

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION

Board of Architects

7 Eagle Square, Concord, NH 03301-2412

Phone: 603-271-2152

LINDSEY B. COURTNEY
Executive Director

JOSEPH G. SHOEMAKER
Director



Public Meeting
9:00 AM on August 5, 2022

- I. The Board of Architects meeting was called to order on August 5, 2022, at 9:05 a.m. by Board Chair Sonya Misiasek-Monterose. Also present were Board members James Loft, Adam Wagner and Michael McKeown. Present from OPLC were Board Administrators Bobbie Mayo, Dawn Couture and Marla Pike.

- II. Review of Public Minutes from the June 3, 2022, meeting - Board member James Loft made a motion to approve the minutes from June 3, 2022, Board meeting. Board member Adam Wagner seconded the motion, motion passed 4-0.

Review of Non-Public Minutes from June 3, 2022, meeting - Board member Adam Wagner made a motion to approve the minutes from June 3, 2022 non-public meeting. Board member James Loft seconded the motion, motion passed 4-0.

- III. OPLC and/or Board Administration Updates –
 - a. Administrative Law Training – This was a reminder to the Board members that if they have not viewed the Administrative Law Training to do so as soon as they can and to keep the certificate that is provided at the end of the program.
 - b. Board Administration contacts – Senior Board administrator Bobbie Mayo informed the Board of Architects that she will be away from the office for 12 weeks and the Board can contact Board Administrator II Dawn Couture and Board Administrator Marla Pike with any questions or concerns.

- IV. New Business
 - a. MBE/MBC Meeting, Salt Lake City, Utah – October 13 – 16 - Board Administrator Bobbie Mayo explained to the Board that she cannot make the meeting that any Board member is welcome to attend and to let her know.
 - b. NECARB Regional Meeting, West Hartford, CT – October 21-23 - Noted
 - c. NCARB Email – RE: MRA with the UK-Board member Michael McKeown made a motion to accept the MRA with the UK, Board member James Loft seconded the motion. The motion passed unanimously.
 - d. Self-Reported Disciplinary Action – Jason D. Gnich, Board noted this information and will take this under advisement.

V. Licensure

a. NCARB Applications –

Appl. #22-150 Jamie D. Ouellette - Board member James Loft made a motion to approve this applicant for licensure. Board member Adam Wagner seconded the motion. The motion passed unanimously.

Appl. #2-151 Brian A. Worsham - Board member Michael McKeown made a motion to approve this application for licensure. Board member Adam Wagner seconded the motion. The motion passed unanimously.

b. Reaffirmation of NCARB Applicants Licensed since May 25, 2022 - Board member James Loft made a motion to reaffirm the following licenses, issued since May 25, 2022. Board member Adam Wagner seconded the motion. The motion passed unanimously.

| | | | |
|---------------|------------------------|-------|------------|
| Appl. #22-134 | Ryan William Haggerty | 05062 | 05/31/2022 |
| Appl. #22-135 | Stephen Bryan Clack | 05063 | 05/31/2022 |
| Appl. #22-136 | Amanda Normandin | 05065 | 06/01/2022 |
| Appl. #22-138 | Christopher P Russ | 05068 | 06/13/2022 |
| Appl. #22-139 | Chulwon Ahn | 05069 | 06/21/2022 |
| Appl. #22-140 | Melissa Mary Bogusch | 05070 | 06/21/2022 |
| Appl. #22-141 | Jorge M Cruz | 05071 | 06/21/2022 |
| Appl. #22-142 | Paul Joseph Fatkins | 05072 | 06/21/2022 |
| Appl. #22-143 | Elizabeth Herrmann | 05073 | 06/21/2022 |
| Appl. #22-144 | Lisa Danielle Sawin | 05074 | 06/24/2022 |
| Appl. #22-145 | Alfonso Ramon Sira | 05075 | 06/29/2022 |
| Appl. #22-146 | Arturo Chavez | 05076 | 07/01/2022 |
| Appl. #22-147 | Jack Edward Burns, JR. | 05077 | 07/14/2022 |

VI. Administrative Rules & Legislative Topics - Noted

All rule making is on hold until January 1, 2023. The Board of Architects will need to return to rule making at the February 3, 2023, meeting.

VII. Adjournment - Board member Adam Wagner made a motion to adjourn the meeting at 9:39

a.m. Board member James Loft seconded the motion. The motion passed unanimously.