



## **Board of Barbering, Cosmetology, and Esthetics Public Meeting Minutes**

Barbering, Cosmetology & Esthetics Board

Monday, December 16, 2024 at 9:00 AM EST to Monday, December 16, 2024 at

2:00 PM EST

Members Absent: Jeanne Chappell

Members Present: Sarah Partridge(SP), Breanna Neal(BN), Donna Woodsom(DW), Jane Marie Streeter(JM), Sarah Joe – Remote(SJ)

Staff Present: Alex Fisher – Board Administrator, Christine Browning – Board Administrator, Elizabeth Eaton Esq. -Board Counsel

I. Call To Order – SP called the meeting to order at 9:06AM

-Sarah Joe will participating remotely due to having a broken leg and unable to travel.

II. Administrative Rules and Legislative Topics - Tina 9:00AM

A. Bar 100 Draft

B. Bar 400 Draft

C. Bar 500 Draft

D. Bar 900 - Vote on who will review these rules

1. Donna Woodsom was deputized by the Board to review the Bar 900 rules.

E. Bar 1200 Draft

F. Memo to the Board - Chantell Wheeler - Rules Administrator

1. The board took notice of the memo and discussed adding this into their 300 rules that are already in progress.

G. 313s Update

1. The Board Administrator gave an update on the progress of the Boards Licensure by Endorsement Rules. OPLC is currently doing a review of all states to determine if they offer both a written and practical exam. The website will be updated with a current list of states we accept licensure by endorsement for related to professions regulated by the Board of Barbering, Cosmetology and Esthetics.

III. Approval of the Public Minutes from November 18, 2024 Meeting

**Motion:** Upon a motion by SP with a second by BN, the board voted to approve the public meeting minutes from November 18, 2024 meeting.

#### IV. Hearings

A. Jeffrey Mayo - 9:30AM

#### V. 2025 Practice Exam Dates Revised

#### VI. Public Comments

#### VII. Non Public Session

Non-Public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

**Motion:** Upon a motion by BN with a second by SP, the board voted to go into a non public session at 9:30AM. Roll call vote passes 5-0.

#### VIII. Seal the Minutes of the Non Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

**Motion:** Upon a motion by SP with a second by BN, the board voted to seal the minutes of the non public session. Roll call vote passes 5-0.

#### IX. Adjournment

-The board adjourned at 12:39PM. The next meeting is scheduled for January 13<sup>th</sup> at 9:00AM.