

REAL ESTATE APPRAISER BOARD MINUTES

There was a meeting of the Real Estate Appraiser Board held on June 12, 2020. Due to the current State of Emergency around the COVID-19 Health Advisory, this meeting was held via teleconference under the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04. The following Board Members were in attendance via telephone/video: Sherman, Schubert, Correnti, Macagba, Griffin and LeMay. Also in attendance via teleconference was OPLC Staff Member Dawn Couture.

1. Call to order – 9:00 a.m.

2. Interview/meeting/hearing – None.

3. Reading and approval of the minutes of the March 6, 2020 and March 30, 2020 meetings – Board Member LeMay made a motion which was appropriately seconded by Board Member Macagba to approve the public minutes as written. The motion passed 5-0 by roll call vote from each Board Member. Board Member Griffin lost connection and did not vote.

4. Reading of Communications –

- a. AG Administrative Law Training – The Board has received and acknowledges the recent email regarding the rescheduled dates for the Administrative Law Training.
- b. AQB Second Exposure Draft re: LR – The Board has received and acknowledges the second exposure draft.
- c. ASB Second Exposure Draft 2022 – 2023 USPAP – The Board has received and acknowledges the second exposure draft.

5. Unfinished Business –

- a. Change in the *de minimus* threshold for Federally Related Transaction appraisals – Per request of the Board, to be kept on the agenda in case of any future updates.
- b. Letter from DOT's certified appraisers – Re: Experience hours –Tabled.
- c. Discussion on Administrative Rules re: requirements for licensure and continuing education – Tabled

6. New Business –

- a. Upon the motion of Board Chair Sherman and the second of Board Member Schubert, the Board voted by roll call vote, to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- b. Upon the motion of Board Chair Sherman and the second of Board Member LeMay, the Board by roll call vote resumed public session.

6. New Business, Continued –

- c. Upon the motion of Board Chair Sherman and the second of Board Member Macagba, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- d. Email from Peggy Carter – The Board received and acknowledges Ms. Carter’s email which was addressed to Governor Sununu; the Board Office was copied on the email. Due to the fact that the email was addressed to Governor Sununu, the Board does not feel that a response is necessary at this time.
- e. Email from the ASC regarding continuing education – Board Member LeMay made a motion which was appropriately seconded by Board Member Correnti that any requests received from licensees to extend continuing education deadlines, will be reviewed individually on a case by case basis. The motion passed unanimously by roll call vote from each Board Member.
- f. Email from Jamie Gosselin regarding qualifying education – The Board held a brief discussion. Board Chair Sherman made a motion which was appropriately seconded by Board Member LeMay for Staff Member Couture to respond. The motion passed unanimously by roll call vote from each Board Member.
- g. Courses for Approval – Board Member Schubert made a motion which was appropriately seconded by Board Member Macagba to approve the following courses as presented and approve The Appraisal Institute’s 2020/2021 7-hour USPAP course to have a back date of January 1, 2020 due to a miscommunication. The motion passed unanimously by roll call vote from each Board Member.

Course	Provider
2020-2021 7 Hr. USPAP Update Course	ACEI: DBA Calypso Continuing Ed.
General Market Analysis and Highest & Best Use (A290)	ASFMRA
Valuation of Conservation Easements and Other Partial Interest in Real Estate (A315)	ASFMRA
Appraisal of Water Rights Seminar	ASFMRA
2020-2021 7-Hr. Equivalent USPAP Update Course- Online	Appraisal Institute
Complex Litigation Appraisal Case Studies Synchronous- Online	Appraisal Institute
Measure it Right Using AZ765 NSI Standards for Residential Properties- Online	Appraisal Institute
Using Spreadsheet Programs in Real Estate Appraisal the Basic Synchronous- Online	Appraisal Institute
Desktop Appraisals (Bifurcated, Hybrid) and Evaluations	Appraisal Institute
Covering all the Bases in Residential Reporting- Online	Hondros
Sales Comparison: A Fresh Approach- Online	Hondros
Basic Appraisal Principle	JMB Real Estate Academy
Defensible Appraising- Online	JMB Real Estate Academy

6. New Business, Continued –

- g. Courses for Approval – Board Member Schubert made a motion which was appropriately seconded by Board Member Macagba to approve the following courses as presented and approve The Appraisal Institute’s 2020/2021 7-hour USPAP course to have a back date of January 1, 2020 due to a miscommunication. The motion passed unanimously by roll call vote from each Board Member.

Course	Provider
Green in Residence and Appraisals- Online	JMB Real Estate Academy
National Appraising for Supervisor and Trainee- Online	JMB Real Estate Academy
Residential Market Analysis and Highest and Best Use	JMB Real Estate Academy
Residential Site Valuation and Cost Approach	JMB Real Estate Academy
Supervising Beginner Appraisers	JMB Real Estate Academy
2020 Spring Conference for Appraisers	MBREA
Avoiding Disciplinary Actions for Residential Appraisers	MBREA
Evaluating the Emerging Housing Market: Factory Built and Zero Energy Ready Housing	MBREA
2020-2021 7- hr. USPAP Update Course for Non-Residential Real Property- Online	McKissock
Appraising Condominium Units	McKissock
Appraising Today's Manufactured Homes- Online	McKissock
Appraisal of Fast Food Facilities- Online	McKissock
Appraisal of Land Subject to Ground Lease- Online	McKissock
Appraisal of Assisted Living Facilities- Online	McKissock
Complex Properties: The Odd Side of Appraisals- Online	McKissock
Diversify Your Appraisal Practice with Estate Appraisals	McKissock
Income Approach Case Studies for Commercial Appraisal- Online	McKissock
Land and Site Valuation- Online	McKissock
That's a Violation- Online	McKissock
The Basics of Expert Witness for Commercial Appraisers- Online	McKissock
Appraisal Math and Statistics- Online	OnCourse Learning Real Estate
Appraisal of Small Residential Income Properties- Online	The Columbia Ins/Core Logic
Basic Construction Review- Online	The Columbia Ins/Core Logic
Better to be Safe Than Sorry- Online	The Columbia Ins/Core Logic
Calculating & Supporting Adjustments- Online	The Columbia Ins/Core Logic
Desktop Appraisals: Next Generation Valuations LITE- Online	The Columbia Ins/Core Logic
Income Approach Review- Online	The Columbia Ins/Core Logic
Mortgages, Appraisers and Foreclosures- Online	The Columbia Ins/Core Logic
Property and Valuation Analysis for FHA- Online	The Columbia Ins/Core Logic

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6. New Business, Continued –

- d. Date and time of next meeting – *Friday, August 21, 2020 @ 9:00 a.m.*

8. Adjournment – Meeting adjourned at 10:15 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Dawn Couture".

Dawn Couture
Supervisor II