

Readopt with amendment Ahp 102.02, effective 2/15/19 (Document #12724), to read as follows:

Ahp 102.02 “Governing boards” means “governing boards” as defined in RSA 328-F:2, IV, namely, “individual licensing boards of athletic trainers, occupational therapy assistants, occupational therapists, physical therapists, physical therapist assistants, speech-language pathologists, hearing care providers, and genetic counselors”.

Readopt with amendment Ahp 103.01 and Ahp 103.02, effective 2/15/19 (Document #12724), to read as follows:

Ahp 103.01 The Office of Licensed Allied Health Professionals. The office of licensed allied health professionals shall work with the board of directors to coordinate the work of the governing boards.

Ahp 103.02 Responsibilities of the Board of Directors. The responsibilities of the board of directors shall be:

- (a) To provide a forum for practice issues arising in the allied health professions;
- (b) The adoption of rules governing the hearing procedures of the governing boards and other matters specified by RSA 328-F:13;
- (c) To adopt procedures for the voluntary surrender of licenses and certifications issued by the governing boards;
- (d) To set the requirement for criminal background checks from applicants for initial licensure or certification, reinstatement of licensure or certification, and conditional licensure or certification; and
- (e) To specify organizational and procedural rules.

Readopt with amendment Ahp 105.01 through Ahp 105.04, effective 2/15/19 (Document #12724), to read as follows:

Ahp 105.01 Office Location; Mailing Address; Telephone, TTY/TDD Numbers, and E-Address.

- (a) The board’s office location and mailing address is:

The Office of Licensed Allied Health Professionals
c/o The Office of Professional Licensure and Certification
7 Eagle Square
Concord, NH 03301
- (b) The board's telephone number is 603-271-2153.
- (c) Access for in-state TTY/TDD users is through Relay New Hampshire by dialing 711 or by dialing 1-800-735-2964.
- (d) The board's e-address is CustomerSupport@oplcnh.gov.

Ahp 105.02 Communication with the Board.

- (a) Persons wishing to correspond with the board or make submissions to it may:
 - (1) Send a letter; or
 - (2) Send the correspondence or submission by e-mail, provided that the board's rules do not require it to be sent by mail.
- (b) Persons seeking information from the board may do so by:
 - (1) Mail or e-mail as set forth in (a) above;
 - (2) Telephoning the board; or
 - (3) Accessing the board as described in Ahp 105.01(c).

Ahp 105.03 Custodian of Records; Inspection and Copies of Records.

- (a) The office of professional licensure and certification shall have custody of the board's records, and shall make available, upon request, those records which are subject to public inspection under RSA 91-A.
- (b) Persons desiring to inspect or obtain copies of board records shall identify as specifically as possible the information being sought.
- (d) If records are requested which contain both public information and information exempt from disclosure pursuant to RSA 91-A or other law, the office of professional licensure and certification shall ensure the deletion of the information exempt from disclosure and provide the remaining information.

Ahp 105.04 Public Access to Records.

- (a) Pursuant to RSA 91-A:4 members of the public may inspect and copy those records of the board, including meeting minutes, which are public records and not exempt from disclosure by RSA 91-A:5, RSA 328-F:24, I, or other applicable law.
- (b) Public records shall be inspected and copied during regular business hours at the office of the board at the location stated in Ahp 105.01(a).
- (c) If records are requested which contain both public information and information exempt from disclosure pursuant to RSA 91-A or other law, the office of professional licensure and certification shall, acting for the board, delete the information exempt from disclosure and provide the remaining information.

APPENDIX

Rule	Specific State Statute the Rule Implements
Ahp 102	RSA 541-A:7
Ahp 103.01	RSA 328-F:3, II
Ahp 103.02	RSA 328-F:13
Ahp 105	RSA 91-A:4; RSA 541-A:16, I(b) intro.