



Board of Funeral Directors and Embalmers

Public Meeting Minutes

Funeral Directors & Embalmers Board

Nov 8, 2023 at 3:30 PM EST

@ 7 Eagle Square Concord NH - Hearings Room

Attendance

Present:

Members: Vinnie Baiocchetti, Ryann Healy, Susan Hopkins, Matt Roan

Guests: Brenda Golden Hallisey, Esq-Agency Counsel, Shane Goulet-Board Counsel(remote),
Brenda Rines-Board Administrator, Tracey Sopinsky-LSR

Absent:

Members: Eric Rochette

Guests: Tina Kelley

I. Call to Order

Chair, V. Baiocchetti call the meeting to order at 3:33 pm.

II. Approval of Public Minutes 10/11/23

Motion:

Upon a motion by M. Roan and seconded by S. Hopkins to approve minutes as submitted. Motion approved unanimously.

III. Public Appearance

A. Representatives Lamontagne, Darby and Knab & Katrina Spade, CEO and founder of Recompose

Representative Lamontagne introduced Katrina Spade, CEO and founder of Recompose. Ms. Spade presented on the behalf of her company Recompose.

B. Kristin M Kenniston - NH Division of Vital Records Administration and Orville Fitch- General Counsel

Ms. Kenniston provided information on a request received by the NH Division of Vital Records Administration to add to the statistical portal for Funeral Directors. This request is asking for the ability to search FD by zip code, the disposition and where the disposition occurred.

IV. Legislative and/or Rules Updates

A. Brenda Golden Hallisey, Esq

1. FrI 300 various - Initial Proposal - Draft

This has been tabled to next board meeting to review the side notes for potential amendments with Tina Kelley.

V. Continuing Education Course Review

Motion:

Upon a motion by V. Baiocchetti and seconded by S. Hopkins all continuing education reviewed are approved. Motion passed unanimously.

A. Susan Hopkins

1. 2023 Professional Embalmers Session
2. Wilbert Funeral Services

B. Matt Roan

1. MFDA 2023 Professional Embalmers Session
2. Graystone Associates Inc-Cremation Intensive
3. Dignity University

C. Eric Rochette

1. NFDA - If Not Now, When
2. CANA - Various Courses

VI. Review Funeral Home and Crematory Inspections

A. Susan Hopkins - assigned inspections

1. Baker-Gagne Funeral Home Chapel - assigned 8/23/2023
S. Hopkins completed and passed the inspection on 11/3/2023.
2. Baker-Gagne Funeral Home - assigned 8/23/2023
S. Hopkins completed and passed the inspection on 11/3/2023.
3. Rivet Funeral Home - assigned 8/23/2023
4. Dumont-Sullivan Funeral Chapel - assigned 8/23/2023
S. Hopkins completed and passed the inspection on 10/17/2023.
5. Davis Funeral Home - scheduled 10/13/2023

S. Hopkins completed and passed the inspection on 10/13/2023.

B. Matthew Roan - assigned inspections

C. Ryann Healy - assigned inspections

D. Eric Rochette - assigned inspections

1. Emmons Funeral Home Inc - assigned 8/23/2023

2. Mayhew Funeral Home (Meredith & Plymouth locations) - assigned 9/26/2023

Ownership changed

3. Meredith Bay Crematorium - assigned 9/26/2023

Ownership changed

4. Thibault-Neun Funeral Home - assigned 9/26/2023

Ownership change

5. Paquette-Neun Funeral Home - assigned 9/26/2023

Ownership change

E. Vinnie Baiocchetti

1. Advantage Funeral Home/McHugh Funeral Home - assigned 10/18/2023 -
appt 11/8/2023

Advantage FH relocating to McHugh FH

V. Baiocchetti completed and passed the inspection on 11/8/2023.

VII. Non-Public

Enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the Board's executive and deliberative privileges.

Motion:

Upon a motion by V. Baiocchetti and seconded by S. Hopkins to enter non-public session by roll call vote at 4:16 pm.

VIII. Sealing of Non-Public Minutes

Return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Motion:

Upon a motion by V. Baiocchetti and seconded by S. Hopkins to seal the non-public minutes. Motion passed unanimously.

- IX. Adjournment - Next Board meeting is December 13, 2023 3:00 pm ***PLEASE NOTE TIME CHANGE***

Adjourned at 5:05 pm