

STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF BARBERING, COSMETOLOGY & ESTHETICS

7 EAGLE SQUARE, CONCORD, NH 03301-4980
Telephone: 603-271-2152
TDD Access: Relay NH 1-800-735-2964
www.oplc.nh.gov

PUBLIC MINUTES
Tuesday January 16, 2024

The January 16, 2024, Board meeting was called to order at 9:16a.m. at 7 Eagle Square, Concord, NH with the following members present:

Jeanne Chappell, Chair, School Owner Member - Absent
Sarah Partridge, Public Member
Donna Woodsom, Esthetic Member
Sarah Joe, Cosmetology Member
Joshua Craggy - Absent
Teresa Boyer, Board Administrator
Elizabeth Eaton, Board Counsel – via zoom

The below times are notated for when the Board took breaks from session.

11:31am to 11:38am.

I. MINUTES

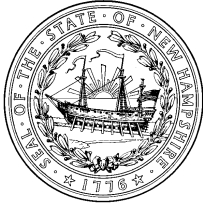
A. Approval of Public Minutes from December 12, 2023

On a motion by Donna Woodsom and seconded by Sarah Partridge the Board voted to approve the public minutes as of December 12, 2023.

II. PUBLIC APPEARANCES

A. Barbara Thompson

Ms. Thompson expressed her concern regarding the license by endorsement to the Board. Board Counsel Elizabeth Eaton will speak with Executive Director Courtney about her concern and will draft a response to the licensee.



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III. HEARINGS

A. A+ Princess Nail & Spa – Adjudicative – Continued.

B. Rosa Adita Lopez-Mora – Show Cause – Application - Continued

IV. NEW BUSINESS

A. Cosmo Guidance

On a motion by Donna Woodsom and seconded by Sarah Partridge the Board voted unanimously to accept Director Courtney policy on display of licensure and altering of licenses.

V. OPLC/BOARD ADMINISTRATOR UPDATES

A. Declaratory Ruling

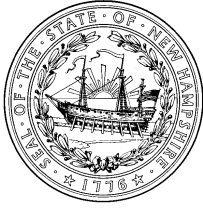
On a motion by Donna Woodsom and seconded by Sarah Partridge the Board voted for Board Counsel Elizabeth Eaton to amend the current ruling and have Board Chair approve once Board members have provided feedback.

VI. LAWS & RULES

None

Motion to commence non-public session: 9:35am

On the motion of Sarah Partridge, seconded by Sarah Joe the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.



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Motion to keep minutes of non-public session confidential:

Upon the motion of Sarah Partridge, seconded by Donna Woodsom, the Board voted to withhold and seal all the minutes of the proceeding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Adjournment

Donna Woodsom made a motion to adjourn at 12:18pm Sarah Partridge seconded; motion passes with a roll call vote.