

**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**

Board of Architects

7 Eagle Square, Concord, NH 03301-2412

Phone: 603-271-2152

LINDSEY B. COURTNEY

Executive Director

JOSEPH G. SHOEMAKER

Director



**Public Meeting**  
**9:00 AM on December 2, 2022**

The Board of Architects meeting was called to order on December 2, 2022, at 9:04 a.m. by Board Chair Sonya Misiaszek-Monterose. Also present were Board Member James Loft, Board Member Adam Wagner, and Board Member Michael McKeown. Present from OPLC was Board Administrator Marla Pike and Board Attorney Shane Goulet.

- I. **Review of Public Minutes from the October 7, 2022, meeting** - Board Member Adam Wagner made a motion to approve the minutes as presented. Board Member Michael McKeown seconded the motion, motion passed unanimously.
  
- II. **OPLC and/or Board Administration Updates-**
  - A. 2023 NCARB Regional Summit and Annual Business Meeting - Will be held in Hawaii, March of 2023. The Board discussed who would be able to attend, Board Member James Loft and Board Member Adam Wagner cannot physically attend the meeting. Board Chair Sonya Misiaszek-Monterose and Board Member Michael McKeown may be attending the meeting virtually.
  - B. 2023 NCARB Meetings Memo -The Board Members would like to keep receiving memos from NCARB via email from the Board Administrator with "Action" written in the subject line so they will know to review the information.
  - C. NCARB Board meeting visit on February 3, 2023 - The Board noted that Kendal Gabor from NCARB will be attending their next meeting to discuss what is happening in 2023 with NCARB and to answer and questions the Board may have.
  
- III. **New Business-** 2023 Board Meeting Schedule – The Board held a discussion. The Board would like to continue to meet every other month on the first Friday of the month. This will change the Board meeting schedule to Include two additional months.

**IV. Licensure****A. NCARB Applications –**

- A. Applicant #22-186 Douglas W. Shoop - Board Member Michael McKeown made a motion to approve this applicant for licensure. Board Member Adam Wagner seconded the motion. The motion passed unanimously.

**B. Direct to State Applications –**

- a. Applicant Dennis M. Wilson - Board Member Adam Wagner made a motion to approve this applicant for licensure. Board Member James Loft seconded the motion. The motion passed unanimously.
- b. Applicant Robert Paccione – Board Member Adam Wagner made a motion to approve this applicant for licensure. Board Member James Loft seconded the motion. The motion passed unanimously

- C. Reaffirmation of NCARB Applicants Licensed since October 7, 2022 – Board Member James Loft made a motion to affirm the following licensees. Board Member Michael McKeown seconded the motion. The motion passed unanimously.

Anthony Ricciuti	#05103	10-14-22	Detroit, MI
Brian D. Putnam	#05109	10-11-22	Norfolk, MA
Beth Miller	#05111	10-13-22	Franconia, NH
Kevin E. Conley	#05112	10-11-22	Peoria, IL
Rebecca L. Day-Dillon	#05113	10-14-22	Westbrook, ME
Thomas Sinclair	#05114	10-14-22	Braintree, MA
April S. Maifield	#05115	10-25-22	Oak Brook, IL
Steven D. Pratt	#05116	10-25-22	Houston, TX
Lee Hyden	#05117	10-27-22	Baltimore, MD
Sean O’Hara	#05118	10-27-22	Denver, CO
William K. Hopkin, IV	#05119	11-01-22	Portland, ME

**V. Administrative Rules & Legislative Topics –**

- A. The Board of Architects will start rule making at the next Board meeting, February 3, 2023 - The 100 and 200 rules are available on OnBoard for the Board Members to review and provide comments. The Board Members were also provided the 100 and 200 rules via email.

- VI. Adjournment** - Board Member James Loft made a motion to adjourn the meeting at 9:53 a.m. Board Member Michael McKeown seconded the motion. The motion passed unanimously.