



Lindsey B. Courtney, J.D.  
Executive Director

Jessica F. Kallipolites, Esq.  
Director

STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
DIVISION OF ENFORCEMENT

7 EAGLE SQUARE, CONCORD, NH 03301-4980  
Telephone: 603-271-2152  
TDD Access: Relay NH 1-800-735-2964  
www.oplc.nh.gov

RECEIVED

DEC 13 2023

OPLC-FINANCE

Amount 100. -  
Check 8126

11/9/2023

**Certified and Regular Mail**

Britta's Hair Studio  
Britta S. Puffer  
158 Mayhew Turnpike  
Plymouth NH 3264

Dear Britta S. Puffer :

On 11/9/2023, the New Hampshire Board of Barbering, Cosmetology, and Esthetics ("Board") reviewed an inspection report issued to you and/or your business dated 8/8/2023. In accordance with RSA 313-A and administrative rule Bar 404 the Board shall assess fines based on the number of points a licensee has accumulated during the inspection.

Based upon the inspection report, the number of points assessed during the 8/8/2023 inspection totals: 100 points. The Board has further assessed a fine in the amount of \$100.

You have three options upon receipt of this notice.

- 1) Pay the fine immediately, payable to "Treasurer, State of NH" no later than within 20 days of receipt of this letter. **The enclosed settlement agreement must be SIGNED and returned with payment. Failure to provide both the signed agreement and proper payment in full will result in your submission being returned to you and a hearing scheduled;**
- 2) Request, in writing, a pre-hearing conference in accordance with Bar 404.06;
- 3) Request a hearing, in writing, in accordance with Bar 404.07. The Board will thereafter schedule a hearing on the matter.

✓ # 8126  
Thank you  
[Signature]

Sincerely,

Kathleen M. Tierney  
OPLC Enforcement  
Barbering, Cosmetology, and Esthetics

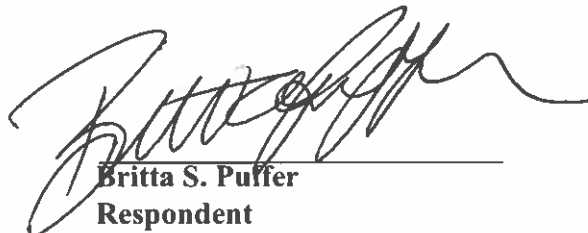
2. The parties further stipulate the Board has the authority to issue administrative fines for violations pursuant to NH R.S.A. Chapter 313-A, and administrative rule Bar 404.
3. On 8/8/2023, a Board inspector conducted an inspection of Britta's Hair Studio. As a result of the inspection, the Board has issued an administrative fine in the amount of \$100. Respondent admits to violations contained in the inspection report dated 8/8/2023 and agrees to pay the full administrative fine within 20 days of receipt of this agreement.
4. The Board may consider Respondent's compliance with the terms and conditions herein in any subsequent proceeding before the Board regarding Respondent's license. Respondent's breach of any terms or conditions of this *Settlement Agreement* shall constitute unprofessional conduct and shall serve as a separate and sufficient basis for further disciplinary action by the Board.
5. Except as provided herein, this Settlement Agreement shall bar the commencement of further disciplinary action by the Board based upon the violations described above. However, the Board may consider the violations as evidence of a pattern of conduct in the event that similar violations are proven against Respondent in the future.
6. This *Settlement Agreement* shall become a permanent part of the Respondent's file, which is maintained by the Board as a public document.
7. Respondent voluntarily enters into and signs this *Settlement Agreement* and states that no promises or representations have been made to Respondent other than those terms and conditions expressly stated herein.

This *Settlement Agreement* shall take effect as an Order of The Board on the date it is signed by an authorized representative of the Board. This Order and the related Inspection Report will become a public record of discipline.

**FOR RESPONDENT**

I, Britta S. Puffer , have reviewed the foregoing Settlement Agreement settling violations pending against me and, of my own free will and without duress, and being knowledgeable about all of the consequences, admit to the validity thereof, and agree to all of the terms of this Settlement Agreement. Further, Britta S. Puffer knowingly and freely waives the right to further notice, opportunity for hearing, substantial evidence, and findings and conclusions with regard to the allegations, which have been settled by the terms of this Settlement Agreement.

Dated: 12/2, 2023

  
Britta S. Puffer  
Respondent

On this Second day of December A.D. 2023 personally appeared the person who subscribe to the following instrument and acknowledged the same as her/his voluntary act and deed before me.

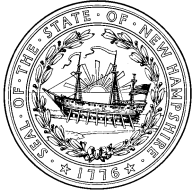
Justice of the Peace/Notary Public

My commission expires:

**FOR THE BOARD**

Dated: 11/9/2023

Britta's Hair Studio 2226



STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
*DIVISION OF ENFORCEMENT*

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Britta S. Puffer  
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Sincerely,

Kathleen M. Tierney  
OPLC Enforcement  
Barbering, Cosmetology, and Esthetics

Britta's Hair Studio 2226

# **STATE OF NEW HAMPSHIRE**

## **OFFICE OF PROFESSIONAL**

## **LICENSURE AND CERTIFICATION**

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### **BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS**

### **SETTLEMENT AGREEMENT**

In the Matter of:

**Britta's Hair Studio  
2226  
Britta S. Puffer  
3606**

In order to avoid the delay and expense of further proceedings and to promote the best interests of the public and the practice of Barbering, Cosmetology, and Esthetics, the Board of Barbering, Cosmetology, and Esthetics (“the Board”) and Britta's Hair Studio (“Respondent”), a shop currently licensed in the State of New Hampshire, agree to resolve certain allegations of violations regulating the profession now pending before the Board in accordance with the following terms and conditions:

1. The parties stipulate that Board inspectors have jurisdiction to conduct inspections of shops and schools pursuant to NH RSA 313-A: 21 and administrative rule Bar 404.01.is

2. The parties further stipulate the Board has the authority to issue administrative fines for violations pursuant to NH R.S.A. Chapter 313-A, and administrative rule Bar 404.
3. On 8/8/2023, a Board inspector conducted an inspection of Britta's Hair Studio. As a result of the inspection, the Board has issued an administrative fine in the amount of \$100. Respondent admits to violations contained in the inspection report dated 8/8/2023 and agrees to pay the full administrative fine within 20 days of receipt of this agreement.
4. The Board may consider Respondent's compliance with the terms and conditions herein in any subsequent proceeding before the Board regarding Respondent's license. Respondent's breach of any terms or conditions of this *Settlement Agreement* shall constitute unprofessional conduct and shall serve as a separate and sufficient basis for further disciplinary action by the Board.
5. Except as provided herein, this Settlement Agreement shall bar the commencement of further disciplinary action by the Board based upon the violations described above. However, the Board may consider the violations as evidence of a pattern of conduct in the event that similar violations are proven against Respondent in the future.
6. This *Settlement Agreement* shall become a permanent part of the Respondent's file, which is maintained by the Board as a public document.
7. Respondent voluntarily enters into and signs this *Settlement Agreement* and states that no promises or representations have been made to Respondent other than those terms and conditions expressly stated herein.

8. The Board agrees that in return for Respondent executing this *Settlement Agreement*, the Board will not proceed with the formal adjudicatory process based upon the facts described herein.
9. Respondent understands that Respondent's action in entering into this *Settlement Agreement* is a final act and not subject to reconsideration or judicial review or appeal.
10. Respondent has had the opportunity to seek and obtain the advice of an attorney of Respondent's choosing in connection with Respondent's decision to enter into this *Settlement Agreement*.
11. Respondent understands that the Board must review and accept the terms of this *Settlement Agreement*. If the Board rejects any portion, the entire *Settlement Agreement* shall be null and void. Respondent specifically waives any claims that any disclosures made to the Board during its review of this *Settlement Agreement* has prejudiced Respondent's right to a fair and impartial hearing in the future if this *Settlement Agreement* is not accepted by the Board.
12. Respondent certifies that Respondent has read this document titled *Settlement Agreement*. Respondent understands that Respondent has the right to a formal adjudicatory hearing concerning this matter and that at said hearing Respondent would possess the right to confront and cross-examine witnesses, to call witnesses, to present evidence, to testify on Respondent's own behalf, to contest the allegations, to present oral argument, and to appeal to the courts. Further, Respondent fully understands the nature, quality, and dimensions of these rights. Respondent understands that by signing this *Settlement Agreement*, Respondent waives these rights as they pertain to the violations described herein.

This *Settlement Agreement* shall take effect as an Order of The Board on the date it is signed by an authorized representative of the Board. This Order and the related Inspection Report will become a public record of discipline.

**FOR RESPONDENT**

I, Britta S. Puffer , have reviewed the foregoing Settlement Agreement settling violations pending against me and, of my own free will and without duress, and being knowledgeable about all of the consequences, admit to the validity thereof, and agree to all of the terms of this Settlement Agreement. Further, Britta S. Puffer knowingly and freely waives the right to further notice, opportunity for hearing, substantial evidence, and findings and conclusions with regard to the allegations, which have been settled by the terms of this Settlement Agreement.

Dated: \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
**Britta S. Puffer**  
**Respondent**

On this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2023 personally appeared the person who subscribe to the following instrument and acknowledged the same as her/his voluntary act and deed before me.

Justice of the Peace/Notary Public

My commission expires:

**FOR THE BOARD**

Dated: 11/9/2023

Britta's Hair Studio 2226



Kathleen M. Tierney  
OPLC Enforcement Division  
New Hampshire Office of  
Professional Licensure & Certification  
7 Eagle Square  
Concord, NH 03301

**--END--**