



Board of Chiropractic Examiners

January 4, 2024 at 8:45 AM

7 Eagle Square, Concord NH 03301

Attendance

Members Present:

Dr. Tamara Lovelace (TL), Chair; Dr. Stephanie Ryan (SR); Lawrence Patten (LP)

Members Absent:

Dr. Denise Pickowicz

Dr. David Lundgren

Staff Present:

Jeanne Webber, Board Administrator; Rahkiya Medley, Esq., Board Counsel; Ashley Czechowicz, Bureau of Licensing Chief; Heather Kelly, OPLC Operations; Bethany Cottrell, Director

I. Call to Order

Meeting was called to order at 8:57 a.m., with a quorum of the Board present.

II. Approval of Minutes

A. December 7, 2023

Motion:

Upon a motion by SR, with a second by LP, the Board voted to approve the minutes as stated; motion passed.

III. Public Appearances - No Items

IV. OPLC/Board Administrator Updates - Informational

V. Tabled

A. Email to licensees discussion – will be included in a future newsletter.

VI. New Business

A. Newsletter, Veridoc - Bethany Cottrell, Heather Kelley

OPLC will be using Veridoc to fulfill license verification requests. An OPLC Newsletter is in the early stages of planning.

B. Licensing Discussion - Ashley Czechowicz

The Board discussed its concerns with Ashley Czechowicz, Bureau of Licensing Chief, regarding applications being approved by OPLC without Board review. Ashley provided information regarding processes for approval of applications

and will provide the Board with the checklist currently used by LSRs when reviewing applications for licensure. The Board also discussed the current fee structure and options for revision.

C. Approved Applications - No items

There are currently three pending applications, waiting on missing documentation.

VII. Old Business

A. Board of Nursing Position Statement - Placeholder

VIII. Rules Review and Other Legislative Topics

A. Legislative Update – Board Counsel provided updates regarding the current legislative session. OPLC is monitoring for legislation that may affect the Board and is requesting Board members to notify the Board Administration of any legislation that they would like monitored. The Board will nominate a liaison at the February 1, 2024 meeting.

SB369 - directing the office of professional licensure and certification to provide notice of public meetings and an opportunity for comment, creating a new position, and making an appropriation therefor.

B. Rules Review - Tina Kelley

1. Ch 405.01 - Adopted Text

Motion:

Upon a motion by LP, with a second by SR, the Board voted to approve the adopted text as presented; motion passed.

2. Ch 500 - Initial Proposal Review – Tabled to the February 1, 2024 meeting

IX. Non-Public Session

On motion at 9:50 a.m. of SR, seconded by LP, the Board voted unanimously via roll call vote to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 316-A:22, I, RSA 316-A:23-a, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges.

[Minutes kept separately].

X. Resume Public Session - Motion to come out of non-public at 10:02 a.m. was made by SR, and seconded by LP, by unanimous roll call vote.

A. Seal Minutes from Non-Public Session

Upon the motion by SR, with a second by LP, the Board voted via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

XI. Adjournment

At 10:20 a.m., upon motion by SR, with a second by LP, the Board voted unanimously via roll call vote to adjourn the meeting.