

Septic System Evaluators Board
Meeting Minutes of May 31, 2017
OPLC – Philbrook Building, Room B202

Attending the meeting were: Chair Christopher Albert, Vice-Chair Chris Kent, Dawn Buker and Peter Rowell. Joining the meeting at 9:30 was Mark McConkey.

Also attending from the OPLC was Rick Wisler. Representing the Grate State Designers and Installers was Walter Perry.

Chair Christopher Albert called the meeting to order at 9:08.

1. **Reading and approval of the May 3, 2017 minutes** - Commissioner Rowell moved and Commissioner Buker seconded to approve the minutes of the May 3, 2017 meeting. The motion was unanimously approved.

2. **Communications General** - Walter Perry, Executive Director of the Granite State Designers and Installers (GSDI) presented to the board some questions received from a few GSDI members. The board referenced RSA 301-A:209 regarding a question of the on-going practice as a septic system evaluator. The board also referenced RSA 301-A:210 regarding a question for those who were previously certified but allowed the certification to lapse.

An additional question whether or not the board can retroactively approve course credits will be researched by OPLC staff and reported back to the board.

Commissioner McConkey joined the meeting at 9:30.

OPLC staff will also research whether there is a time restriction when a complaint may be submitted to the board, particularly if the issue occurred prior to the board's implementation. In response to a question from the board, Mr. Perry believed over the past five years two complaints were filed with GSDI.

Walter Perry left the meeting 9:45.

3. Communications – Board Action Rules -

Following a review of the Chapter 200 rules for Natural Scientists and Home Inspectors, Commissioner Rowell moved to proceed with drafting similar rules with changes as needed to reflect the requirements of the Septic System Evaluators board. Commissioner Kent seconded, and the motion passed unanimously.

The board then reviewed Chapter 300 rules for Natural Scientists and Home Inspectors and suggested changes to reflect the requirements of the Septic System Evaluators board:

- a. If not needed for another purpose, delete the application requirements for a social security number.
- b. To be determined is the need for information whether an applicant was convicted of any felony, misdemeanor, etc.
- c. An applicant's information regarding reciprocity needs to remain and the information in Soil 301.02 appears to be relevant.

Dawn Buker left the meeting at 10:30.

- d. OPLC staff will review license, application, test and seal fees from other similar sized boards and present suggestions to the board at the next meeting.
- e. OPLC staff will begin development of an application form and draft rules that will be used for further review and edits.

The next meeting will be Tuesday June 21 at 9:00 in room 116 of the Philbrook Building.

A motion was appropriately made, seconded and approved to adjourn at 11:12.