

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION
New Hampshire Board of Veterinary Medicine
7 Eagle Square, Concord, NH 03301-4890

LINDSEY B. COURTNEY
Executive Director

Phone: 603-271-2152

JOSEPH G. SHOEMAKER
Director



PUBLIC MEETING MINUTES

February 16, 2022

8:30AM

The meeting was held at the Office of Professional Licensure and Certification, 7 Eagle Square, Concord New Hampshire, 03301, with the following members present and eligible to vote:

Judith Leclerc, DVM Board President
Kirk Smith, DVM, Board Vice President
Winifred Krogman, DVM
Elaine Forst, Public Member
Jill Patronagio, DVM
Steve Crawford, DVM
Claire Timbas, DVM (Remotely via Zoom)

Others present:

Jenna Wilson, Board Administrator, OPLC
Jessica Whelehan, Board Administrator, OPLC
Tina Kelley, Rules Staff, OPLC

Legal Counsel:

Stacie Moeser, Esq., NH Dept. of Justice

The Board of Veterinary Medicine Mission Statement 332-B: 1-a Purpose. The purpose of the Board of Veterinary Medicine is to promote public health, safety, and welfare by safeguarding the people of New Hampshire against incompetent, unscrupulous, and unauthorized persons and from unprofessional or illegal practices by persons licensed to practice veterinary medicine. The right to practice veterinary medicine is a privilege granted by legislative authority to persons possessing personal and professional qualifications specified in this chapter.

PUBLIC SESSION:

The Board of Veterinary Medicine was called to order at 8:51AM by Kirk Smith, DVM, Vice President of the Board. Dr. Smith advised the Board that Dr. Timbas was participating in the meeting remotely as authorized by RSA 91-A:3 III, (a) because her physical attendance at the meeting was not reasonably practical. President LeClerc had previously approved Dr. Timbas' remote attendance.

Pursuant RSA 91-A:3 (e), a member participating in a meeting by the means described in this paragraph is deemed to be present at the meeting for purposes of voting. All votes taken during such a meeting shall be by roll call vote. As such, all votes were roll call votes; additionally, all votes were unanimous unless indicated otherwise.

Dr. Judith Leclerc, Board President, arrived at 8:55 AM.

1. **REGULAR BUSINESS:**

- a. **Review of public minutes from the January 19, 2022, Board meeting:** Dr. Crawford suggested an amendment to item 5b related to the Sandra Brown, DVM matter. On motion of Dr. Krogman and second by Dr. Smith, the Board voted unanimously – with Dr. Crawford abstaining-- to accept the Public Minutes of January 19, 2022, as amended.

2. **HEARINGS:** None.

3. **CORRESPONDENCE & NEW BUSINESS:**

a. **Petitions for Waiver of CE requirements:**

- i. **Douglas Chapman, DVM:** On motion Dr. Crawford and second by Dr. Smith, the Board voted unanimously to excuse the licensee from a portion of the educational requirement pursuant to RSA 332-B:13, III, with the condition that the courses taken in 2022 and submitted for consideration in Dr. Chapman’s 2021 renewal cannot be submitted or applied to the next biennium renewal period. Correspondence with this information will be sent to the licensee.
- ii. **Sarah Curry, DVM:** On motion Dr. Krogman and second by Dr. Crawford, the Board voted unanimously to excuse the licensee from a portion of the educational requirement pursuant to RSA 332-B:13, III, with the condition that the courses taken in 2022 and submitted for consideration in Dr. Curry’s 2021 renewal cannot be submitted or applied to the next biennium renewal period. Correspondence with this information will be sent to the licensee.
- iii. **Ashley Lange, DVM:** On motion Dr. Crawford and second by Dr. Krogman, the Board voted unanimously to table Dr. Lange’s CE waiver request until the 3/16/2022 meeting to allow time to complete the proposed CE and submit proof of attendance.
- iv. **Stephanie Lister Gray, DVM:** On motion Dr. Crawford and second by Dr. Krogman, the Board voted unanimously to excuse the licensee from a portion of the educational requirement pursuant to RSA 332-B:13, III, with the condition that the courses taken in 2022 and submitted for consideration in Dr. Lister Grays’s 2021 renewal cannot be submitted or applied to the next biennium renewal period. Correspondence with this information will be sent to the licensee.
- v. **Kimberly Koprowski, DVM:** On motion Dr. Crawford and second by Dr. Leclerc, the Board voted unanimously to excuse the licensee from a portion of the educational requirement pursuant to RSA 332-B:13, III, with the condition that the courses taken in 2022 and submitted for consideration in Dr. Koprowski’s 2021 renewal cannot be submitted or applied to the next biennium renewal period. Correspondence with this information will be sent to the licensee.

- b. **Research Study request, Ryane Englar, DVM** – On motion Dr. Smith and second by Dr. Crawford, the Board voted unanimously to decline Dr. Englar’s request for the Board to participate in research study citing a lack of staffing at OPLC to assist in information collection as well as too short of an amount of time to respond.

4. **LICENSURE:**

- a. **Marc Mitchell, DVM Initial Application for Licensure** – On motion Dr. Crawford and second by Dr. Krogman, the Board voted unanimously to accept Dr. Mitchell’s Application for Reinstatement.

5. **OLD BUSINESS:**

- a. **Bradford Barnes, DVM:** On motion Dr. Crawford and second by Dr. Krogman, the Board voted unanimously to excuse the licensee from a portion of the educational requirement pursuant to RSA 332-B:13, III, with the condition that the 6 AAEP courses submitted for consideration for Dr. Barnes’s 2021

renewal cannot be submitted or applied to the next biennium renewal period. Correspondence with this information will be sent to the licensee.

- b. Vet 300 Initial Proposal** – On motion of Dr. Crawford and second by Dr. Leclerc, the Board voted unanimously to accept the Vet 300 Initial Proposal as presented and begin the formal rulemaking process.
 - i.** On motion of Dr. Smith and second by Dr. Leclerc, the Board voted unanimously to accept the application form as amended for use with Vet 300 rulemaking.
- c. Vet 400 Initial Proposal Draft** – The Board worked with OPLC Rules Staff, Tina Kelley, to make changes to the draft rule. The rule relative to the approved organizations authorized for continuing education credits for licensees will require a list of the organizations written into the rule. The Board will provide this to Ms. Kelley.
- d. Vet 800 IP Draft** – Tabled for discussion at the next meeting.

RECESS: Dr. Leclerc called for a brief recess at 11:28AM. The meeting was called to order again at 11:46AM.

- e. Vet 400 & NH RSA 310-A:1-h License Renewals, Lapse:** Due to this Legislative change, NH veterinarians will be transitioning to renewing their licenses with the biennium ending that last day of the month of the licensee's month of licensure, also referred to as "rolling renewal". The Board discussed the need for OPLC to send written notification to all licensees which addresses the change and includes specific instructions on when to renew.

NON-PUBLIC SESSION: At 1:03 p.m., pursuant to RSA 91-A:3, and upon motion by Dr. Leclerc and second by Dr. Crawford, the Board voted unanimously via roll call vote exit public session and enter into non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

RESUME PUBLIC SESSION:

At 3:40PM, Dr. Leclerc announced the Board was back in Public Session. Dr. Crawford moved to seal the non-public minutes to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective. The motion was seconded by Dr. Leclerc; the Board voted unanimously by roll call vote to seal the non-public minutes.

ADJOURNEMENT:

Dr. Leclerc adjourned the meeting at 3:41PM.