

Readopt with amendment Fors 301.01, effective 3/13/14 (Document #10544), to read as follows:

Fors 301.01 Application Process.

(a) Persons wishing to become licensed as a forester in New Hampshire shall complete and submit the “Application for Licensure as a Forester” in compliance with Fors 301.02, and the application fee specified in Plc 1002.16.

(b) An unsigned application not accompanied by the application fee, shall not be accepted, and shall be returned to the applicant.

(c) The office of professional licensure and certification (“OPLC”) shall acknowledge receipt of a filed application within 30 days and shall notify the applicant of any deficiencies in the application and any additional documents required to complete the application.

(d) The OPLC shall take action on an application within 60 days of the submission of a completed application, in accordance with the requirements of Fors 302 to Fors 304 as follows:

(1) Grant the application for licensure pursuant to Fors 302 or Fors 304;

(2) Review the application and request any further information needed to clarify the applicant’s qualifications;

(3) Conditionally grant the application pending successful passage of the examination pursuant to Fors 303.01; or

(4) Deny the application until the issues identified in the denial order are resolved.

(e) If the application is denied, the applicant shall be provided an opportunity to request a hearing for reconsideration regarding the denial issues identified by the OPLC. The applicant shall request a hearing in writing within 30 days.

Readopt with amendment Fors 301.03, effective 3/13/14 (Document #10544), to read as follows:

Fors 301.03 Non-communication. Applications about which there has been no communication by the applicant to the OPLC or the board for one year shall be considered abandoned.

Readopt with amendment Fors 301.04, effective 3/13/14 (Document #10544), to read as follows;

Fors 301.04 Application and Licensure Fees. The fees shall be as required in Plc 1002.16.

Readopt with amendment Fors 302.05, effective 3/13/14 (Document #10544), to read as follows:

Fors 302.05 Information from References. The professional reference shall complete the professional reference form and the applicant for licensure shall submit the completed and signed form to the OPLC. The professional reference shall provide the following:

(a) Applicant’s name;

(b) The professional reference’s present business or profession;

(c) The reference’s full name;

- (d) Whether the reference is licensed as a forester and if yes, the state(s) of licensure;
- (e) How long the reference has known the applicant;
- (f) Whether the reference is related to the applicant and if yes how the reference is related to the applicant;
- (g) The nature of the reference's business connection to the applicant;
- (h) Whether the reference knows anything reflecting adversely on the integrity or general good character of the applicant and if yes, provide a complete explanation of the yes answer;
- (i) A brief description of the applicant's skills as a forester;
- (j) Whether the reference would employ the applicant in a position of trust and if no provide a complete explanation of the no answer;
- (k) Whether the reference is connected to the applicant's place of employment and if yes provide the name and address of the employer, and position of the forester applicant;
- (l) Whether the reference has determined that the applicant is qualified to be placed in charge with full authority for decision making;
- (m) Whether the applicant is in an individual practice, and indicate such, and the nature of the practice;
- (n) Whether the reference would recommend the applicant for licensure as a forester and if no provide an explanation of the no answer;
- (o) Any additional optional remarks the reference would like to provide with regards to the applicant; and
- (p) The signature of reference and date of signing below the following statement:

“I make the above statements with full knowledge that the person referred to is making application for licensure to the State of New Hampshire as a forester.”

Readopt with amendment Fors 303.01, effective 3/13/14 (Document #10544), to read as follows:

Fors 303.01 Examinations.

- (a) The board shall hold examinations through the OPLC.
- (b) Whenever the evidence presented in an application does not appear to the OPLC, in consultation with the board, to be conclusive and warranting the issuance of a license, the applicant shall be required to pass a written examination.
- (c) The applicant for examination shall pay the fee pursuant to Plc 1002.16 each time they take the examination except for the on re-examination described in (e) below.
- (d) The examination shall consist of a written examination, prepared and graded by the New Hampshire board of licensure for foresters or representatives designated by the board.

(e) A candidate failing an examination may apply for re-examination at the expiration of 6 months and shall be entitled to one re-examination without payment of an additional fee. Subsequent re-examinations shall be granted upon payment of the re-examination fee.

Readopt with amendment fors 305.01, effective 3/13/2014 (Document #10544), to read as follows:

Fors 305.01 License. An applicant for licensure as a licensed forester, who has met satisfactorily all the requirements of RSA 310-A:104, RSA 310-A:105, RSA 310-A:107, and RSA 310-A:111 and who has paid all of the fees, shall be issued a license by the OPLC. The licensee shall be issued a license authorizing the practice of forestry that shows the full name of the licensee and their license number.

Readopt with amendment Fors 305.03, effective 3/13/14 (Document #10544), to read as follows:

Fors 305.03 Licensed Forester Seal/Stamp.

(a) Upon issuance of a license, the licensee shall acquire a digital seal, an impression type seal, or rubber stamp of the design in compliance with these rules. The seal shall bear the licensee's name and number as shown on the license. This seal and original signature shall be affixed on all plans, maps, contracts, and reports prepared by the licensee unless the licensee is exempt under provisions of RSA 310-A:98.

(b) The seal shall consist of 2 concentric circles, the outer circle having a diameter of 1-9/16 inches and an inner circle having a diameter of 15/16 of an inch. In the space between the circles there shall be the words "State of New Hampshire" at the top of the circle and the words "Professional Forester" at the bottom of the circle. In the space inside the inner circle shall be the full name of the licensee and the license number written horizontally. Below the licensee's name and number and inside the curve of the inner circle shall be the word, "Licensed."

(c) The stamping or sealing of any documents by the licensee with the licensee's seal after the license has expired, has been suspended, revoked, or surrendered voluntarily shall be a violation of these rules and RSA 310-A:114. The stamping or sealing of any documents by the licensee not prepared by the licensee personally or under the licensee's direct supervision shall be a violation of these rules and RSA 310-A:114.

Appendix

Rule	Specific State Statute the Rule Implements
Fors 301.01	RSA 310-A:102, VII.
Fors 301.03	RSA 310-A:102, VIII.
Fors 301.04	RSA 310-A:102, VII.
Fors 302.05	RSA 310-A:102, II; RSA 310-A:104
Fors 303.01	RSA 310-A:102, III; RSA 310-A:106
Fors 305.01	RSA 310-A:107
Fors 305.03	RSA 310-A:107