



Occupational Therapy Public Meeting
Occupational Therapy Governing Board
Monday, January 13, 2025

Attendance:

Present: Traci Johnson (TJ), Nicole L. Quartulli (NQ) - Remote, Kimberly M. Shurtleff (KS)

Absent: Patricia H. Gruttenmeyer

Staff: Carson Hansford – Board Administrator, Rahkiya Medley, Esq. – Board Counsel. (Late)

Minutes:

I. Call to Order

TJ called the meeting to order at 10:07 AM

II. Remote Attendance

NQ was remote under the Board's standing order for excessive travel.

III. Approval of Public Minutes from Previous Meeting 10.28.2024

Motion: Upon a motion by KS and a second by NQ the Board voted to approve the minutes as presented via roll call. *Roll Call: 3-0-0*

IV. Rules With Chantell Wheeler 10:00AM

A. OCC 100

Motion: Upon a motion by KS and a second by NQ the Board voted to file the IP for OCC 100 via roll call. *Roll Call: 3-0-0*

B. OCC 400

The Board's consensus was to will wait until after the 313 petition has an official ruling from the OPLC.

C. PLC 313 Rulemaking Support Form

Motion: Upon a motion by TJ and a second by NQ the board voted to request a rule change to PLC 313.43 when the larger project begins with the OPLC and authorize KS to be the point of contact for the office via roll call. *Roll Call: 3-0-0*

V. Licenses Issued 10/14/2024 through 12/30/2024

Board Noted.

VI. Board Administrator Updates

A. CE Broker

The Board had questions regarding their NBCOT registration and CE Broker. Carson will follow up with operations and report back.

B. Email from the compact

The Board would like this sent out to licensees, Traci will work on something with Carson and it will be on the next month's agenda.

VII. Legislative Topics and Updates

A. Link to Legislative Service Requests

[New Hampshire Legislative Service Requests \(LSR's\)](#)

VIII. Non-Public Session

Motion: Upon a motion by KS and a second by TJ the Board voted to enter into a Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e),

RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges via roll call. *Roll Call: 3-0-0*

IX. Sealing of the Non-Public Session Minutes

Motion: Upon a motion by KS and a second by TJ the Board voted to seal the minutes to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective via roll call. *Roll Call 3-0-0*

X. Adjournment

The Board adjourned at 11:02 AM