

BOARD OF PSYCHOLOGISTS



PUBLIC **MINUTES of November 3, 2017**

The November 3, 2017 meeting of the Board of Psychologists convened at 9:00 a.m. with the following members present:

James Halla Psy.D. Board Chair
Roger L. Peterson, Ph.D.
Susan G. Vonderheide, Ph.D.
Deborah Warner Ph.D.
Anna L. Elbroch, Esq.
Steven Atkins Psy.D.
Stacey Pawlik, Esq.

Absent: Catherine E. Shanelaris, Esq.

The Board voted to approve the minutes of October 6, 2017 on a motion from Anna Elbroch and seconded by Steven Atkins.

QUALIFICATION AND LICENSURE

1. Applications for licensure

The following application for licensure were approved on a motion by Susan Shanelaris and seconded by Anna Elbroch:

- Linda Burke
- Andrea Muschett

Mathilde Pelaprat

The board reviewed the application for licensure of Dr. Pelaprat and voted on a motion by Susan Vonderheide seconded by Anna Elbroch to not grant a license at this time. The board requests Dr. Pelaprat re-write ethical dilemmas 1 through 5 to further demonstrate a greater level of critical thinking of the application of ethical codes, including pros and cons of possible courses of action. Each of the five should be a minimum of three hundred words.

2. Reinstatement Application

No reinstatement applications at this time.

3. Applications to take the National Examination

The following application to take the national examination were approved on a motion by Anna Elbroch and seconded by Steven Atkins:

- Zachary Delcambre
- Heidi Dunham
- Matthew Kobs

4. Orders

No orders at this time.

5. Continuing Education Audits

The following application for licensure were approved on a motion by Susan Vonderheide and seconded by Anna Elbroch:

- Caroline Lee
- Stephen Cole

6. Temporary License Requests- 30 Day

No temporary license requests at this time.

WAIVERS

No waivers at this time.

HEARINGS

No hearings at this time.

ADMINISTRATIVE

1. Criminal Records

Board discussed the implementation of the required federal criminal check for initial and reinstatement applications. Administrator Jeniffer Hackett will also add criminal check process to the cover letter of such applications and add process to the Board website.

2. Certificate Signatures

With the implementation of the new licensing database the board can opt to have all certificates templates contain board member signatures, the board has decided to continue to hold certificates to the following meeting to allow for the members to personally sign each certificate.

3. Investigator Payments and CEU's

The board discussed the protocol for payment and CEU's to investigators, the board decided that in the future each investigator will have the option to receive the CEU credits either at the beginning or end of the investigation, this must be submitted by the investigator in writing. Please note financial payments still will only be disbursed at the end of the investigators involvement.

4. Investigators

James Halla presented a possible new board investigator. Robert Walrath was voted on a motion by Steven Atkins and seconded by Susan Vonderheide to be appointed as an investigator on an as needed basis.

5. EPPP 2

The board reviewed the potential implication of the EPPP 2 in January 2020. The ASPPB is proposing an addition to the EPPP testing, this would make the testing requirement a two part series, the first of which can be taken upon meeting educational requirements, the second would then be taken after a passed score of EPPP 1 and any and all jurisdictions requirements and approvals. The boards voted on a motion by Deborah Warner and seconded by James Halla to have Steven Atkins speak to ASPPB about their concerns with the proposal stating that under the current proposal the board would not be in favor of a second test requirement.

6. Archiving/Record Retention

The board reviewed implementing future processes for archiving and record retention with the new OPLC MLO system. Board counsel will examine the state law concerning record retention and Administrator Jen Hackett at next meeting will do presentation on the MLO system and how information is viewed.

7. Disciplinary Actions

Tabled to December meeting

8. NHPA

Recently it was reported to the NHPA concerns about delays in licensure applications, the board would like more information from the NHPA as to the nature of the complaints and how many they may have received. Deborah Warner will take the position NHPA liaison and will contact the organization for more information.

9. New Board Member

The board welcomed new member Stacey Pawlik Esq. to the Board of Psychologists.

QUESTIONS

No questions at this time

ADJOURN: on motion by Anna Elbroch and seconded by Steven Atkins, the motion to adjourn at 1:30 P.M. carried in the affirmative.

Minutes respectfully submitted by Jennifer Hackett, Program Specialist II.

11/03/17

Motion to commence non-public session:

Upon the motion of Anna Elbroch with a second by Stacey Pawlik, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Anna Elbroch to adjourn with a second by Steven Atkins, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.