



Mechanical Safety & Licensing Board Public Meeting

Mechanical Safety & Licensing Board

Tuesday, November 12, 2024 at 9:00 AM

7 Eagle Square Concord NH - 3rd Floor Hearings Room

Minutes

Members in Attendance: Elisha Cole (EC), Jesse Doucette (JD) Chair, Michael Harrison (MH), Joseph Nash (JN), Peter Kendrigan (PK) – arrived at 9:03

Staff: Cynthia Capodestria – Board Administrator, Elizabeth Eaton – Board Counsel

I. Call to Order

The meeting was called to order at 9:00 am by the Chair.

II. Approval of Public Minutes from October 8, 2024 Meeting

Upon a motion by MH seconded by JN, the Board voted to approve the public minutes from October 8, 2024, as submitted. 4-0-1

III. Hearings

A. Joseph D'Albora - 9:15AM

B. Curtis Callaway - 9:15AM

C. Nicholas Samokar - 9:15AM

D. Shaun Otis - 9:30AM

IV. New Business

A. Bethany Cottrell - Division Director and Ashley Czechowicz - Bureau Chief - 11:00AM
CBC Matrix and Mechanical Upgrade Project

B. Heather Kelley - Director of Operations – 11:30AM
iPad information, Requested Data and Exam Contracts

C. CETP education review - Gary Haines 12:00

D. Enforcement Report

E. Code Update Seminar Provider application - Travis Saari

Tabled pending recommendation from education work group.

F. Training Program HUOT Center - Mike Schofield

Tabled pending recommendation from education work group.

V. Licenses since September 27, 2024

Initial Licenses:

Apprentice Plumber 18

Fuel Gas Fitting Trainee 45

Gas Fitter 45

Journeyman Plumber 12

Master Plumber 7

Mechanical Business Entity 9

Oil Heating Technician Certification 3

Renewals:

Apprentice Plumber 8

Fuel Gas Fitting Trainee 6

Gas Fitter 192

Journeyman Plumber 23

Master Plumber 56

Oil Heating Technician Certification 6

VI. Administrative Rules and Legislative Topics

A. SB 369

B. HB 518

C. Mec 300 Rules

Upon a motion by JN, seconded by MH, the Board voted to file as interim rules as amended 5-0-0.

D. Mec 600 Rules

Upon a motion by JN, seconded by MH, the Board voted to file as interim rules as amended 5-0-0.

E. Mec 100 Rulemaking request vote

Upon a motion by JN, seconded by EC, the Board voted to request rulemaking support 5-0-0.

VII. Public Comments

Public comments opened at 10:31: Ted Evans spoke, public comment closed at 10:36

VIII. Non-Public Session

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

IX. Seal the Non-Public Minutes

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Upon a motion by MH, seconded by JN, the Board voted to seal the minutes from the non-public session 5-0-0.

X. Next Meeting - Tuesday, December 10, 2024 at 9:00AM

XI. Adjournment

Meeting was adjourned at 12:24