

May 18, 2018

REAL ESTATE APPRAISER BOARD MINUTES

There was a meeting of the Real Estate Appraiser Board on May 18, 2018. The following were present: Sherman, Schubert, Martin, Lamprey, St. Germain and Griffin. Also present were staff members Dawn Couture and Bobbie Carter. Not present was Dupuis.

1. Call to order – 9:04 a.m.

2. Interview/meeting/hearing – None.

3. Reading and approval of the minutes of the March 30, 2018 meeting – Moved, seconded and voted unanimously to accept the public minutes as written.

4. Communications – None.

5. Unfinished Business –

- a. Administrative Rules – Attorney Lamberti reviewed the final proposal and the suggested edits from JLCAR. The Board asked public attendee George LeMay to join and offer his suggestions to the edits.
 - I. Moved, seconded and voted unanimously to accept the final proposal of Rab 100-200 as amended
 - II. Moved, seconded and voted unanimously to accept the final proposal of Rab 300-500 as amended

7. New Business –

- a. Upon the motion of Lamprey and the second of Griffin, the Board voted by roll call vote, to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- b. Upon the motion of Lamprey and Sherman, the Board by roll call vote resumed public session.
- c. Upon the motion of Lamprey and the second of Martin, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

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7. New Business, continued –

- d. Public Member Romeo Dupuis – Division Director Shoemaker has reached out to Mr. Dupuis and he has reported that he intends to resign from the Board.
- e. Draft 1of Review Forms with 2018-2019 USPAP – The review forms were presented to the Board for review and accepted with minor edits.
- f. Courses for Approval – Moved, seconded and voted unanimously to approve the following courses:

- Quantitative Analysis
- Understanding and Utilizing Public Data
- Valuing Specialty Livestock Facilities: Dairy Farms
- Online Covering all the Bases in Residential Reporting
- Refresher Seminar for Experienced Appraisers
- Appraisal of Assisted Living Facilities
- Avoiding Mortgage Fraud for Appraisers - Online
- Evaluating Today's Residential Appraisal: Reliable Review - Online
- Evaluations, Desktops, and Other Limited Scope Appraisals - Online
- Exploring Appraiser Liability
- Strange but True: Appraising Complex Residential Properties
- The Cost Approach - Online
- How to Raise Appraisal Quality and Minimize Risk - Online
- Performing USPAP Compliant Appraisal Reviews
- Stats, Graphs and Data Science 1

- f. Date and time of next meeting – *Friday, July 13, 2018 @ 9:00 a.m.*

8. Adjournment – 11:20 a.m.

Respectfully Submitted,



Bobbie Carter
Supervisor II