



# Board of Electricians Public Meeting Minutes

Electricians Board

Mar 5, 2024 at 8:00 AM EST

@ OPLC, 7 Eagle Square, Concord NH 03301

## **Call to Order**

The regularly scheduled meeting for the New Hampshire Board of Electricians was held at 7 Eagle Square, Concord, NH on February 6, 2024. Unless otherwise indicated, the members present and participating were.

### **Present:**

Matthew Connors, Master Electrician and Chair

Henry Szumiesz, Journeyman Electrician

William Infantine, Public Member

Dexter Robblee, Public Member

Phil Biron, Fire Marshall Member

### **Staff:**

Terese Barton, Board Administrator

Elizabeth Eaton, Board Counsel

Bethany Cottrell, Division Director of Licensing and Board Administration

**Absent:** Michael Palmeri, Master Electrician

Matthew Connors, Board Chair opened the meeting at 8:11 am

Time allotted for break: 9:42 am – 9:55 am

## **I. Approval of the Minutes**

- A. February 6, 2024, Public meeting minutes-Draft

Upon a motion by W. Infantine and seconded by D. Robblee, the Board voted to accept the February 6, 2024, meeting minutes.

## **II. Invite to MA Board Meeting March 25, 2024**

The Board discussed the options on the pending invite, and the Board tabled the discussion on the invite to the MA Board meeting for further discussion.

## **III. Rules Review w/Tina Kelley**

Upon a motion by H. Szumiesz and seconded by W. Infantine, the Board voted to accept the 400 Adopted Text, with a roll call vote.

- A. Elec- 400 Adopted Text  
B. Elec-400-Adoption Cover Letter

## **IV. OPLC and/or Board Administration Updates**

- A. Rules and Legislation Update - Board Counsel

The Board discussed with Board Counsel HB 1095 and the changes. Upon a motion by M. Connors and seconded by W. Infantine, the Board strongly disagrees with HB 1095. On a motion by H. Szumiesz and seconded by W. Infantine, the Board voted for Board Chair M. Connors to attend the OPLC public meeting.

1. Plc 500- Notice and Rules -FYI  
Documentation provided by Executive Director Lindsey Courtney.
2. Travel Policy - FYI

V. New Business

A. Education Committee

1. NASCLA- Bethany Cottrell @ 8:30 am

OPLC Bethany Cottrell Division Director of Licensing and Board Administration presented the Board with the NASCLA Accredited Electrical Examination program information for review and looking for input from the Board. Board Chair M. Connors requested the examination program to be investigated further, and tabled questions for the examination program for the next board meeting.

- a. NASCLA Accredited Electrical Examination Program- Information

2. Course Approval

- a. Rocket Cert. LLC

Upon a motion by H. Szumiesz and seconded by D. Robblee, the Board voted to approve Rocket Cert, with a roll call vote.

3. Question on Apprentice Hours

- a. Josh Constant

On a motion by H. Szumiesz and seconded by W. Infantine, the Board voted that Mr. Constant should be credited the hours.

B. Employee verification request question

1. Tony Guerriero

Tabled until next board meeting.

C. Building Code Review Board Update

The building code review updated the Board on the two appeals hearings that occurred on last Friday. The next meeting will be on April 12, 2024.

D. Fire Marshall's Report

Fire Marshall Phil Biron reported on Marshall Toomey's reappointment. Marshall Biron stated on the continuing efforts on watching HB's building code and state fire codes. State fire code is moving forward at NH legislation, and 2023 is not current yet. The Board accepted Marshall Biron's report at 9:22 am.

E. Review of Prov Results

1. Prov

Upon a motion by H. Szumiesz and seconded by W. Infantine, the Board accepted the Prov Report for February, with a roll call vote.

VI. Chief Inspectors Report

A. Board Report

Chief Inspector Johnston presented the February board report. Chief Inspector Johnston stated that compared to last year an increase of complaints and the OPLC inspectors have found several of unlicensed electricians. Chief Inspector Johnston continued to note that the largest number of unlicensed electricians were highest among border towns. Chief Inspector Johnston presented the probation report to the Board. The report consisted of individuals who have not sent in their reports. Chief Inspector Johnston informed the Board on the upcoming Skills USA event on April 5, 2024, H. Szumiesz made a motion to request to a board member attend the Skills USA event. Upon a motion by H. Szumiesz and seconded by D. Robblee, the Board voted to accept the Chief Inspector Johnstons report.

B. Probation Report

**VII. Motion (in public session) to move into Non-Public session:**

At 9:56 am on a motion by M. Connors and seconded by Henry Szumiesz, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct, electricians applications with irregularities and other Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 NH 574 (1978) and the Boards executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous roll call vote of all members present.

**VIII. Seal Non-Public Minutes:**

Motion to keep minutes of the first non-public session confidential:

At 10:32 am, on the motion by William Infantine and seconded by Henry Szumiesz, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 329:18, I, RSA 329:18-a, IV or RSA 329:29. However, forty-eight hours after the mailing of any order, its' respective vote shall automatically become public in accordance with RSA 329:18-a. Each member recorded his/her vote on the motion, which passed by the unanimous roll call vote of all members present.

**IX. Adjournment - Next Board meeting is April 2, 2024.**