



# Family Mediators Certification Meeting Public Minutes

Family Mediator Certification Board  
Thursday, September 19, 2024 at 3:00 PM EDT

## Attendance

Present Members: David Burns, Briana Coakley, Rebecca Morley, Cheryl Rocha.  
Staff: Susan Hines Board Administrator, Cassandra Brown Board Counsel.

- I. Call To Order at: 3:05
- II. 3:10 Introduction of Dee Juris Executive Director
- III. Remote Attendance.

If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

- IV. Review of Public Minutes

Motion to approve minutes from 6/20/24 with amendments:

Motion moved by Cheryl Rocha and motion seconded by Briana Coakley. 3-0-0

- V. Public Appearances

- VI. OPLC and/or Board Administration Updates

3:15 - Pathways to Military Licensure. Erica Webb & Brent Fraser

Brent Fraser and Erica Webb From the NH Military Affairs and Veterans Service presented Pathways to Military Services - Ask the Question. They gave information on Veterans with Non visible wounds such as PTSD and TBI and the struggles Veteran's go through to get hired. They requested that OPLC Licensee's have the opportunity to use the training they offer toward CE credits for family mediators who might be dealing with clients who are veterans.

- VII. Old Business

- VIII. New Business

2025 Proposed meeting Dates

Motion To approve 2025 meeting dates: Jan 16, 25 -March 20, 25 -May 15, 25-June 19,25 -Sept 18, 25- Nov 20,25

Motion moved by Briana Coakley and motion seconded by David Burns. 4-0-0

IX. Licensure

X. Administrative Rules & Legislative Topics

Board worked on FAM 400 Rules with Chantell discussion on the number of credits due in 2 years vs 3 years. Board voted on rule # 404.01 a 2 and 404.01 (4). Board decided to take the rules home and look at them and come back to next meeting with decisions. Public hearing is scheduled for Nov 21,24.

Motion to approve FAM 404.01 a 2 and 404.01 (4):

Motion moved by Rebecca Morley and motion seconded by Cheryl Rocha. 4-0-0

Board Voted to approve sending a communications request out to all Licensee's notifying them that they are in the process of rule's prorotation of credits including CE credits and to check OPLC Website for further updates.

Motion moved by Briana Coakley and motion seconded by Cheryl Rocha. Roll Call Vote 4-0-0

XI. Non-Public Session

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

Motion to go into Non-Public session at 4:11:

Motion moved by Briana Coakley and motion seconded by Cheryl Rocha. Roll Call vote 4-0-0

XII. Resume Public Session at: 4:12

XIII. Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to seal the Non Public minutes:

Motion moved by Briana Coakley and motion seconded by Rebecca Morley. Roll Call Vote 4-0-0

XIV. Adjournment at: 4:12