



# Board of Chiropractic Examiners

May 4, 2023 at 8:30 AM

7 Eagle Square, Concord NH 03301

## Attendance

### Members Present:

Dr. Tamara Lovelace (TL), Chair; Dr. Denise Pickowicz (DP), Secretary; Dr. David Lundgren (DL); Dr. Stephanie Ryan (SR)

### Members Absent:

Lawrence Patten

### Staff Present:

Jeanne Webber, Board Administrator; Elizabeth Eaton, Esq., Board Counsel; Heather Kelley, Director of Operations, *Via Zoom*

#### I. Call to Order

Meeting was called to order at 8:35 a.m., with a quorum of the Board present.

#### II. Approval of Public Minutes

##### A. April 6, 2023

#### **Motion:**

Upon a motion by SR, with a second by DL, the Board voted to approve the minutes as stated; motion passed.

#### III. OPLC Board Administration Updates

##### A. Licensing Expiration Changes - Informational

#### IV. New Business

##### A. Chiropractic Consultant - Discussion

Heather Kelley updated the Board regarding the Chiropractic consultant hiring process. Dr. Pickowicz, Attorney Eaton and Dr. Letellier will work together to develop a matrix of guidelines for reviewing complaints.

##### B. Federation of Chiropractic Licensing Boards (FCLB) Annual Conference

DP provided an overview of the Annual Conference. The Board discussed the possibility of additional Board member trainings through FCLB and OPLC.

#### V. Old Business

##### A. Custodian of Records

Update from Heather Kelley regarding the Board's request submitted to add a field to online applications per Ch 407.02 (d). IT has confirmed that they will be adding this field to the initial application and renewals during a future system update.

VI. Rules Review / Legislation Update

A. Legislation Update

Board Counsel

1. HB655

Relative to the office of professional licensure and certification

2. HB2

Relative to state fees, funds, revenues, and expenditures

3. HB507

Relative to unauthorized practice in occupational and professional licensing and certification

4. HB258

Relative to animal chiropractors

5. HB532

Relative to the licensure and regulation of music therapists and other occupations and professions

VII. Non-Public Session

On motion at 9:31 a.m. of DL, seconded by SR, the Board voted unanimously via roll call vote to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 316-A:22, I, RSA 316-A:23-a, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

**[Minutes kept separately].**

VIII. Resume Public Session

A. Seal Minutes from Non-Public Session

Upon the motion by SR, with a second by DP, the Board voted via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action

ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

IX. Adjournment

At 9:38 a.m., upon motion by SR, with a second by DP, the Board voted unanimously via roll call vote to adjourn the meeting.