

APPENDIX II-C

RULEMAKING NOTICE FORM

Notice Number _____ Rule Number Fors 400 various

<p>1. Agency Name & Address:</p> <p>Board of Foresters c/o Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301</p>	<p>2. RSA Authority: <u>RSA 310-A:102, II, IV, VII, and VIII</u></p> <p>3. Federal Authority: <u>n/a</u></p> <p>4. Type of Action:</p> <p>Adoption _____</p> <p>Repeal _____</p> <p>Readoption <u>X</u></p> <p>Readoption w/amendment <u>X</u></p>
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5. Short Title: **Continued Status**

6. (a) Summary of what the rule says and of any proposed amendments including whether the rule implements a state statute for the first time:

The Board of Foresters is proposing the following:

Fors 401.01 through Fors 401.05 describing renewal of a license, processing of renewals, renewal application, denial of a renewal, and reinstatement of a license and are being readopted with amendment. The amendments state that licenses shall expire every 2 years, the renewal process shall be as described in the OPLC rules, require the “Universal Application for License Renewal” shall be filed for both renewal and reinstatement, and an addendum shall be filled with the renewal application for those reinstating their license. The amendments also describe the documents required for reinstatement, and describe the reasons a renewal application is denied;

Fors 402 describes discipline and is being readopted with amendment to change the pronoun used in Fors 402.04 to be nongender specific;

Fors 403.01 through Fors 403.03 describes continuing education requirements. Fors 403.01 is being readopted with amendment to change the pronoun in Fors 403.01 to be nongender specific. Fors 403.02 and Fors 403.03 are being readopted; and

Fors 403.05 through Fors 403.08 describes continuing education record keeping, exemptions, deadlines, and noncompliance. Fors 403.05 and Fors 403.07 are being readopted with amendment to require documents be submitted to the Board through OPLC and require other documents be submitted to the OPLC.

The rules in this proposal were scheduled to expire 3/13/2024 but have been extended pursuant to RSA 541-A:14-a.

6. (b) Brief description of the groups affected:

The groups affected by these rule changes are those licensees seeking to renew a license, those seeking to reinstate a license, and all individuals licensed by the Board

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

Rule	Specific State Statute the Rule Implements
Fors 401.01 – Fors 401.05	RSA 310-A:102, VI; RSA 310-A:109; RSA 310-A:110
Fors 402	RSA 310-A:102, VI, VII, VIII; RSA 310-A:112, I, II RSA 310-A:114; RSA 310:12, I(e)
Fors 403.01 – Fors 403.03	RSA 310-A:102, VI; RSA 310-A:109; RSA 310-A:110
Fors 403.05 – Fors 403.08	RSA 310-A:102, IV and VII

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: **Tina M. Kelley**

Title: **Rules Coordinator**

Mailing

Phone #: **(603) 271-5247**

Address: **Office of Professional
Licensure and Certification
7 Eagle Square
Concord, NH 03301**

Fax#: **None**

E-mail: **OPLC-Rules@oplc.nh.gov**

TTY/TDD Access: Relay NH 1-800-735-2964
or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **Monday, June 10, 2024 at 4:00 p.m.**

Fax

E-mail

Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Wednesday, May 29, 2024 at 1:30 p.m.**

Physical Location: **Office of Professional Licensure and Certification
7 Eagle Square
Concord NH 03301**

Electronic Access (if applicable): **N/A**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant)

FIS # 24-034 , dated 3/5/2024

1. **Comparison of the costs of the proposed rule(s) to the existing rule(s):**
There is no difference in costs when comparing the proposed rules to the existing rules.
2. **Cite the Federal mandate. Identify the impact on state funds:**
No federal mandate, no impact on state funds.
3. **Cost and benefits of the proposed rule(s):**
 - A. **To State general or State special funds:**
None
 - B. **To State citizens and political subdivisions:**
None
 - C. **To independently owned businesses:**
None

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

These rules do not violate Part I, Article 28-a of the New Hampshire Constitution. These rules do not mandate or assign this program to any political subdivision in any way.