

STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
*ACUPUNCTURE BOARD*

7 EAGLE SQUARE, CONCORD, NH 03301-4980  
Telephone: 603-271-2152  
TDD Access: Relay NH 1-800-735-2964  
[www.oplc.nh.gov](http://www.oplc.nh.gov)

**PUBLIC MINUTES**  
**Friday December 15, 2023**

The December 15, 2023, Board meeting was called to order at 10:07a.m. at 7 Eagle Square, Concord, NH with the following members present:

Vicki Irwin, Chair  
Diane Chase, Acupuncturist  
Paul Mosier, Acupuncturist  
Jody Bell, Acupuncturist – Absent  
Amy Goldstein, Public Member  
Terri Boyer, Board Administrator  
Brenda Golden Hallisey, Board Counsel - Zoom

**I. MINUTES**

**A. Approval of Public Minutes from October 27, 2023.**

On a motion by Vicki Irwin and seconded by Amy Goldstein the Board voted to approve as submitted.

**II. OPLC/BOARD ADMINISTRATOR UPDATES**

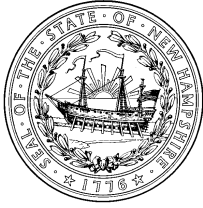
**A. Clean Needle Technique**

Board reviewed memo as fyi.

**III. PUBLIC APPEARANCES**

**A. Krystal Couture**

Licensee joined meeting via zoom inquired about Acupuncture Injection Therapy. Board member Paul Moiser explained to licensee what she needs to submit to perform this service as this service is not specific for all Acupuncturists.



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IV. **NEW BUSINESS**

A. **Andy Wegman – Proposal for Acu-Detox Specialist (ADS) Course Training.**

Board will take sections of the manual to review outside the meeting and will reach out to the Board Administrator with changes or updates and will vote on course approval at next meeting. Board will review documents by December 29, 2023. Board members will compare the sections outlined below Board Administrator will share feedback with Andy to make necessary changes for next meeting.

Vicki – A-F

Paul – G-K

Diane – L-P

Amy – Q – U

Jody – V-Z.

B. **Board Meeting Date Change from March 1, 2024, to March 8, 2024.**

On a motion by Vicki Irwin and seconded by Amy Goldstein the Board voted to change the meeting date.

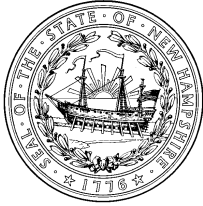
C. **CE Renewal Credits for Board Members**

Board Chair Vicki Irwin will forward email regarding CE renewal credits to Board Administrator.

V. **LAWS & RULES**

A. **Executive Director Lindsey Courtney**

Executive Director Courtney discussed with the Board Plc 313 the process of what the agency needs to follow once implemented for Acupuncture. The Board will provide feedback to Board Administrator to forward to Executive Director Courtney.



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**B. Division Director Bethany Cottrell**

Director Cottrell discussed with the Board the licensing matrix for Acupuncture. Board chair will send a copy of the licensing matrix to the Board Administrator to share with licensing.

**C. Operations Director Heather Kelley**

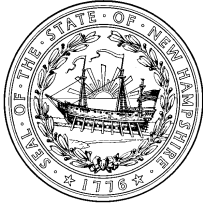
Operations Director Heather Kelley discussed with Board Veridoc for license verifications. This service will be available for the Acupuncture licensing starting January 15, 2024. Most states are currently using this service.

Motion to commence non-public session: 10:53am

On the motion of Vicki Irwin, seconded by Diane Chase the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Motion to keep minutes of non-public session confidential:

Upon the motion of Vicki Irwin, seconded by Amy Goldstein, the Board voted to withhold and seal all the minutes of the proceeding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.



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**Adjournment**

Vicki Irwin made a motion to adjourn at 12:26 pm Amy Goldstein seconded; motion passes with a roll call vote.