



Acupuncture

Acupuncture Licensing Board

Jun 16, 2023 at 10:30 AM EDT to Jun 16, 2023 at 12:00 PM EDT

OPLC, 7 Eagle Square, Concord NH 03301

Board members present: Vicki Irwin, Jody Bell, Diane Chase, Paul Mosier

Board member not present: Amy Goldstein

Minutes

I. Call To Order: V. Irwin called the meeting to order at 10:34 a.m.

II. Review and Approval of Agenda

III. Approval of Public Minutes- V. Irwin made a motion to approve the minutes from the April 28, 2023 meeting. J. Bell seconded and motion passes with a roll call vote.

IV. Public Appearances- none

V. OPLC and/or Board Administration Updates-

VI. Old Business

A. Application Algorithm – brief discussion on the format.

B. Application Licensing Rubric- Board reviewed and made appropriate changes to help with the approval process. Board completed the changes, and it has been submitted to the Board's attorney for review. Once approved it will go to licensing for use in the approval process. After changes were made, V. Irwin made a motion to approve the rubric and have legal review it, J. Bell seconded and motion passes with a roll call vote.

C. Questions regarding licensing follow through -P. Mosier would like an assurance that licensing is following the process that the Board has agreed on. Bethany Cottrell spoke to the Board about an audit process that is currently being worked on to audit the licensing staff. She assured P. Mosier that this would be done to make sure proper licensing procedures are being followed.

D. Dental Checklist for licensure- noted as an example.

VII. New Business-

A. D. Chase spoke about the licensing staff not being aware of the rules when a rule has either/ or. They need to be aware of the complete rule not just a portion of it. Bethany Cottrell will look.

B. Board also discussed having a link to NHAAMA on the website and possibly sending an email blast to everyone to make them aware of the organization. After discussion it was decided that the link would go on the website. Donna Long who is the OPLC information officer can work with the Board if they would like to do a newsletter and add information about

NHAAMA. Bethany Cottrell also discussed with the Board that OPLC is working on increasing their social media presence.

C Bethany Cottrell mentioned to the Board that if there is anything on the Boards website, they would like removed to let staff know. Also, if there is something they would like added the Boards attorney will review it to determine if it can be added.

D. Board also discussed attendance to the meetings. Board members can be removed by G & C. This was discussed with Bethany Cottrell. She suggested that some one can apply through the process and if the governor's office is aware of attendance issues with a Board member, a new Board member can be appointed.

VIII. Licensure Approval (if applicable)

A. **Karen Carlson-** V. Irwin made a motion to approve this applicant. J. Bell seconded and motion passes with a roll call vote.

IX. Rules Review and Other Legislative Topics

A. Updates from Attorney Medley-

HB 655 has gone to the governors desk for signing

HB 532 has gone to a committee of conference for the House and Senate to work together to reconcile the differences between them.

HB 337 which is 14 days' notice for meetings, 7 calendar days. Should move through to pass.

X. Non-Public Session- none

XI. Adjournment

Next meeting is scheduled for October 27, 2023 at 10:00 a.m.

V. Irwin made a motion to adjourn at 12:20 p.m. P. Mosier seconded and motion passes with a roll call vote.