



Board of Licensed Dietitians - Public Minutes

May 10, 2024 at 9:00 AM

Attendance

Members Present:

Abby Savard (AS), Chair

Courtney Costello (CC)

Allison Bradley (AB)

Staff Present:

Jeanne Webber, Board Administrator; Rahkiya Medley, Esq., Board Counsel; Elizabeth Eaton, Esq., Board Counsel

Board Vacancies: One Licensed Dietitian and One Public Member

I. Call to Order

Meeting was called to order at 9:12 a.m., with a quorum of the Board present.

II. Approval of Public Minutes

A. March 8, 2024

Motion:

Upon a motion by AS, with a second by CC, the Board voted to approve the minutes as stated; motion passed. **Abstain:** AB

III. Public Appearances – No items

IV. OPLC Board Administration Updates - Informational

A. Temporary Licenses - Camille Tatakis, Licensing Supervisor, gave an overview of the emergency license to permanent license process.

B. Plc 313 – Informational

Plc 313.23 Substantially Similar Requirements for the Profession Regulated by the Board of Licensed Dietitians. For purposes of obtaining a dietitian license by endorsement, as regulated by the board of licensed dietitians, the current requirements of the licensing jurisdiction shall be as follows:

(a) Pass the registered dietitian (RD) examination administered by the Commission on Dietetic Registration.

C. 91-A Meetings Refresher - Informational

D. CE Broker – All licensees will be required to document continuing education through CE Broker.

- E. Dena Shields – The Board received former member Dena Shields’ resignation. The Board is grateful for Dena’s many years of service.

V. Old Business

- A. CDR Registration Number

The Board voted to add the CDR registration number to applications (initial, renewal). IT will add it as part of a future system update. Recently added request - reinstatement, temporary licenses as well 10/13/2023.
To remain on Agenda until implemented

VI. New Business

- A. Licensure: There were 47 approved applications since the March 8, 2024 meeting.
- B. Remote participation by Courtney Costello for the July 12, 2024 meeting

Motion:

Upon a motion by AS, with a second by AB, the Board voted to allow remote participation by CC at the July 12, 2024 meeting for reasons related to health; motion passed.

VII. Rules Review and Other Legislative Topics

- A. Legislation Updates - Board Counsel

HB 1240 - relative to eating disorders as a qualifying condition for the therapeutic cannabis program

HB 1278 - relative to qualifying medical conditions for purposes of therapeutic cannabis

HB 1521 - requiring agencies to respond to issues raised during rulemaking

- B. Rules Review

- 1. Expiring Rules

Motion:

Upon a motion by AS, with a second by CC, the Board voted to initiate rulemaking for rules expiring 10/9/2024; motion passed.

VIII. Non-Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges.

At 9:55 a.m., pursuant to RSA 91-A:3:2, 91-A:5, and upon motion by AS, with a second by CC, the Board voted unanimously via roll call vote to conduct a non-public session

because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

IX. Resume Public Session

At 10:14 a.m., upon a motion by AS, with a second by CC, the Board voted to go out of non-public session and resume the public session.

A. Seal Minutes from Non-Public Session

At 10:14 a.m., upon motion by AS, with a second by CC, the Board unanimously via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, because divulgence of the information likely would affect adversely the reputation of a person other than a Board member or render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present

X. Adjournment

At 10:20 a.m., upon motion by AS, with a second by CC, the Board voted unanimously via roll call vote to adjourn the meeting.