc Experience form.
- 16. Undergraduate transcript:** Official undergraduate transcripts in an envelope that has been sealed by the school(s).
- 17. Graduate transcript:** Official graduate transcripts, to include master's and doctoral transcripts, in an envelope that has been sealed by the school(s).

**18. Criminal background:** The livescan or inked fingerprinting can be completed at any qualified law enforcement agency or an authorized employee of the department of safety.

\*\* If you are unable to contact a supervisor or training director, information may be obtained by contacting another member of the training program, through your academic institution or from the state board if you have been licensed in another state. Please contact the board for guidance if these options have been exhausted.