



**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**  
**Board of Barbering, Cosmetology and Esthetics**  
7 Eagle Square, Concord, NH 03301-2412  
Phone: 603-271-2152

**PUBLIC MINUTES**  
**Monday, March 13, 2023**

The March 13, 2023, Board meeting was called to order at 9:11 a.m. at 7 Eagle Square, Concord, NH with the following members present:

Jeanne Chappell, Chair, School Owner Member  
Joshua Craggy, Barber Member  
Kimberly Hannon, Vice Chair, Cosmetologist Member - Absent  
Sarah Partridge, Public Member  
Donna Woodsom, Esthetic Member  
Talia Wilson, Senior Board Administrator  
Teresa Boyer, Board Administrator  
Sherri Philips, Board Counsel

The below times are notated for breaks taken by the Board  
12:32pm – Returned at 12:47pm

**MINUTES**

The Board approved the public minutes of January 17, 2023, and January 30, 2023, as amended on a motion from Sarah Partridge and seconded by Jeanne Chappell, the motion passes with a roll call vote.

**HEARINGS & PUBLIC APPEARANCES**

Thomas Joyce owner of the Barber Academy in Salem addressed the Board requesting a waiver of Bar 301.03 (o), to offer a Massachusetts apprentice program to Massachusetts residents. The program would have students complete 600 hours in the school and then 400 hours in a shop, under the instruction of a licensed Barber. Mr. Joyce explained that this would help individuals that can not commit to a full-time school program as they would be able to get paid during the 400-hour apprenticeship in the shop. After conversation the Board thanked Mr. Joyce for his time and that he would be notified of a decision was the Board was able to discuss with Board Counsel in non-public session. On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board voted to deny the waiver request on the basis that New Hampshire has no authority to establish requirements recognized by other state Boards.



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**ENFORCEMENT**

None

**BOARD REPORTING**

None

**NEW BUSINESS**

**Applications**

**A. Cross Over Requests**

**Meagan Fink** - Cosmetologist to Barber

**Kirsten Dumont** - Cosmetology Instructor to Master Barber Instructor

**B. Reciprocity**

**Rachel Cheney**

**Young Tran**

**Seanna Hebert**

**Sushila Tamang**

**C. Misc**

**Jonathan McDowell** -Review Course work

**Jennifer Rodriguez** -Out of Country Education

**Felicia Whitney** -Request to take exam

All the above applications were approved on a motion by Joshua Craggy and seconded by Jeanne Chappell.



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**D. Shop**

**BI Tattoo Shop -Mobile Shop**

The above shop application was denied on a motion by Jeanne Chappell and seconded by Sarah Partridge on the basis that the Board has no authority over tattoo services.

**Pending Legislation**

**A. HB644 - Relative to Regulating barbers, cosmetologists, and estheticians**

The Board was updated that Kimberley Hannon was able to submit the Bords letter opposing HB644 at the March 8, 2023, executive session.

**Waiver Request**

**A. Tranquility - Request for waiver of requirement of Safety Data Sheets**

After review of the submitted explanations, the Board voted on a motion by Jeanne Chappell and seconded by Sarah Partridge the Board voted to deny the request for a waiver and the shop would have to submit a declaratory ruling per Bar 215.01 with submission of documentation from OSHA declaring that the products in question do not require safety data sheets.

**LAWS AND RULES**

**A. Bar 100s**

OPLC rules coordinator Tina Kelley presented the initial proposal of Bar 100. The Board discussed that there are additional definitions that may need to be added. Donna Woodsom will be prepared for the April meeting to have possible definitions for Class I and Class II devices, while Jeanne Chappell will have a definition for School Instructor. The Board as a whole will think about what other definitions they may want to add



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**A. Bar 200s**

On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board voted to accept the initial proposal as presented.

**B. Bar 300s & 400s**

On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board voted to accept the expiring rules as presented.

Motion to commence non-public session: 12:34pm

On the motion of Joshua Craggy, seconded by Sarah Partridge the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Motion to keep minutes of non-public session confidential:

Upon the motion of Sarah Partridge, seconded by Joshua Craggy, the Board voted to withhold and seal all the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

**Adjournment**

Jeanne Chappell made a motion to adjourn at 3:53pm. Joshua Craggy seconded; motion passes with a roll call vote.